

BOARD OF SUPERVISORS

The monthly meeting of the Board of Supervisors of Upper Macungie Township was held on May 3, 2018, 7:00 PM, in the Municipal Building, 8330 Schantz Road, Breinigsville, PA 18031. Those present were Chairman, James M. Brunell; Vice-Chairman, John P. "Sean" Gill; Supervisor, Kathy A. Rader; Township Engineer, J. Scott Stenroos; Director of Community Development, Daren Martocci; Solicitor, Andrew V. Schantz, Esq.; Township Manager, Robert R. Ibach; Assistant Township Secretary, Cindy Yaskowski; Bureau of Fire Director, Grant Grim; Director of Public Works, Scott Faust; Finance Director, Bruce Koller; and Chief Edgardo Colón of the UMPD.

Chairman James M. Brunell opened the meeting and asked all present to join him in the Pledge of Allegiance to the flag of the United States of America.

MINUTES - Chairman Brunell stated the minutes of the previous meeting of April 5, 2018 would not be read unless there was some objection. **Upon a motion by Chairman Brunell, seconded by VC Gill and unanimous, it was agreed to waive the reading of the minutes of the previous meeting of April 5, 2018 and approve the minutes as presented.**

MOMENT OF SILENCE

Chairman Brunell asked all present to join him in a Moment of Silence In recognition of former Upper Macungie Township Manager Daniel P. Olpere who passed away on April 25, 2018. Dan was Township Manager from September 15, 2014 until his retirement on September 30, 2017.

ANNOUNCEMENTS

Supervisor Rader announced that Township Secretary Ashley Godshall, and Recreation and Events Coordinator Lynn Pigliacampi each had a baby boy this past month. She offered congratulations to them.

PRESENTATIONS

PRP/TMDL Plan update – Manager Ibach presented the PRP/TMDL plan to the public prior to submission to PA Department of Environmental Protection for our MS4 permit renewal. The plan had been available for 45 days at the Township for review and public comment and the Township did not receive any comments. The estimated costs were presented and discussed. Manager Ibach mentioned that this is an example of an unfunded mandate.

DISCUSSIONS & UPDATES - none

ORDINANCES

Adopt Ordinance #2018-04 – Sewer Ordinance Change - AN ORDINANCE OF THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF UPPER MACUNGIE, LEHIGH COUNTY, PENNSYLVANIA, AMENDING CHAPTER 18 (SEWERS AND SEWAGE DISPOSAL) OF THE CODE OF THE TOWNSHIP OF UPPER MACUNGIE AND THE SECTIONS OF CHAPTER 18 AS HERINAFTER SET FORTH. SPECIFICALLY, THIS ORDINANCE AMENDS THE DEFINITION SECTION (18-101) BY ADDING THE DEFINITION OF "SEWER LATERAL" AND "BUILDING SEWER AND ALL OF WHICH ARE FULLY SET FORTH IN THE BODY OF THIS ORDINANCE AND ALL OF WHICH ARE IN ACCORDANCE WITH THE PENNSYLVANIA MUNICIPALITIES PLANNING CODE, ACT 247 OF 1968, P.L. 805, NO. 247, AS REENACTED AND AMENDED, 53 P.S. §10609. At the recommendation of Manager Ibach and Attorney Schantz, **Chairman Brunell made a motion, seconded by VC Gill and unanimous, to adopt Ordinance #2018-04 amending the Code of Ordinances, Chapter 18, Part 1 establishing provision related to the definitions of "Building Sewer" and "Sewer lateral".**



RESOLUTIONS

Resolution #2018-17 – PennDOT Werley Rd easement – RESOLUTION AUTHORIZING THE BOARD OF SUPERVISORS TO EXECUTE A RIGHT OF ENTRY AGREEMENT BETWEEN THE COMMONWEALTH OF PENNSYLVANIA ACTING THROUGH THE DEPARTMENT OF TRANSPORTATION (PENNDOT) ALLOWING FOR THE TOWNSHIP'S CONSTRUCTION OF THE WERLEY ROAD CULVERT WITHIN A PENNDOT LIMITED ACCESS RIGHT-OF-WAY AND FOR THE RELOCATION OF AN EXISTING ACCESS ROAD AS SET FORTH IN GREATER DETAIL WITHIN THE AGREEMENT. At the recommendation of Solicitor Schantz and upon a motion by Chairman Brunell, and seconded by VC Gill and unanimous, BE IT RESOLVED, Resolution #2018-17 is hereby approved.

Resolution 2018-18 – Docket #2212, Park 100 Logistics Center, Land Development Plan, Final Plan – RESOLUTION GRANTING FINAL APPROVAL TO DOCKET #2212, PARK 100 LOGISTICS CENTER PHASE II, CONDITIONED UPON STAFF AND ENGINEERING REVIEW LETTERS. After some discussion and at the recommendation of Director Martocci and upon a motion by VC Gill, seconded by Chairman Brunell and unanimous, BE IT RESOLVED, Resolution #2018-18 is hereby approved, conditioned upon comments as outlined in Keystone Consulting Engineers' (KCE) review letter dated April 16, 2018.

Resolution 2018-19 -- Docket #2247, Lehigh Valley Animal Hospital, Subdivision, Preliminary/Final Plans, waiver – RESOLUTION GRANTING WAIVERS AND PRIMARY/FINAL APPROVAL TO DOCKET #2247, LEHIGH VALLEY ANIMAL HOSPITAL, CONDITIONED UPON STAFF AND ENGINEERING REVIEW LETTERS. At the recommendation of Director Martocci and upon a motion by Chairman Brunell, seconded by Supervisor Rader and unanimous, BE IT RESOLVED, Resolution #2018-19 is hereby approved, conditioned upon waivers, deferrals, and comments as outlined in Keystone Consulting Engineers' (KCE) review letter dated April 16, 2018.

Resolution 2018-20 -- Docket #2248, Naftulin Tract, Subdivision, Preliminary/Final Plans and waiver – RESOLUTION GRANTING WAIVERS AND PRIMARY/FINAL APPROVAL TO DOCKET #2248, NAFTULIN TRACT, LOT LINE ADJUSTMENT, CONDITIONED UPON STAFF AND ENGINEERING REVIEW LETTERS. At the recommendation of Director Martocci and upon a motion by Supervisor Rader, seconded by VC Gill and unanimous, BE IT RESOLVED, Resolution #2018-20 is hereby approved, conditioned upon waivers, deferrals, and comments as outlined in Keystone Consulting Engineers' (KCE) review letter dated April 16, 2018.

Resolution 2018-21 -- Docket #2197, Town Suites by Marriott, Lot Consolidation Plan, and Preliminary Final Plan – RESOLUTION GRANTING PRIMARY/FINAL APPROVAL TO DOCKET #2197, MARRIOTT TOWNPLACE SUITES, LOT CONSOLIDATION PLAN, CONDITIONED UPON STAFF AND ENGINEERING REVIEW LETTERS. At the recommendation of Director Martocci and upon a motion by Chairman Brunell, seconded by VC Gill and unanimous, BE IT RESOLVED, Resolution #2018-21 is hereby approved, conditioned upon waivers, deferrals, and comments as outlined in Keystone Consulting Engineers' (KCE) Review Letter dated April 16, 2018.

Resolution 2018-22 -- Docket #2197, Town Suites by Marriott, Land Development Plan, waiver – RESOLUTION GRANTING WAIVERS AND/OR DEFERRALS TO THE LAND DEVELOPMENT PORTION OF DOCKET #2197, MARRIOTT TOWNPLACE SUITES. The Board of Supervisors reviewed and discussed waiver requests and recommendations by the Planning Commission and upon a motion by Supervisor Rader, seconded by VC Gill and unanimous, BE IT RESOLVED,

Waivers 1-9: are granted as outlined in the Keystone Consulting Engineers' (KCE) Review Letter dated April 16, 2018.

Waiver #10: The Board granted a waiver as outlined in the Keystone Consulting Engineers' (KCE) Review Letter dated April 16, 2018, of the installation of curbing in existing break in curbing along Tilghman Street.



The Board granted the partial waiver of sidewalk along Tilghman Street as depicted in green on the exhibit reviewed by the Planning Commission.

The Board granted a waiver of curb and a deferral sidewalk along Memorial. The sidewalk will be deferred until such time that the lot to the south is developed.

Waiver #11: The Board granted a waiver to permit as outlined in the Keystone Consulting Engineers' (KCE) Review Letter dated April 16, 2018, of a spray irrigation head(s) to be installed in the required utilities easement, provided that a note be placed on the plan holding the Township or any public utilities with rights to the easement harmless for any damage to the spray irrigation system.

Waivers 12 & 13: were granted as outlined in KCE's Review Letter dated April 16, 2018.

Public Comment:

Attorney Mark Malkames (attorney representing Jay Jala, LLC. – Motel 6, 681 Blue Barn Road) - commented that he had just read about this in the paper and although his client has no problem with these waivers, he does have concerns with the intensity and density of the hotel and the validity of this ordinance. Supervisor Rader suggested talking with Director Martocci. Chairman Brunell mentioned this development has been ongoing for at least 4 years.

MOTIONS

Advertise hearing for Vacating Memorial Road – At the recommendation of Director Martocci, Chairman Brunell made a motion, seconded by VC Gill and unanimous to authorize the scheduling of a public hearing on June 7, 2018, at 6:30pm at the Township Building for the proposed road vacation of Memorial Road.

Recognition of Eagle Scout: Tyler Prehl – At the recommendation of Manager Ibach, Supervisor Rader made a motion, seconded by VC Gill and unanimous to provide Tyler Prehl with a Letter and Certificate of Recognition for achieving rank of Eagle Scout.

Schedule public hearing for proposed Zoning Amendment to permit farm-based entertainment (Agritainment/Agritourism) – After some discussion and at the recommendation of Director Martocci, Chairman Brunell made a motion, seconded by Supervisor Rader and unanimous, to authorize the scheduling of a public hearing for the proposed Zoning Amendment to permit farm-based entertainment (Agritainment/Agritourism) to be held on June 14, 2018 at 6:30pm at the Township Building.

Create an Agricultural Security Area Advisory Committee – Director Martocci addressed the Board and recommended that creating an Agricultural Security Area Advisory Committee would be helpful for farmers to preserve their farms. After some discussion, Chairman Brunell made a motion, seconded by VC Gill and unanimous, to allow the Solicitor to create an Agricultural Security Advisory Committee and appoint committee members.

Approve sale of various vehicles and equipment – At the recommendation of Director Faust, Chairman Brunell made a motion, seconded by VC Gill and unanimous, to authorize the sale of the following listed vehicles and equipment at the prices indicated.

- 2010 F-350 Pick-up - \$20,700.00 to James Hoban
- 2010 F-350 Utility - \$16,000.00 to City of Easton
- 2008 Ford Expedition - \$8,251.00 to Roger Laurence
- 2007 72" Lazer Mower - \$3,825.00 to Ronald Metzger
- 2010 72" Lazer Mower - \$3,300.00 to Rocco Lagana
- 2011 60" Lazer Mower - \$4,050.00 to Peter Fryzel
- 2005 Harley Davison (Police) - \$6,350.00 to NTA Motors



Approve purchase of Splash Park Access Control Gate -- At the recommendation of Director Faust, Supervisor Rader made a motion, seconded by Chairman Brunell and unanimous, to authorize the purchase of Splash Park Access Gate at a cost not to exceed \$10,570.00.

Proceed with Police & Public Works job offers – At the recommendation of Manager Ibach, Chairman Brunell made a motion, seconded by Supervisor Rader and unanimous, to make a final conditional offer, (passing background checks) of employment to the following individuals:

- Nina Schnyder, GIS Tech Summer Position, \$13.91/hour
- Gregory Schaeffer, PW Mechanic, \$21.62/hour
- John Sassaman, Patrolman, \$61,237.00/year
- Jeffery Larish, Patrolman, \$61,237.00/year

Repeal 4/5/18 motion accepting Recreation Board By-Laws Amendments changes – After discussion and at the recommendation of Manager Ibach and Solicitor Schantz, VC Gill made a motion, seconded by Supervisor Rader and unanimous, to repeal the Board of Supervisors' April 5, 2018 motion approving the amending of the Recreation Board's By-laws.

Advertise hearing for Vacating Memorial Road – At the recommendation of Director Martocci, Chairman Brunell made a motion, seconded by VC Gill and unanimous to authorize staff to advertise a hearing for the road vacating of Memorial Road to be held on June 7, 2018, at 6:30pm at the Township Building.

REPORTS

Treasurer's Report – April: Total bills from all funds – \$2,442,055.38. Total transfers – \$0.00. A motion was made by Chairman Brunell, seconded by VC Gill and unanimous, to pay the April bills. Director Koller reported that last week over 7,000 new recycle carts were delivered to residents.

Recreation Board Report –Details in the April Recreation Board Report.

Community Development Report – Daren Martocci: Director Martocci reported that during the month of March, 118 permits were issued; 8 Plumbing Licenses; and 16 Electric Licenses. The Planning Commission held a public work session with the Comprehensive Plan Steering Committee on April 12. The next public work session is scheduled for Thursday, May 10 at Independent Park. There will be no Zoning Hearing Board meeting in May. Further details in the April Community Development Report.

Township Engineer's Report – Scott Stenroos: Engineer Stenroos provided an update on the status of several engineering issues, including an update on the Route 100 Quadrant Project (QRP), right-of-way acquisition with property owners and new signal technology at Route 100, Schantz Road and Penn Drive. Further details in the April Township Engineer's Report.

At the request of Engineer Stenroos, Supervisor Rader made a motion, seconded by Chairman Brunell and unanimous, to pursue installation of Adaptive Traffic Signal Technology for Route 100 and Penn Drive, and Route 100 and Schantz Road, to improve traffic flow on Route 100, subject to a not to exceed amount of \$240,000. Keystone Consulting Engineers will provide a proposal for approval by the Township Manager for engineering services and bid costs for signal equipment. Proposal will also include investigation of potential improvements to Penn Drive and Schantz Road which will be pursued by UMT Public Works.

Upper Macungie Township Police (UMTPD) Report – Chief Edgardo Colón: Chief Colón reported on police activities in UMT. VC Gill commended Chief Colón's officer for taking the time to help a little girl put a chain back on her bike. Further details in the April's UMTPD Report.



787	Total Calls for Service
18	Reportable MVAs
34	Non-Reportable MVAs
12	Private Property MVAs
23	Criminal Arrest (Misdemeanor/Felony)
14	Non-Traffic Citations (summary)
442	Traffic Citations
32	Parking Tickets
70	Written Warnings
123	False Alarms
0	Arsons
2	Assaults
1	Burglaries
11	Disturbing the Peace Crimes
5	Drug/Alcohol Violations
14	DUI Offenses
9	Fraud Crimes
0	Homicides
2	Motor Vehicle Thefts
0	Robberies
0	Sex Offenses
7	Thefts
3	Vandalism/Criminal Mischiefs
4	Vehicle Break-in/Thefts
0	Weapons Offenses

Fire/EMS Report – Bureau of Fire Director Grim: April Fire Inspections – 59. Emergency responses: Station 8 – 33; Station 25 – 36; Station 56 – 474; Total of 116. There are no new members for the month of April. Director Grim reported that Eastern Time will donate door access system upgrades to the three fire stations and Cetronia Ambulance. The value of the equipment is over \$6,000. Meetings with the Board of Supervisors and the individual stations are scheduled as follows: May 29, at 7 pm at Fogelsville; June 12, at 7pm at Trexlertown and June 13 at 7pm at Upper Macungie. *Further details in the April Bureau of Fire Director’s Report.*

Public Works Report – Scott Faust: Director Faust reported that mulch loading will occur on the weekends, 9am – 1pm, during the month of May. An electronic recycling event is scheduled at Grange Road Park on May 19, 2018, from 9am to 2pm. *Further details in the April Public Works Report.*

Township Manager’s Report – Manager Ibach reported the Township hosted a rain barrel workshop at Independence Park on April 21. The workshop was well attended with a full registration of 50 attendees. *Further details in the April Township Manager’s Report.*

Supervisors: Chairman BRUNELL – Nothing to add.

Supervisors: Vice Chairman GILL – Nothing to add.

Supervisors: Supervisor RADER – Nothing to add.

Assistant Township Secretary’s Report

- Executive Sessions were held at 7:10am on April 13, 2018 regarding personnel issues; and at 5:30pm on May 3, 2018 regarding legal and personnel issues.



PUBLIC COMMENTS/COURTESY OF THE FLOOR

There being no other business, upon a motion by Chairman Brunell, seconded by VC Gill and unanimous, the meeting is adjourned at 8:30 PM.



Cindy Yaskowski, Assistant Township Secretary

