



# Upper Macungie Township Board of Supervisors Reorganization Agenda

8330 Schantz Road  
Breinigsville, PA 18031

TENTATIVE

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Monday, January 7, 2019

7:00 PM

Public Meeting Room

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*Note: This is a "Consent Agenda" – The Board of Supervisors has agreed to act upon the items on this agenda by the taking of one vote. Each item will be discussed, and if there are any objections, that particular item will be removed from this agenda and acted on independently by separate vote. Anyone wishing to address the Board or ask questions from the floor on issues not on the agenda, please print your name, address, and nature of your question on the paper at the table in the rear of the room. Thank you.*

**I. DESIGNATION OF TEMPORARY CHAIRMAN – \_\_\_\_\_**

**II. DESIGNATION OF TEMPORARY SECRETARY – Kalman A. Sostarecz, Jr.**

**III. CALL TO ORDER – PLEDGE TO THE FLAG**

**IV. REORGANIZATION AND APPOINTMENTS**

- A. 2019 Chairman – \_\_\_\_\_
- B. 2019 Vice-Chairman – \_\_\_\_\_
- C. 2019 Secretary – Kalman A. Sostarecz, Jr.
- D. 2019 Assistant Secretary – Cindy Yaskowski
- E. 2019 Treasurer – Bruce T. Koller
- F. 2019 Township Manager – Robert R. Ibach, Jr.
- G. Treasurer's Bond - \$1,000,000
- H. Depository for Township Funds – KeyBank
- I. Custodial/Investment Institutions
  - 1. Branch Banking & Trust Company (BB&T)
  - 2. M&T Bank Corporation
  - 3. M&T Securities, Inc.
  - 4. ESSA Bank & Trust
  - 5. Embassy Bank
  - 6. PA School District Liquid Asset Fund (PSDLAF)
  - 7. PA Local Government Investment Trust (PLGIT)
- J. 2019 Mileage Rate (IRS 2019 Rate) – 58 cents per mile for business miles driven
- K. 2019 Holiday Schedule – See attached
- L. 2019 Meeting Schedule – See attached
- M. Roadmasters
  - 1. James M. Brunell
  - 2. John P. "Sean" Gill
  - 3. Kathy A. Rader
- N. Township Solicitors
  - 1. Board of Supervisors & Planning Commission – Andrew V. Schantz, Esq., Davison & McCarthy PC
  - 2. Zoning Hearing Board – Stephen A. Strack, Esq., Steckel & Stopp
  - 3. Labor Counsel – Thomas L. Heimbach, Esq., Flamm Walton Heimbach PC
  - 4. Special Counsel for Labor – Ryan J. Cassidy, Esq., Eckert Seamans Cherin & Mellott, LLC
  - 5. Special Counsel for Land Development – Blake C. Marles, Esq., Stevens & Lee PC
- O. Township Engineer – Keystone Consulting Engineers, Inc.
- P. Township Zoning Officer – Kyle Kuester, Keystone Consulting Engineers, Inc.

- Q. Alternate Township Zoning Officer – Duane Dellecker, Township Building Code Administrator
- R. Planning & Community Development Director – Daren Martocci, Keystone Consulting Engineers, Inc.
- S. Township Sewage Enforcement Officer – Eric Erb, Keystone Consulting Engineers, Inc.
- T. Third-Party Inspectors – Base Engineering, Inc.; CodeMaster Inspection Services, Inc.; and Keycodes Inspection Agency
- U. Township Auditor – Maillie, LLP
- V. Vacancy Board – Christopher Englebert (1-Year Term Expires 12/31/2019)
- W. Building Code Board of Appeals – William Erdman (5-Year Term Expires 12/31/2023)
- X. Impact Fee Committee
- Y. Planning Commission – Timothy Helmer (4-Year Term Expires 12/31/2022)
- Z. Zoning Hearing Board – Michael McCrystal (5-year Term Expires 12/31/2023)
- AA. Recreation Board – Katie Shade & Bret Spangler (5-Year Terms Expire 12/31/2023)
- BB. Delegates to PSATS Annual Conference & NaTAT Conference – James M. Brunell, John P. “Sean” Gill, Kathy A. Rader, Robert R. Ibach, Jr., and Kalman A. Sostarecz, Jr.
- CC. Conference Voting Delegate – Kathy A. Rader

**V. PUBLIC COMMENT/COURTESY OF THE FLOOR**

**VI. ADJOURNMENT OF REORGANIZATION MEETING**