

BOARD OF SUPERVISORS

The monthly meeting of the Board of Supervisors of Upper Macungie Township was held on February 1, 2018, 7:00 PM, in the Municipal Building, 8330 Schantz Road, Breinigsville, PA 18031. Those present were Chairman, James M. Brunell; Vice-Chairman, John P. "Sean" Gill; Supervisor, Kathy A. Rader; Township Engineer, J. Scott Stenroos; Director of Community Development, Daren Martocci; Solicitor, Andrew V. Schantz, Esq.; Township Manager, Robert R. Ibach; Township Secretary, Ashley Godshall; Bureau of Fire Director, Grant Grim; Director of Public Works, Scott Faust; Finance Director, Bruce Koller; and Chief Edgardo Colón of the UMTPD.

Chairman James M. Brunell opened the meeting and asked all present to join him in the Pledge of Allegiance to the flag of the United States of America.

MINUTES - Chairman Brunell stated the minutes of the previous meeting of January 4, 2018 would not be read unless there was some objection. **Upon a motion by Chairman Brunell, seconded by VC Gill and unanimous, it was agreed to waive the reading of the minutes of the previous meeting and approve the minutes as presented.**

PRESENTATIONS

Distinguished Service Award – Kenneth Pavkovic, Planning Commission Vice Chairman – Chairman Brunell read the Award and presented to Manager Ibach on behalf of Kenneth Pavkovic. Manager Ibach relayed Mr. Pavkovic's sincere gratitude.

DISCUSSIONS & UPDATES

Parkland School District Riparian Buffer, Terry DeGroot – Terry DeGroot from Terraform Engineering presented the School District's request to replace its requirement of approximately 10,000 square feet in trees on Township-owned property, at a proposed location between Butz Road and Brookdale Road along Schaffer Run Creek, due to the School District's current encroachment on the Township's riparian buffer.

ORDINANCES – None.

RESOLUTIONS

Resolution #2018-08 – Docket #2235 – Planning Module: Parkland Elementary School – RESOLUTION FOR PLAN REVISION FOR NEW LAND DEVELOPMENT IN UPPER MACUNGIE TOWNSHIP, LEHIGH COUNTY, PENNSYLVANIA. At the recommendation of Director Martocci and **upon a motion by Supervisor Rader, seconded by Chairman Brunell and unanimous, BE IT RESOLVED, Resolution #2018-08 is hereby approved.**

Resolution #2018-09 – Hidden Meadows Phase 1C Revised Final Subdivision Plan – RESOLUTION GRANTING FINAL PLAN APPROVAL TO MACUNGIE PROPERTY, LLC (c/o SAL LAPIO HOMES) FOR A PHASING PLAN – PHASE 1C OF HIDDEN MEADOWS WHICH IS SITUATED AT 600 WERLEY ROAD, UPPER MACUNGIE TOWNSHIP, PENNSYLVANIA. At the recommendation of Director Martocci and Engineer Stenroos and **upon a motion by Chairman Brunell, seconded by VC Gill and unanimous, BE IT RESOLVED, Resolution #2018-09 is hereby approved, conditioned upon the waivers, deferrals, and comments as outlined in Keystone Consulting Engineer's (KCE) letter dated December 7, 2017.**

Public Comment:

Gia Raffaelli (Metropolitan Development Group, Inc.) – would like further conditions imposed on the Developer of the project. Attorney Schantz addressed the allowable steps that have been taken to ensure this project moves forward. Developer Stephen Lampmann offered a commitment to move the project forward in a timely manner. Ms. Raffaelli said she'd be open to further discussions with the Mr. Lampmann.



Resolution #2018-10 – Docket #1977 – Parkland Fields Street Lights – RESOLUTION GRANTING AUTHORIZATION FOR ADDITIONAL STREET LIGHTS WITHIN THE PARKLAND FIELDS SUBDIVISION, UPPER MACUNGIE TOWNSHIP, LEHIGH COUNTY, PENNSYLVANIA. At the recommendation of Director Martocci and upon a motion by Supervisor Rader, seconded by Chairman Brunell and unanimous, BE IT RESOLVED, Resolution #2018-10 is hereby approved.

Resolution #2018-11 – Township Manager Salary – A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF UPPER MACUNGIE, LEHIGH COUNTY, PENNSYLVANIA, ESTABLISHING THE SALARY AND BENEFITS FOR THE POSITION OF TOWNSHIP MANAGER FOR THE 2018 CALENDAR YEAR. At the recommendation of Solicitor Schantz and upon a motion by Supervisor Rader, seconded by VC Gill and unanimous, BE IT RESOLVED, Resolution #2018-11 is hereby approved.

MOTIONS

Appoint Duane Dellecker as Flood Plain Administrator – At the recommendation of Manager Ibach, VC Gill made a motion, seconded by Chairman Brunell and unanimous, to appoint Duane Dellecker, Building Code Administrator, as Upper Macungie Township's Flood Plain Administrator.

Award Pump Station Flow Monitor System – At the recommendation of Manager Ibach, Chairman Brunell made a motion, seconded by VC Gill and unanimous, to award the 2017 Sanitary Sewage Pump Station Flow Monitoring System bid to Hartco Environmental LLC in the amount of \$16,503.84.

Appoint Christopher Walls to Planning Commission Vacancy – At the recommendation of Director Martocci, Chairman Brunell made a motion, seconded by Supervisor Rader and unanimous, to appoint Christopher Walls to the Upper Macungie Planning Commission vacancy, replacing Kenneth Pavkovic whose term expires the end of 2019.

Move Forward with Abigail Lane Name Change to Krocks Road – At the recommendation of Director Martocci, Supervisor Rader made a motion, seconded by VC Gill and unanimous, to move forward changing the name of Abigail Lane to Krocks Road and schedule the public hearing for March 1st at 6:30pm.

Splash Park: Move Forward with Access Control System for Gate – At the recommendation of Director Faust, Chairman Brunell made a motion, seconded by Supervisor Rader and unanimous, to allow Director Faust to obtain proposals and award to the lowest responsive, responsible bidder, to be ratified at the March BOS Meeting.

Sale of PW Pickup to North Whitehall Township – At the recommendation of Director Faust, Chairman Brunell made a motion, seconded by Supervisor Rader and unanimous, to sell the Public Works 2010 Ford F-350 utility truck to North Whitehall for the amount of \$12,500.

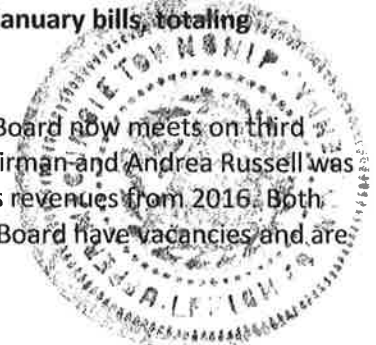
Complete Phase 2 Property Appraisals for Route 100 QRP – At the recommendation of Manager Ibach, Chairman Brunell made a motion, seconded by VC Gill and unanimous, to approve four Phase II property appraisals for the Route 100 Quadrant Project (QRP).

REPORTS

Treasurer's Report – January: Total bills from all funds – **\$3,144,420.21**. Total transfers – \$0.00. A motion was made by Chairman Brunell, seconded by VC Gill and unanimous, pay the January bills, totaling **\$3,144,420.21**.

Recreation Board Report – VC Gill: Bret Spangler reported that the Recreation Board now meets on third Thursday of the month instead of the fourth. Katie Shade was appointed as Chairman and Andrea Russell was appointed as Vice Chairman. VC Gill reported that Independent Park doubled its revenues from 2016. Both Friends of Upper Macungie Township Parks and Recreation and the Recreation Board have vacancies and are in need of volunteers. Further details in the January Recreation Board Report.

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Community Development Report – Daren Martocci: During the month of January, 71 permits were issued; 23 Plumbing Licenses; and 38 Electric Licenses. Charles Deprill is the current Chairman, Paul McNemar is the current Vice Chairman, and Makala Ashmar is the current Secretary of the Planning Commission. There are two Zoning Amendments that will be voted on at a Special Meeting on Thursday, February 8, 2018 at 6:00pm. *Further details in the January Community Development Report.*

Township Engineer's Report – Scott Stenroos: Engineer Stenroos provided an update on the status of the several engineering issues, including an update on the Route 100 Quadrant Project (QRP), no parking on Ruppssville Road, Nestle Way timing issue, Schantz Road and Route 100 timing issue, and truck signage concerns. The bus issues near Schantz and Krocks Roads discussed at last month's meeting are being addressed and Attorney Schantz has drafted an Agreement to move the bus stop. *Further details in the January Township Engineer's Report.*

Upper Macungie Township Police (UMTPD) Report – Chief Colón: Chief Colón reported a small reduction in the number of crashes in January. The expected sale of the UMTPD motorcycle is no longer on the table and other options are being explored. Sunday, February 25th is the physical agility test for the open position in the Police Department and applications are currently being accepted. *Further details in the January UMTPD Report.*

805	Total Calls for Service
28	Reportable MVAs
34	Non-Reportable MVAs
11	Private Property MVAs
13	Criminal Arrest (Misdemeanor/Felony)
24	Non-Traffic Citations (summary)
262	Traffic Citations
27	Parking Tickets
106	Written Warnings
110	False Alarms
0	Arsons
1	Assaults
3	Burglaries
2	Disturbing the Peace Crimes
2	Drug/Alcohol Violations
12	DUI Offenses
7	Fraud Crimes
0	Homicides
1	Motor Vehicle Thefts
0	Robberies
2	Sex Offenses
12	Thefts
2	Vandalism/Criminal Mischiefs
0	Vehicle Break-in/Thefts
0	Weapons Offenses

Public Comment:

Bret Spangler (1117 Covered Bridge Xing) - suggested a greater Township presence on social media sites.



Fire/EMS Report – Bureau of Fire Director Grim: January Fire Inspections – 97. Emergency responses: Station 8 – 40; Station 25 – 44; Station 56 – 61; Total of 145. The new engine is at the Trexlertown Fire Station. The Trexlertown Fire Station is looking for volunteers the weekend of February 9th to help with its

Fastnacht event. By February 15th, the inspections from 2017 should be completely up to date. *Further details in the January Bureau of Fire Director's Report.*

Public Works Report – Scott Faust: Nothing to add. *Further details in the January Public Works Report.*

Township Manager's Report – Manager Ibach reported the Board of Auditors met in January to set the Supervisor's salary for the year. RCN is now making 1 GB upgrades available to the community. PennState Extension is hosting a public meeting on the spotted lanternfly at the Township Building on April 4th from 7:00 to 9:00pm.

Supervisors: Chairman BRUNELL – Nothing to add.

Supervisors: Vice Chairman GILL – VC Gill met with Uline, and they have donated paper products to the volunteer fire companies.

Supervisors: Supervisor RADER – Nothing to add.

Township Secretary's Report

- Executive Session was held at 6:00pm on February 1, 2018 regarding legal issues.

PUBLIC COMMENTS/COURTESY OF THE FLOOR

Timothy Steber (266 Sawgrass Dr) – would like a better understanding of Township road dedications. Manager Ibach and Engineer Stenroos offered an explanation addressing Mr. Steber's specific concerns.

Patricia Geosits (201 Abigail Ln) – has concerns about snow removal on her road.

There being no other business, **upon a motion by Chairman Brunell, seconded by Secretary Rader and unanimous, the meeting is adjourned at 8:16 PM.**

Ashley A. Godshall

Ashley A. Godshall, Township Secretary



Ashley A. Godshall

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