

I. CALL TO ORDER – PLEDGE TO THE FLAG

The General Business Meeting of the Board of Supervisors of Upper Macungie Township was called to order on June 6, 2019 at 7:00 p.m. in the Municipal Building, 8330 Schantz Road, Breinigsville, PA 18031. Present were James M. Brunell, Chairman; John P. "Sean" Gill, Vice-Chairman; Kathy A. Rader, Supervisor; Robert R. Ibach, Jr., Township Manager; Kalman A. Sostarecz, Jr., Township Secretary; Daren J. Martocci, Director of Community Development; Dave Alban, Township Engineer; Andrew V. Schantz, Esq., Solicitor; Edgardo Colón, Chief of Police, UMTPD; Grant Grim, Director, Bureau of Fire; Scott Faust, Public Works Director; Bruce Koller, Finance Director; and Lynn Matula, Recreation & Events Coordinator.

Chairman Brunell opened the meeting and asked all present to join him in reciting the Pledge of Allegiance to the Flag of the United States of America, and then to observe a moment of silence to honor the 75th Anniversary of D-Day.

II. MINUTES**A. *May 2, 2019***

Chairman Brunell stated that he would dispense with the reading of the minutes of the previous meeting unless there was an objection.

Motion by Chairman Brunell to waive the reading of the minutes of the May 2, 2019 meeting and approve them as presented. Seconded by Vice-Chairman Gill. The motion passed unanimously.

III. PRESENTATIONS

None

IV. DISCUSSIONS & UPDATES**A. *Cetronia Road Signage***

Mr. Martocci stated that Randy and Donna Gregory of 7231 Cetronia Road had contacted the Township regarding the sharp curves in that roadway and are in attendance tonight. They provided photographs and relayed several instances of vehicle crashes that have occurred which resulted in property damage. They requested additional signage be installed to warn motorists of the coming curves, and to prohibit trucks from entering the curves as they have a difficult time negotiating them without crossing the center line and forcing other vehicles off the roadway. Part of the problem are trucks turning left out of Uline. Vice-Chairman Gill asked that Uline be contacted to post signs advising trucks to turn right exiting their property, and also warning signs coming from the Rt. 100 area.

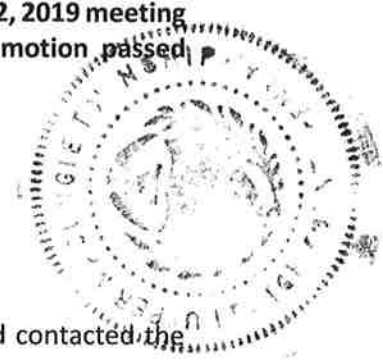
Motion by Chairman Brunell to authorize staff to work with PennDOT to investigate additional signage on Cetronia Road. Seconded by Supervisor Rader. The motion passed unanimously.

V. ORDINANCES

None

VI. RESOLUTIONS**A. *Resolution #2019-29 – 749 PA Route 100 Logistics – Preliminary/Final Land Development Approval***

Mr. Martocci stated that the Upper Macungie Township Planning Commission reviewed and made recommendations on this project and the plan complies with both the Subdivision and Land Development Ordinance and Zoning Ordinance.



Motion by Vice-Chairman Gill to approve Resolution #2019-29, granting Preliminary/Final Plan Approval of Docket #2273, Route 100 Logistics Land Development & Lot Consolidation Plan, conditioned upon staff and engineering reviews of May 13, 2019, and granting waivers #1, 2, 4, 5 and deferral #3 as outlined in Keystone Consulting Engineers' letter dated May 13, 2019. Seconded by Supervisor Rader. The motion passed unanimously. BE IT RESOLVED, Resolution #2019-29 is hereby approved.

B. Resolution #2019-30 – Authorizing Signatory and Submission of a PennDOT SR-222/Schantz Road Roundabout Maintenance Agreement

Manager Ibach stated that PennDOT intends to install a roundabout at the intersection of SR-222, SR-3012, and SR-3011, and forwarded a Roundabout Maintenance Agreement which places the responsibility of maintenance of the landscaping and lighting on the Township after completion.

Motion by Chairman Brunell to approve Resolution #2019-30, authorizing the Township Manager to sign and submit the PennDOT SR-222/Schantz Road Roundabout Maintenance Agreement. Seconded by Vice-Chairman Gill. The motion passed unanimously. BE IT RESOLVED, Resolution #2019-30 is hereby approved.

C. Resolution #2019-31 – Accepting Roads in the Hidden Meadows Subdivision into the Township Highway System

Mr. Alban stated that the following roadways are ready to be accepted into the Township Highway System and submitted for Liquid Fuels Reimbursement: Rockrose Lane and Redclover Lane in the Hidden Meadows Subdivision; Spring White Drive and Swallow Tail Lane in the Trexler Fields Subdivision; Butterfly Lane, Autumn Lane, and Winterberry Place in the Parkland Fields Subdivision; and Grace Circle and Valley West Drive in the Valley West Estates Subdivision.

Motion by Supervisor Rader to approve Resolutions #2019-31, 2019-32, 2019-33, and 2019-34, accepting the roads as indicated by the Township Engineer into the Township Highway System. Seconded by Vice-Chairman Gill. The motion passed unanimously. BE IT RESOLVED, Resolution #2019-31, #2019-32, #2019-33, and #2019-34 are hereby approved.

D. Resolution #2019-32 – Accepting Roads in the Trexler Fields Subdivision into the Township Highway System

This item combined with item C. above.

E. Resolution #2019-33 – Accepting Roads in the Parkland Fields Subdivision into the Township Highway System

This item combined with item C. above.

F. Resolution #2019-34 – Accepting Roads in the Valley West Estates Subdivision into the Township Highway System

This item combined with item C. above.



VII. MOTIONS

A. Authorizing Purchase of Pumps for Rabenold Pump Station

Manager Ibach stated that the Township has evaluated the pump station and improvements will be necessary for the station to remain functional in handling current and future flows. A study was completed and Keystone Consulting Engineers has worked with the Gorman-Rupp company to develop a solution for the station. The pumps are available for purchase through COSTARS, but the work to install them must go through the bidding process. Funding will be provided by pump station fees which have been collected from development in the pump station service area, and not through general sewer revenue.

Motion by Supervisor Rader to authorize the Township Manager to sign a proposal ordering new pumps for the Rabenold Pump Station in the amount of \$382,630.00, and to authorize staff to prepare and advertise bidding specifications for the installation of the pumps. Seconded by Vice-Chairman Gill. The motion passed unanimously.

B. *Authorizing Hiring of Front Desk-Permit Clerk*

Manager Ibach stated that Angela DiOdoardo has been working as a temporary employee in the Permit Clerk position and has been doing very well. Staff is confident that she will be a valuable asset and is recommending that she be hired as a Township employee.

Motion by Supervisor Rader to make a final conditional offer of employment to Angela DiOdoardo for the position of Permit Clerk at a rate of \$15.91 per hour, pending the successful completion of all background checks and qualifications. Seconded by Vice-Chairman Gill. The motion passed unanimously.

C. *Authorizing Date of Public Hearing for Comprehensive Plan Update*

Mr. Martocci stated that the Comprehensive Plan Update has been reviewed by the Upper Macungie Township Planning Commission, forwarded to contiguous municipalities and the Lehigh Valley Planning Commission for review, and opened up for public inspection. The 45-day review period concludes on June 12, 2019. The Board of Supervisors must hold a Public Hearing prior to adoption by Resolution.

Motion by Supervisor Rader to advertise the date of Tuesday, July 30, 2019 at 7:00 p.m. to hold a Public Hearing for the Upper Macungie Township Comprehensive Plan Update. Seconded by Vice-Chairman Gill. The motion passed unanimously.

D. *Authorize Drafting of Pension Ordinance Update to Include Updated Mortality Table*

Mr. Koller stated that a new mortality table had been published utilizing updated statistics based upon public sector employees who have been found to live longer than the average general population, which the currently used mortality table is based upon. Use of the new mortality table will provide a more realistic assumption as to the actuarial valuation of the plan and will require an increase in future contributions. Because the Pension Plan is an Ordinance, modifications to it must be made by Ordinance which staff is requesting permission to draft.

Motion by Supervisor Rader to authorize the drafting of an Ordinance to update the Code of the Township of Upper Macungie, Chapter 1, Part 6, regarding pensions, to reflect the use of the PubG-2010 Mortality Table. Seconded by Chairman Brunell. The motion passed unanimously.

E. *Authorizing Execution of Towing Operator Agreements*

Chief Colón stated that to ensure efficient service and response to towing needs throughout the Township, mostly due to crashes and disabled vehicles, agreements have been prepared for both Getz and Yocum towing. Both have towed for the Township in the past, but no formal agreements had previously been in place.

Motion by Vice-Chairman Gill to authorize the execution of individual contracts with Getz Service Center and Yocum Towing and Recovery, to conduct towing services at the request of the Upper Macungie Township Police Department. Seconded by Chairman Brunell. The motion passed unanimously.

F. *Approving Purchase of Forklift for the Public Works Department*

Mr. Faust stated that the Township's current forklift, a 1987 model with a 3,000-pound capacity, is in need of repair and the two quotes received were each in excess of \$3,000. He recommends

the purchase of a 2012 Clark 5,000-pound forklift in the amount of \$11,400.00 – the Township will receive \$500.00 for the trade-in of the old unit.

Motion by Supervisor Rader to approve the purchase of a 2012 Clark 5,000-pound forklift from ToyotaLift Northeast at a cost of \$11,400.00. Seconded by Vice-Chairman Gill. The motion passed unanimously.

G. Approving Purchase of Sport Utility Vehicles for Emergency Services

Mr. Grim stated that two SUVs, Units 5601 & 5603, are up for replacement and were budgeted for in the 2019 budget. Two quotes were received and a third is currently being solicited. The lowest quote is from COSTARS vendor Hondru Chevrolet at a cost of \$44,495.00 each.

Motion by Supervisor Rader to approve the purchase of two (2) 2019 Chevrolet Tahoe's from Hondru Chevrolet at a cost not to exceed \$44,495.00 each. Seconded by Vice-Chairman Gill. The motion passed unanimously.

H. Approving Request for Fire Police Assistance

Mr. Grim stated that Community Fire Co. No. 1 of Schnecksville has requested the assistance of our fire police for their Schnecksville Community Fair.

Motion by Supervisor Rader to approve Fire Police to provide assistance to the Community Fire Co. No. 1 for the Schnecksville Community Fair from June 18th through 22nd 2019. Seconded by Vice-Chairman Gill. The motion passed unanimously.

VIII. BOARD AND STAFF REPORTS

A. Treasurer

The total bills from all funds for May 2019 was \$2,120,941.87.

Motion by Chairman Brunell to pay the bills for May 2019 in the amount of \$2,120,941.87. Seconded by Vice-Chairman Gill. The motion passed unanimously.

B. Recreation Board

Ms. Matula stated that three of their programs in May had good attendance – the Safe Sitter Program, Dog Park Etiquette, and Tennis lessons. Coming up is the first Children's Business Fair at Lone Lane Park which is followed by the first Movies in the Park of the season, and then SangriaFest at Grange Park. Further details appear in the May Recreation Board Report.

C. Community Development

Mr. Martocci reported that for the month of May, 123 Building and Zoning Permits were issued, and that so far this month there is an increase in submissions, so he anticipates that number will be higher for June. Further details appear in the May Community Development Report. Vice-Chairman Gill asked for an update on the Lehigh Motor Inn and Mr. Martocci stated that he has not received any updates in a few months.

Motion by Vice-Chairman Gill to authorize Solicitor Schantz to contact the owner of the Lehigh Motor Inn to see what the timeline is to raze the property. Seconded by Vice-Chairman Gill. The motion passed unanimously.

D. Engineer

Mr. Alban stated that regarding the Rt. 100 Traffic Adaptive, the signal plan updates and system interconnect plans have been reviewed and approved and they are awaiting final signatures by PennDOT. The technical and contract specifications are anticipated to be completed and advertised for bidding on June 12th, with an award at the July BOS meeting. Further details appear in the May Engineer's Report.

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E. Police

Chief Colón reported that D.A.R.E. graduation was held. Further details appear in the May UMTPD Report.

879	Total Calls for Service
28	Reportable MVAs
38	Non-Reportable MVAs
13	Private Property MVAs
23	Criminal Arrest (Misdemeanor/Felony)
9	Non-Traffic Citations (Summary)
423	Traffic Citations
23	Parking Tickets
104	Written Warnings
87	False Alarms
0	Arsons
1	Assaults
1	Burglaries
16	Disturbing the Peace
5	Drug/Alcohol Violations
18	DUI Offenses
6	Fraud Crimes
0	Homicides
0	Motor Vehicle Thefts
0	Robberies
2	Sex Offenses
12	Thefts
2	Vandalism/Criminal Mischiefs
1	Vehicle Break-In/Thefts
0	Weapon Offenses

F. Fire/EMS

Mr. Grim reported that there were 84 Fire Inspections in May and a total of 121 Emergency Responses: Fogelsville = 34; Trexlertown = 39; UMT Station 56 = 48. He reminded everyone that the Breinigsville Fireworks are set for Saturday, July 6th with festivities kicking off at 3:00 p.m., with fireworks beginning at dusk; Sam Adams has committed to another Cornhole Tournament, this time utilizing their entire space, and that will occur on Sunday, July 28th; and that Get Prepared Parkland is set for September 14th from 11:00 a.m. to 3:00 p.m. at Parkland High School. Further details appear in the May Bureau of Fire Director's Report.

G. Public Works

Nothing to add.

H. Secretary

Mr. Sostarecz stated that due to Independence Day falling on the first Thursday of July, the Board of Supervisors meeting will instead occur on Thursday, July 11th at 7:00 p.m.

I. Manager

Manager Ibach stated that Nestle Waters has begun an initiative to save a significant amount of water through Alliance for Water Stewardship and is a good neighbor in Upper Macungie Township. They will be working with the Township on Iron Run Stream cleanup in Fall.

J. Solicitor

Nothing to add.

K. Board

i. Chairman Brunell

He thanks Jesus Son of Mary Mosque for inviting him to their mosque to tour it and speak with them regarding some of the issues they are facing, including traffic.

Vice-Chairman Gill

He asked for an update on the Community Center. Manager Ibach stated that the agreement with the Lehigh Valley Community Foundation is nearly complete and Keystone is 80% through with the design. Ms. Matula stated that she is putting together a fundraising brochure to hand out to potential donors.

Supervisor Rader

She attended the National Association of Towns and Townships convention in Washington, DC as part of a PSATS delegation. The big topics discussed were Broadband Deployment, Transportation, Tax Priorities, Unfunded Mandates, and Federal Funding Issues.

IX. PUBLIC COMMENT/COURTESY OF THE FLOOR

Ms. Carol Michaels of Krocks Road addressed the Board regarding vehicle crashes at the intersection of Krocks and Schantz Road. She provided pictures of a crash in which a vehicle traveled sixty feet through her yard, knocked down a tree, and struck her landscaping just prior to her house. She presented a petition signed by 68 individuals who would like additional measures taken in the area to correct speeding and crashes in the area, including making the intersection a four-way stop. Several possible improvements were discussed including stop bars, electronic speed indicators, and speed limit signs with lighting on their perimeter.

Motion by Chairman Brunell to authorize Keystone Consulting Engineers to investigate additional traffic control measures that could be used at the corner of Krocks Road and Schantz Road. Seconded by Vice-Chairman Gill. The motion passed unanimously.

Mr. Andy Konnick of Barn Swallow Lane stated that there are two issues with the swale behind his home: he believes it should receive two cuttings a year but has not been receiving them and the debris is left behind; and there is a rodent issue. Mr. Faust stated that it does receive its two cuttings. Supervisor Rader stated that there is nothing the Township can do regarding the rodents, but the residents should make sure that they are keeping any potential food sources cleaned up.

Motion by Chairman Brunell for the Township Manager to work with Public Works on the cutting frequency. Seconded by Vice-Chairman Gill. The motion passed unanimously.

Ms. Andrea Weaver of Merry Lane stated she has a concern that standing water in detention ponds is leading to increased mosquitos. Manager Ibach stated that unfortunately the way they are designed the standard is for water to sit in them and slowly soak into the ground, but with the large amount of rainfall last year and this year, water is remaining in them longer. He stated that if the County Conservation District is contacted they may come out and use a fogger to help with the mosquitos. Ms. Weaver also stated that she feels that the Township's complaint form should not require the complainant's name to be provided. Supervisor Rader stated the reason is if an official action is taken, such as a citation, the complainant would need to be contacted to act as a witness. Ms. Weaver stated that she has a neighbor whose property is in very poor condition and cluttered with junk. Solicitor Schantz stated that Township staff can investigate the property under the Property Maintenance Code.

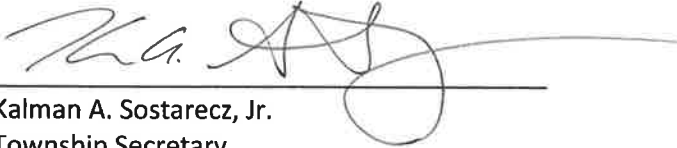
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Mr. Gary Pave of Windmill Lane asked about the status of the proposed Ordinance about tractor-trailers parking in residential areas. Solicitor Schantz stated that he is currently drafting it and it would be brought back for a Public Hearing prior to adoption.

X. ADJOURNMENT

There being no other business, **Chairman Brunell made a motion to adjourn the meeting at 9:54 p.m. Seconded by Supervisor Rader. The motion passed unanimously.**

Submitted by:



Kalman A. Sostarecz, Jr.
Township Secretary

