



Residential Emergency Escape Opening Permit Submittal Guide

This project shall conform to the 2015 International Residential Code.

The following data is required for review of your plans or permit.

Please utilize the checklist below before submitting an application:

- 1 – R106.1.1 - Provide a plot plan showing the location of the proposed building exit.
- 2 – R106.1.1 - Provide a scope of work explaining the work to be performed with a cross sectional drawing showing all construction design details for the window and well installation.
- 3 – R602.7[1] - Provide the exact sizing and connection details for the header supporting the structure above the new egress window or bulkhead opening.
- 4 – R310 - Provide all design details and net window opening dimensions to confirm compliance for the proposed egress including square footage of the opening, minimum window height & width with maximum sill height above the floor.
- 5 – R106.1.2 – Provide the manufacturer’s product information and model numbers with the installation instructions for the “egress window kit” to be installed including attachment to the primary structure or other details specified by the manufacturer.
- 6 – R310-2.3.2 - Provide your design for drainage of the sump to daylight or to the foundation drainage piping of the home.
- 7 – R310.4 – Provide the product and design if using a recessed window well including the accidental fall and weather protection covering over the well opening.
- 8 – An escape opening under a deck or porch shall have a path to the yard or safety of at least 36 inches high.
- 9 – R105.8 Responsibility. It is the duty of every person who performs work for the installation or repair of building, structure, electrical, gas, mechanical, or plumbing systems for which this code is applicable to, comply with the code.