

**UPPER MACUNGIE TOWNSHIP PARKS AND  
RECREATION BOARD Monthly Meeting  
Minutes November 2020**

The monthly meeting for the Upper Macungie Township Recreation Board was held on Thursday, November 19, 2020, at the Upper Macungie Township building. Recreation Board members present: Bret Spangler, April Navarra, Matthew Bernard, Jaclyn Svetcov, Wes Schlauch, Gwen McCurdy. Also present: Recreation & Events Coordinator, Lynn Matula; Parks Team Leader Jim Soltis. Karla Trumbauer, Andrea Russell, Dave Kentner were absent. Other members of the public in attendance: Christine Gable, organizer of Healthy Kids Running Series

Chair Bret Spangler to order at 7:00 PM. He asked all present to join in the Pledge of Allegiance to the Flag of the United States of America. Bret motioned to approve the October minutes, seconded Matthew to approve the October meeting minutes. All were in favor.

**PUBLIC COMMENT:**

**Christine Gable, organizer of Healthy Kids Running Series:** Christine gave a wrap up report of the Healthy Kids Running Series. 137 kids registered. The event was very successful. Masks were worn, race times for age groups were staggered, and people could leave when finished. Several sponsors were obtained, and volunteers helped lead warm-ups, set-up for the event, and work the event. UMT Recreation and Christine want to run this event in both Fall and Spring each year. Christine asked the board for help on the next running series with volunteers (set-up, working the event) and obtaining sponsors. She also mentioned interest in a training program to run between the two race programs.

**REPORTS:**

- Community Programs Scheduled - Lynn provided an update via email

**UNFINISHED BUSINESS:**

- None

**NEW BUSINESS:**

- Social Media Policy for Volunteers
  - Signed by board members present, absent members will be asked to sign
- Karate Class
  - Lynn emailed information on a Karate Class to the board prior to the meeting and informed the board the instructor could not make the meeting. It was decided to discuss the program details and gauge interest.
    - Charlie Mack (instructor) would like to teach a Karate Class outside at one of our parks. Would provide background check and COI
    - Class would run Spring/Summer, registrants can choose one or two classes a week, broken into 5-week sessions.
    - UMT would take registrations and payments and decide fee, hen pay instructor

**Bret made a motion to table the decision regarding a Karate Class until January when the instructor will be able to attend the meeting. Gwen seconded, 5 were in favor, April opposed.**

- Movie in the Park Dates (5)
  - Discussed increasing the number of moves from 3 to 5
  - Dates discussed; May 7<sup>th</sup>, May 21<sup>st</sup>, June 4<sup>th</sup>, July 9<sup>th</sup>, August 13<sup>th</sup>, Sept.10<sup>th</sup>
  - Themes, movie titles, and any themes will be discussed via email

**Bret motioned to hold 5 Movies in the Park on the following dates; May 7<sup>th</sup>, June 4<sup>th</sup>, July 9<sup>th</sup>, August 13<sup>th</sup>, Sept.10<sup>th</sup>, April seconded, all were in favor**

- Discussion of next event on the collective possible events list

**Bret motioned to table new event discussion until February. Gwen seconded, all were in favor**

#### **OTHER BUSINESS:**

- Pavilion Rental Update
  - October 2020- 16 bookings, \$1,925.00
  - October 2019- 12 bookings, \$1,625.00
- UMT Recreation fund balance – \$1,984,178.40
- Friends of Upper Macungie Parks and Recreation, Inc. fund balance - \$28,312,77
- Recreation & Events Coordinator Updates-
  - Lynn updated the board on meetings that occurred with several organizations to explore event and program partnerships
    - Ideas from those meetings were discussed including an Adopt a Tree Holiday program which there was interest in
  - Lynn informed the board that she was working on marketing materials and documents for the Capital Campaign
- Officer Update – Bret
  - Bret reminded the Board that the January meeting will be the restructuring meeting, and meeting dates for 2021 will be scheduled
    - Bret further explained reorganization for new board members
  - Bret asked if the Board had any questions or suggestions

#### **PUBLIC COMMENT:**

None

#### **ADJOURNMENT**

Bret motioned to adjourn at 7:45pm, seconded by April, all were in favor. There will be no December meeting. January's meeting will be Thursday, January 21, 2021, at 7:00 PM at the Township building.

Bret Spangler, Chairperson  
UMT Parks and Recreation Board