

**UPPER MACUNGIE TOWNSHIP
PARKS AND RECREATION BOARD
Monthly Meeting Minutes
October 2019**

The monthly meeting for the Upper Macungie Township Recreation Board was held on Thursday, October 17, 2019, at the Upper Macungie Township building. Recreation Board members present: April Navarra (phone), Bret Spangler, Matthew Bernard; Dave Kentner; Gwen McCurdy; and Wes Schlauch. Absent; Katie Shade, Andrea Russell, and Karla Trumbauer. Also present; Parks Team Leader, Jim Soltis and Recreation & Events Coordinator, Lynn Matula. Public Present; Deb Soltis

No officers were present therefore; Board member Bret Spangler called the meeting to order at 7:05 PM. He asked all present to join in the Pledge of Allegiance to the Flag of the United States of America. A motion was made by Dave and seconded by Gwen to approve the September meeting minutes. All were in favor.

REPORTS:

Community Programs Scheduled

Lynn updates the board on all programs including registrations, and recap of the programs that recently occurred.

Zentangle

- 5 registrants which was a good number. 10 is a full class
- Lynn opened the meeting room, made sure they were all set up, and took pictures to post on Facebook. Lynn said the program was really interesting and everyone seemed to enjoy it. It would be good to offer again.

Barktoberfest

- Weather was great, didn't need to use rain date.
- There were 50 vendors registered, and the attendance was really good estimated at 600 people over the course of the event.
- 39 dogs registered in the pet parade, so at least 78 people were paraded around to all the vendors. Vendors voted on winners.
- Thanks to generous sponsors, we had \$2,976 in donations not included prize baskets.
- 2020 Date was set for October 10 (rain date 10/11/20)

Pickleball Clinic

- The second clinic 10/19 has at least 8 registrants which is full for two time slots
- Lynn sent Dottie an easy to use registration sheet which included a waiver for participants to sign off on.
- 5 signed up for next clinic 11/9

Holiday Show & Lauri Moore

- Registrations for both are coming in both through RecDesk and paper
- Emails to specific past participants have been sent to help promote along with newsletter, website, and future Facebook posts.

Kid's Noon Year's Eve Party

- DJ and Face painter booked, email to previous vendors sent. Lynn will send out mailer, it still seems to work attracting vendors/sponsors

Photo Scavenger Hunt

- Ending 10/31 and scores need to be tallied.

Proposed/New

Bret proposed a UMT Recreation Pickleball tournament. Lynn and Bret discussed some details of this event previously, Bret felt May would be best specifically May 16th-17th

- It would be a UMT Recreation event, no third party, Lynn & Bret tournament Directors
 - Men's Doubles, Women's Doubles, Mixed Doubles (3 events)
- Finances- Bret estimates charging \$35/per person
 - Fee would cover cost of supplies (balls), cost of using Pickleballtournaments.com for promotion and the matrix software to run tournament
 - Registrants would pay extra for T-Shirts (\$10-15)
 - Balls could be donated as well
 - Registrations could be taken through SPYA software
 - Staffing costs would be cleaning courts prior to tournament, Lynn's administrative work and attendance for parts of the tournament.
 - Would need internet access (hotspot), laptop, and printer to use matrix software (to update bracket)
 - Lynn has a laptop and printer

MOTION: Bret made a motion that UMT Recreation run a recreational pickleball tournament at Grange Park the weekend of May 16-17 2020.

- Gwen seconded the motion
- All in favor- Gwen, Dave, Wes, Matt, Bret

UNFINISHED BUSINESS:

Suggestion to rename Grange Park

- Item postponed until more Board members are present

NEW BUSINESS:

New event ideas from Recreation Board members

- Lynn asked each Board member to bring 1 new event idea to the meeting to discuss.

- Lynn has been compiling a list of new ideas, but each Recreation Board member has different needs/represents a different group of resident, so they would have different ideas of what UMT Recreation needs.
- Katie sent the group a list of ideas and notes, Andrea emailed a list of ideas, Bret felt they covered the ideas he had.
- Since 4 members were absent, it was decided that the board would email out their ideas for review, so that they are prepared to discuss them next month.

OTHER BUSINESS:

Pavilion Rental Update

- September 2019 - 38 bookings, \$4,275.00
- September 2018 - 39 bookings, \$4,650.00

UMT Recreation Fund balance

- Bruce provides a spreadsheet showing revenue/expenses- \$1,664,724.52

Friends of Upper Macungie Parks and Recreation, Inc. fund balance - \$35,726.32

- Expected Deductions- Sam Sandler Holiday Show \$525 (total), Popcorn \$80, Petty Cash \$400, DJ Barktoberfest & KNYE \$600 total

Recreation & Events Coordinator Updates

- The Recreation Board had questions about the Capital Campaign and new 501c3. Lynn answered those questions and explained the process for the new 501c3 was beginning as previously discussed.
- Lynn updated the board on the possibility of a turf field being installed at Grange Park; that research was being done, why there is a demand, and that numbers were being entered into the budget. Dave K. and Bret S. also shared information and answered questions regarding this topic.
 - There was further discussion on this topic with questions from the board regarding; demand, cost, what in particular will be installed (size), concession stand, any other uses, charging fees to outside organizations. These questions were answered by board members, Lynn and Jim.
 - There was a request from several Board members for a walking track around the field

Officer Update (Katie)- None

PUBLIC COMMENT: None.

ADJOURNMENT

A motion was made at 7:50pm by Wes and seconded by Gwen to adjourn the meeting, and all were in agreement. Next month's meeting is scheduled for Thursday, November 21, 2019, at 7:00 PM at the Township building.

Katie Shade, Chairperson
UMT Parks and Recreation Board