

BOARD OF SUPERVISORS

The annual re-organization meeting of the Board of Supervisors of Upper Macungie Township was held on January 2, 2018, at 5:30 PM, in the Municipal Building, 8330 Schantz Road, Breinigsville, PA 18031. Those present were Chairman, James M. Brunell (via phone); Vice-Chairman, John P. "Sean" Gill (via phone); Supervisor, Kathy A. Rader; Township Manager, Robert R. Ibach; Solicitor, Andrew V. Schantz, Esq.; Finance Director, Bruce Koller; and Township Secretary, Ashley Godshall.

Supervisor James M. Brunell opened the meeting and asked all present to join him in the Pledge of Allegiance to the flag of the United States of America.

Upon a motion Supervisor Gill, seconded by Supervisor Brunell and unanimous, Supervisor Kathy A. Rader took the position of Temporary Chairman. Upon a motion by Supervisor Gill, seconded by Supervisor Brunell and unanimous, Ashley A. Godshall took the position as Temporary Secretary.

Upon a motion by Supervisor Rader, seconded by Supervisor Gill and unanimous, Supervisor James M. Brunell is appointed 2018 Chairman.

Upon a motion by Chairman Brunell, seconded by Supervisor Rader, and unanimous, Supervisor John P. "Sean" Gill is appointed 2018 Vice-Chairman.

*Supervisor Rader then read through the Consent Agenda:

2018 SECRETARY – Ashley A. Godshall

2018 TREASURER – Bruce T. Koller

2018 TOWNSHIP MANAGER – Robert R. Ibach

TREASURER'S BOND - \$1,000,000

DEPOSITORY FOR TOWNSHIP FUNDS – Key Bank

CUSTODIAL BANK – BB&T

INVESTMENT FIRMS – PSDLAF; Embassy Bank; M&T Bank; and Beirne Wealth

2018 MILEAGE RATE – (IRS 2018 Mileage Rate) 54.5 cents per mile for business miles driven

2018 HOLIDAY SCHEDULE – (See attached)

2018 MEETING SCHEDULE – (See attached)

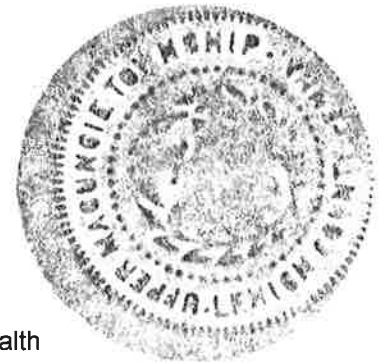
APPOINTMENT OF ROADMASTERS – James M. Brunell, John P. "Sean" Gill, & Kathy A. Rader

TOWNSHIP LEGAL COUNSEL (Board of Supervisors & Planning Commission) – Andrew V. Schantz, Esq., Davison & McCarthy, P.C.

TOWNSHIP LABOR LEGAL COUNSEL – Thomas Heimbach, Esq.; and Flamm Walton Heimbach & Lamm, P.C.

TOWNSHIP ENGINEER (Board of Supervisors & Planning Commission) - Keystone Consulting Engineers, Inc.

TOWNSHIP ZONING OFFICER – Kyle Kuester, Keystone Consulting Engineers, Inc. and



160102

ALTERNATE TOWNSHIP ZONING OFFICER – Duane Dellecker, Township Building Code Administrator

PLANNING DEPARTMENT DIRECTOR & COMMUNITY DEVELOPMENT DIRECTOR – Daren Martocci, Keystone Consulting Engineers, Inc.

TOWNSHIP SEWAGE ENFORCEMENT OFFICER (SEO) – Eric Erb, Keystone Consulting Engineers, Inc.

THIRD PARTY INSPECTORS – Base Engineering, Inc.; CodeMaster Inspection Services, Inc.; and, Keycodes Inspection Agency

AUDITORS – Maillie, LLP

ANIMAL CONTROL – The Sanctuary at Haafsville

VACANCY BOARD – Christopher Engelbert (1 yr. term expires 2018)

BUILDING CODE BOARD OF APPEALS – Howard Kulp (5 yr. term expires 2022)

IMPACT FEE COMMITTEE – 3 open seats (3 yr. term)

PLANNING COMMISSION – Kim Snelling and Charles Deprill (4 yr. terms expire 2021), Tim Helmer, replacing Dave Etowski whose terms expires at the end of 2018.

ZONING HEARING BOARD – Paul Szewczak (5 yr. term expires 2022)

ZONING HEARING BOARD (Alternate) – 1 open seat (3 yr. term)

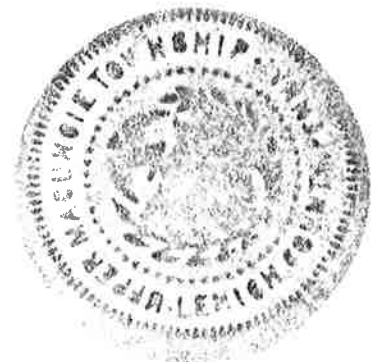
RECREATION BOARD – April Navarra (5 yr. term expires 2022) – plus 1 open seat

DELEGATES TO PSATS ANNUAL CONFERENCE & NaTAT CONFERENCE – James M. Brunell, John P. “Sean” Gill, Kathy A. Rader, and Robert R. Ibach

CONFERENCE VOTING DELEGATE – Kathy A. Rader

2018 HOLIDAY SCHEDULE

January 1	New Year’s Day
February 19	Presidents’ Day
March 30	Good Friday
May 28	Memorial Day
July 4	Independence Day
September 3	Labor Day
November 12	Veterans’ Day (Observed)
November 22 & 23	Thanksgiving Holiday (Observed)
December 24	Christmas Eve
December 25	Christmas Day
January 1	New Year’s Day (2019)



2018 MEETING SCHEDULE

All meetings, unless stated otherwise, will be held at the Upper Macungie Township Building, 8330 Schantz Road, Breinigsville, PA 18031. Meetings are open to the public and all residents are encouraged to attend.

The **Board of Supervisors** meet on the 1st Thursday of the month at 7:00 PM. The Upper Macungie Township Reorganization will be held on January 2, 2018, at 5:30 PM.

The **Zoning Hearing Board** meets the 2nd & 4th Wednesday of the month at 6:30 PM. There will be no meeting on December 26, 2018.

The **Planning Commission** meets the 3rd Wednesday of the month at 7:00 PM. The **Planning Commission Work Session** will be held the Monday prior to the meeting at 7:00 PM.

The **Recreation Board** meets the 3rd Thursday of the month at 7:00 PM. (Please note the schedule change from previous years.)

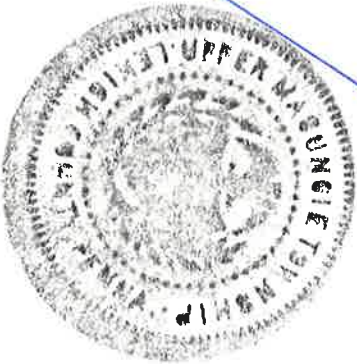
***Upon a motion by Supervisor Rader, seconded by VC Gill and unanimous, the Consent Agenda is accepted as read.**

Upon a motion by Chairman Brunell, seconded by VC Gill and unanimous, the meeting is adjourned at 5:40 PM

Ashley A. Godshall

Ashley A. Godshall
Secretary

160102



Ashley A. Godshall