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## MEETING NOTES

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Project:	Upper Macungie Township Trail Connectivity & Walkability Plan	Project No.:	21036.00
Location:	UMT Municipal Building Meeting Room & Virtual Microsoft Teams Meeting	Meeting Date/ Time:	9.13.2022 7:00 – 9:00pm
Re:	Public Meeting #3	Issue Date:	9/15/2022

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ATTENDEES: (See attached sign-in sheet and virtual attendance listing)

### NOTES:

#### Presentation

- Geoff Creary, Anita Nardone, and Bryce Brucker of Simone Collins (SC) led the group through a presentation of the following agenda:
  - Introductions
  - Plan Foundation
  - Review of Public Participation Component
  - Site Analysis
  - Use of the Improvement Toolbox
  - Application of the Toolbox - UMT Masterplan
  - 'A Closer Look...' (Specific Locations)
  - Costs
  - Funding Opportunities
  - Draft Report

#### Discussion

- One attendee asked if property acquisition is included in the cost estimate totals.
  - Geoff answered that it is not included in the total. SC did not have the benefit of ROW (right-of-way) plans for this assessment. Furthermore, he explained the dynamic elements of property acquisition, and reiterated that we attempted to keep improvements in the right of way.

- Kal explained how time of implementation and engineering influences property acquisition.
- Another attendee asked if we identified a percentage of private property the project is located on.
  - Geoff answered that we do not have the specific percentage without having survey information. Right of ways, utilities, and potential easements can change the design phase of the proposed improvements.
- An attendee expressed concern that some improvements were in non-developed or underdeveloped areas of the township. He pointed out that without development around these improvements, the township will end up paying for them.
  - Kal responded by explaining the importance of picking what improvements find their way to the official township map, and reiterated implementation priorities based on time and available funds.
  - Anita reiterated a point discussed in 'Funding Opportunities'—including the importance of this plan/report showing future needs and addressing pre-requisite items for implementation funding.
- An attendee was concerned that the plans improvements would be slowed by interference with private property and have trouble being implemented.
  - Geoff answered that many, if not all projects to come from the improvements plan will need separate feasibility studies which will confirm the projects implementation and costs. Geoff reiterated that this study is a high-level planning document which leads to a secondary, detailed design phase.
  - Anita added that Township official map items represent the strongest methods of requiring private developers sharing in the costs of the community vision.
- An attendee was curious how the neighboring township of Lower Macungie funded their trail network.
  - Other attendees weighed in and were in agreeance that development funded much of their projects.
- An attendee asked if we had pinpointed what areas of the plan to target first and suggested that connectivity around township be prioritized.
  - Geoff responded that implementation is based on many elements such as funding opportunities, ease of construction, and costs.
  - Anita added that 'low hanging fruit'---those items that represent the largest impact for the lowest costs are good priorities.
- An attendee asked if the plan's proposed sidewalks were on both sides of the right of way.
  - Geoff answered that sometimes they are proposed on both sides, however we tried to keep in mind the expense of sidewalks themselves and focused more on the overall connectivity system.
- An attendee was concerned that sidewalks on Bastian Lane would not create enough safety for neighborhood. Suggested widening road to allow bikers more space.
  - Geoff responded that SC would look at it again; however suggested that constricting the road to slow traffic might be a better option.
- Another attendee asked if our key person interviews with HOA's were mostly in Breinigsville and suggested looking at established neighborhoods such as the Fogelsville area.
  - Geoff responded that Fogelsville is a difficult area with very short setbacks. He let the attendee know that they are welcome to draw on the physical plan if there is something specific, they would like to see.

- An attendee was concerned that residential and commercial development would move faster than this master plan for connectivity improvements.
  - Simone Collins and Kal responded, explaining that getting improvements onto the official map plan would lock in the proposed projects as projects to be implemented.
- An attendee asked about the ULINE and Air Product trails, and why we didn't connect to them.
  - Geoff and Anita responded. Uline trail exists on private property. While not advertised, Uline has allowed trails for public use. We have not received information from Air Products that they intend on allowing public use of their trails.

#### **Next Steps**

- **Next Meeting: Committee Meeting 5 (final revisions for final report) - Hybrid Virtual/In-Person in Upper Macungie Twp. Building - TO BE REVISED FROM ORIGINAL OCTOBER 11<sup>TH</sup> DATE.**
- **Next Public Meeting: Public Meeting #4 (Discussion of Final Plan) - Hybrid Virtual/In-Person in Upper Macungie Twp. Building – November 15th – 7:00pm\*\***
- **\*\*NOTE: Schedule may be revised due to additional scope that may be incorporated into the project. Please check the Township website for information on the final public meeting.**

This report represents the Professional's summation of the proceedings and is not a transcript. Unless written notice of any correction or clarification is received by the Professional within ten days of issue, the report shall be considered factually correct and shall become part of the official project record.

Sincerely,

SIMONE COLLINS, INC.  
LANDSCAPE ARCHITECTURE



Bryce Brucker  
Project Landscape Architect

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1. Summary

Meeting title Upper Macungie Trails/Connectivity: Public Meeting #3-Draft Plan  
Attended participants 2  
Start time 9/13/22, 6:50:07 PM  
End time 9/13/22, 8:38:44 PM  
Meeting duration 1h 48m 37s  
Average attendance time 1h 9m 16s

2. Participants

Name	First join	Last leave	In-meeting duration	Email	Participant ID (UPN)	Role
Geoff Creary	9/13/22, 6:51:45 PM	9/13/22, 8:38:44 PM	1h 46m 58s	gcreary@simonecollins.com	gcreary@simonecollins.com	Presenter
Bradley Reese	9/13/22, 6:57:10 PM	9/13/22, 7:28:45 PM	31m 34s	Bradley.Reese@emdgroup.com	M283809@ONE.merckgroup.com	Presenter

3. In-Meeting activities

Name	Join time	Leave time	Duration	Email	Role
Geoff Creary	9/13/22, 6:51:45 PM	9/13/22, 8:38:44 PM	1h 46m 58s	gcreary@simonecollins.com	Presenter
Bradley Reese	9/13/22, 6:57:10 PM	9/13/22, 7:28:45 PM	31m 34s	Bradley.Reese@emdgroup.com	Presenter