

**UPPER MACUNGIE TOWNSHIP  
PARKS AND RECREATION BOARD  
Monthly Meeting Minutes  
November 2019**

The monthly meeting for the Upper Macungie Township Recreation Board was held on Thursday, November 21, 2019, at the Upper Macungie Township building. Recreation Board members present: April Navarra, Bret Spangler, Karla Trumbauer, Matthew Bernard; Andrea Russell; Wes Schlauch. Absent; Katie Shade, Gwen McCurdy, and Dave Kentner. Also present; Recreation & Events Coordinator, Lynn Matula

Vice-chair Andrea Russell called the meeting to order at 7:05 PM. She asked all present to join in the Pledge of Allegiance to the Flag of the United States of America. A motion was made by Bret and seconded Karla by to approve the October meeting minutes. All were in favor.

## **REPORTS**

### **Community Programs Scheduled**

Lynn updates the board on all programs including registrations, and recap of the programs that recently occurred.

Pickleball Clinic – Had to cancel due to weather, but will be rescheduled for spring

Holiday Show (12/6)

- Baked goods are needed – April, Karla will bring snacks, Deb, Katie?
- Décor donations are needed – chair for Santa, tree?
- Lynn will create sign-up genius

Kid's Noon Year's Eve Party (12/29 10-1)

- Vendors needed – maybe vendors from Children's Business Fair
- Volunteers needed for set up (Brett, Matthew) and day of (Karla, Andrea, Wes)
- Lynn will create sign-up genius

Lynn will check on registrations for Hunter/Trapper, Safe Sitter

Basketball – no volunteers were available to help organize; can revisit if there is interest

### **PROPOSED/NEW:**

- A suggestion was made to contract for professional support and maintenance of the Splash Park due to availability concerns and potential health implications of ongoing use. Lynn will raise this issue with the township and ask Jim for input.

- April suggested soliciting Bear Creek for a donation to Friends during their weekly charity give-back event.
- Event ideas – Everyone’s ideas were discussed and will be compiled (see separate file). Many events were highlighted as likely being more successful once we have the Community Center due to the fact that it would be more frequented and more convenient for people to attend. The general consensus was that turnout would be more difficult and programs would be less successful without a community center. Karla will compile all ideas including Lynn’s into a centralized list and send out for people to rank/vote for the top items to move forward with.

**UNFINISHED BUSINESS:**

- Photo Scavenger Hunt – winner has been selected and will be notified
- Suggestion to rename Parks – Some residents and township employees have raised wanting to name the parks based on something other than location. There is some concern around potential confusion with changing names. In lieu of renaming parts now, another suggestion was to time this to coincide with the rec center opening and/or other development at Grange. Will keep on unfinished business.

**NEW BUSINESS:**

New event ideas from Recreation Board members (discussed above in Proposed/New)

**OTHER BUSINESS:**

Pavilion Rental Update

- October 2019 - 12 bookings, \$1,625.00
- October 2018 - 11 bookings, \$1,350.00

UMT Recreation Fund balance - \$1,667,679.68

Friends of Upper Macungie Parks and Recreation, Inc. fund balance - \$35,516.32

- Expected Deductions- Sam Sandler Holiday Show \$525 (total), Popcorn \$80, Petty Cash \$400, DJ Barktoberfest & KNYE \$600 total

Recreation & Events Coordinator Updates

- Community Center - 501.c3 is in process of being set up
- Additional research is being done regarding turf field – some \$ are earmarked in budget

Officer Update (Katie)- None

**PUBLIC COMMENT:** None.

## **ADJOURNMENT**

A motion was made at 8:50pm by Karla and seconded by April to adjourn the meeting, and all were in agreement. Next month's meeting is scheduled for Thursday, January 16, 2019, at 7:00 PM at the Township building.

Katie Shade, Chairperson UMT  
Parks and Recreation Board