

## **Upper Macungie Township Authority**

### **August 13, 2015 Meeting Minutes**

A meeting of the Authority was held at 4 PM in the municipal building. Board members present were; Chairman; Edward Earley, James Brunell, Dave Reinert, Barry Moyer. Others present; Township Manager Daniel Olpere, Solicitor; Andrew Schantz, Consulting Engineer; Joseph Santilli, Township Finance Director; Bruce Koller and Sewer Authority Manager; Joseph Bateman, supervisors; Kathy Rader and Sean Gill.

Chairman Earley asked all present to join him in the Pledge of Allegiance.

#### **Meeting Minutes**

The meeting minutes of the June 11 meeting were presented for consideration. A motion was made by Mr. Brunell and seconded by Mr. Reinert to approve the minutes as presented. The motion passed unanimously.

#### **Monthly Bills**

The bills for the month of July were presented for the Board's consideration. Mr. Bateman indicated that the Board of Supervisors had reviewed and approved the bills at their August meeting. There were no questions or comments. The motion was made by Mr. Earley and seconded by Mr. Reimert to approve the bills as presented. The motion passed unanimously.

#### **Correspondence**

Mr. Bateman stated that he had not received any correspondence.

#### **Public**

There was no public present.

#### **Authority Manager's Report**

Mr. Bateman apologized for the confusion regarding the August meeting notice. He stated that he will prepare a written procedure for the staff to follow in the future.

Mr. Bateman asked if there were any questions or comments regarding the monthly booklet. There were none.

Mr. Bateman stated that he has requested the Consulting Engineer to prepare a report updating flow projections. The reason that he requested this update to provide current information to the Authority and the Board of Supervisors in conjunction with the Regional 537 Plan being prepared by Lehigh County Authority. There is only about 600,000 more gallons in the treatment plant. This 600,000 gallons must meet the needs of all of the municipalities served by LCA. Mr. Bateman cautioned that we do not want to over commit the Township. Mr. Santilli reiterated Mr. Bateman's comments. The Board accepted the report as presented.

Mr. Bateman provided a brief update on the progress being made by Lehigh County Authority in the preparation of the Regional 537 Plan. He stated that LCA is currently evaluating and costing various alternative ways to increase the capacity of the conveyance and treatment system. It is expected that there will be a Fall meeting of all the participants to receive a report on LCA's recommendations.

Mr. Bateman stressed that adding additional capacity to the conveyance and treatment system regardless of which alternative is chosen will have a major impact upon UMTA's finances. There was a lengthy discussion among the Board Members concerning the pros and cons of various ways of funding the capital improvements necessary to add capacity.

The Board requested Mr. Bateman to prepare notices to the industries and prepare a series of "white papers" explaining who the authority is, what a regional 537 plan is and the challenges that the Township will face regarding providing adequate wastewater treatment capacity in the future.

Mr. Bateman presented a brief status report on the preparation of the 2016 Authority budget. He stated that it will be his recommendation to increase rates. He stated that the primary reasons for the rate increase are a 4 to 5% increase in LCA's charges to UMTA and a nearly 3% increase in wages.

### **Consulting Engineers Report**

Mr. Santilli presented a status report on the capital projects underway for 2015. He highlighted the status of the manhole rehabilitation, the 2015 CIPP and grinder installation contracts.

Mr. Santilli stated that the manhole lining project has been delayed because of high flows in some sections of pipe. He felt that the contractor would be able to get back on schedule during the month of August. He also indicated that he would like to add additional manholes to the contract. The Board concurred.

Mr. Santilli also stated that there was some additional punch list items for JM Bradley on the Phase IV sewer extension. He stated that the authority has not paid the contractor. We currently owe the contractor approximately \$238,000.

Mr. Santilli indicated that LCA would be testing and grouting approximately 6000 feet of pipe in the Township. The purpose of the testing and grouting is to eliminate I and I. Mr. Santilli indicated that the cost of this program is built into the rates and that all different types of pipe would be pressure tested and grouted if necessary.

Mr. Santilli reported that he, Mr. Bateman and Mr. Hlubik conducted a thorough inspection of all the metering locations. Several the meters need to be replaced or repaired. Mr. Santilli indicated that he would give a report to Mr. Bateman for his consideration.

### **Solicitor's Report**

The solicitor had no report.

### **New Business**

Mr. Bateman highlighted a memo that was prepared at the request of the Board of Supervisors. The Board of Supervisors has been discussing what to do about renewing the lease between the Township and the Authority. The lease had expired several years ago. The purpose of the exercise was to identify and evaluate alternative courses of action. There was a brief discussion and several questions. Mr.

Bateman requested the Authority Board Members to review the memo and be prepared to discuss at the next meeting.

Mr. Bateman said that he would be attending the Pennsylvania Municipal Authorities Association's annual meeting in the next few weeks. The Association has requested that the Authority appoint a voting representative. A motion was made by Mr. Earley and seconded by Mr. Reimert to appoint Mr. Bateman as the voting representative from Upper Macungie Township Authority.

#### **Old Business**

None

#### **Adjournment**

A motion was made by Mr. Reimert and seconded by Mr. Earley to adjourn the meeting. The motion passed unanimously.

Next meeting: October 8