

## BOARD OF SUPERVISORS

The monthly meeting of the Board of Supervisors of Upper Macungie Township was held on September 3, 2015, at 7:00 PM, in the Municipal Building, 8330 Schantz Road, Breinigsville, PA 18031. Those present were Chairman, James M. Brunell; Vice-Chairman John P. "Sean" Gill; Secretary, Kathy A. Rader; Township Manager, Daniel Olpere; Engineers, Scott Stenroos & David Alban; Solicitor, Andrew V. Schantz, Esq.; Director of Public Works, Scott Faust; Finance Director, Bruce Koller; Fire Commissioner Grant Grim; and, UMTPD Lt. Michael Sitoski.

Chairman James M. Brunell opened the meeting and asked all present to join him in the Pledge of Allegiance to the flag of the United States of America.

**MINUTES** - Chairman Brunell stated that the minutes of the previous meeting of August 6, 2015, would not be read unless there was some objection. Upon a motion by Chairman Brunell, seconded by VC Gill, and unanimously approved, it was agreed to waive the reading of the minutes of the previous meeting and approve the minutes as presented.

### PUBLIC COMMENTS - None

**PRESENTATIONS / COURTESY OF THE FLOOR - Maillie, LLP Report** - (UMT Certified Public Accountants)  
-- Edward J. Furman from Maillie, LLP -- presented their audit report.

### ORDINANCES - None

### RESOLUTIONS

**Resolution - #2015-53 - Planning Module - 7042 Snowdrift Road, Plainfield Development Co.** - RESOLUTION AMENDING THE UPPER MACUNGIE TOWNSHIP OFFICIAL SEWAGE FACILITIES PLAN FOR THE PREVIOUSLY APPROVED LAND DEVELOPMENT PLAN KNOWN AS 7042 SWNODRIFT ROAD LOCATED WITHIN UPPER MACUNGIE TOWNSHIP, PENNSYLVANIA. **Upon a motion by Secretary Rader, seconded by Chairman Brunell and unanimous, BE IT RESOLVED, Resolution #2015-53 is hereby approved.**

**Resolution - #2015-54 - Boyd Minor Subdivision/Annexation, Longswamp & Upper Macungie Townships** - RESOLUTION GRANTING APPROVAL TO A SUBDIVISION/ANNEXATION PLAN KNOWN AS THE BOYD SUBDIVISION/ANNEXATION PLAN WHICH IS PRINCIPALLY SITUATED IN LONGSWAMP TOWNSHIP, BERKS COUNTY AND WHICH ONLY A PORTION THEREOF IS LOCATED IN UPPER MACUNGIE TOWNSHIP, LEHIGH COUNTY, PENNSYLVANIA. **Upon a motion by Chairman Brunell, seconded by Secretary Rader and unanimous, BE IT RESOLVED, Resolution #2015-54 is hereby approved.**

**Resolution - #2015-55 - Docket #2171 - Kokolus Farms - Minor Subdivision** - RESOLUTION GRANTING PRELIMINARY/FINAL PLAN APPROVAL TO ANNA KOKOLUS FOR THE SUBDIVISION OF A 3.183 ACRE LOT FROM AN EXISTING 49.676 ACRE LOT CREATING A SINGLE RESIDENTIAL LOT OF 3.183 ACRES AND A RESIDUAL LOT TO BE USED FOR AGRICULTURE ON A PROPERTY LOCATED AT 5611 EAST LANE PARTIALLY IN UPPER MACUNGIE TOWNSHIP, LEHIGH COUNTY, PENNSYLVANIA. **Upon a motion by Chairman Brunell, seconded by VC Gill and unanimous, BE IT RESOLVED, Resolution #2015-55 is hereby approved with the recommended waivers and deferrals as listed in the letter of Keystone Consulting Engineers, Inc., dated September 1, 2015.**

**Resolution - #2015-56 - Docket #2186 - Herber Boundary Line Adjustment Plan** - RESOLUTION GRANTING FINAL PLAN APPROVAL TO GLORIA S. HERBER AND ANNA HAAF TERCHA FOR A MINOR SUBDIVISION PLAN INVOLVING THE SUBDIVISION AND CONSOLIDATION OF THREE (3) LOTS INTO TWO (2) LOTS SITUATED AT 9018 AND 9078 MAIN STREET, FOGELSVILLE, UPPER MACUNGIE TOWNSHIP, LEHIGH COUNTY, PENNSYLVANIA. **Upon a motion by Secretary Rader, seconded by VC Gill and unanimous, BE IT RESOLVED, Resolution #2015-56 is hereby approved with the recommended waivers and deferrals as listed in the letter of Keystone Consulting Engineers, Inc., dated September 1, 2015.**

**Resolution - #2015-57 - Resolution for Authorized Signers for the UMT Pension Plan** - RESOLUTION ESTABLISHING AND RESOLVING CERTAIN UNDERSTANDINGS BETWEEN THE TOWNSHIP OF UPPER MACUNGIE AND NATIONAL PENN INVESTORS TRUST COMPANY, AS THE TRUSTEE OF THE TOWNSHIP'S PENSION PLAN.\*

**Resolution - #2015-58 - Resolution for Authorized Signers for the UMT Capital Reserve & Sewer Reserve Funds** - RESOLUTION ESTABLISHING AND RESOLVING CERTAIN UNDERSTANDINGS BETWEEN THE TOWNSHIP OF UPPER MACUNGIE AND NATIONAL PENN INVESTORS TRUST COMPANY, AS THE TOWNSHIP'S INVESTMENT MANAGER OF THE CAPITAL RESERVE AND SEWER RESERVE FUNDS.\*

**\*Upon a motion by Secretary Rader, seconded by Chairman Brunell and unanimous, BE IT RESOLVED, Resolutions #2015-57 and #2015-58 are hereby approved.**

**Resolution - #2015-59 – Dedication of Road Rights of Way – Trexler Fields –** RESOLUTION OF THE UPPER MACUNGIE TOWNSHIP BOARD OF SUPERVISORS ACCEPTING ADDITIONAL LANDS FOR ROADWAY RIGHTS OF WAY KNOWN AS LEFWING PLACE; SILVERSPOT DRIVE; BRAMBLE DRIVE; MONARCH LANE; SCHAEFER RUN ROAD AND GLASSY WING PLACE IN TREXLER FIELDS SUBDIVISION AS PART OF THE PUBLIC HIGHWAY SYSTEM OF THE TOWNSHIP OF UPPER MACUNGIE, LEHIGH COUNTY, PENNSYLVANIA. \*\*

**Resolution - #2015-60 – Dedication of Road Rights of Way – Parkland Fields –** RESOLUTION OF THE UPPER MACUNGIE TOWNSHIP BOARD OF SUPERVISORS ACCEPTING ADDITIONAL LANDS FOR ROADWAY RIGHTS OF WAY KNOWN AS SAWGRASS DRIVE, ABIGAIL LANE, ROYAL FERN ROAD AND SHORT HILL LANE IN THE PARKLAND FIELDS SUBDIVISION AS PART OF THE PUBLIC HIGHWAY SYSTEM OF THE TOWNSHIP OF UPPER MACUNGIE, LEHIGH COUNTY, PENNSYLVANIA. \*\*

**Resolution - #2015-61 – Dedication of Road Rights of Way – Laurel Fields –** RESOLUTION OF THE UPPER MACUNGIE TOWNSHIP BOARD OF SUPERVISORS ACCEPTING ADDITIONAL LANDS FOR ROADWAY RIGHTS OF WAY KNOWN AS DOGWOOD TRAIL, SNAP DRAGON WAY AND PENNYCRESS ROAD IN THE LAUREL FIELD SUBDIVISION AS PART OF THE PUBLIC HIGHWAY SYSTEM OF THE TOWNSHIP OF UPPER MACUNGIE, LEHIGH COUNTY, PENNSYLVANIA. \*\*

**Resolution - #2015-62 – Dedication of Road Rights of Way – Lehigh Valley West –** RESOLUTION OF THE UPPER MACUNGIE TOWNSHIP BOARD OF SUPERVISORS ACCEPTING ADDITIONAL LANDS FOR ROADWAY RIGHTS OF WAY KNOWN AS McBRIDE LANE; VALLEY WEST DRIVE AND GRADY DRIVE IN THE LEHIGH VALLEY WEST SUBDIVISION AS PART OF THE PUBLIC HIGHWAY SYSTEM OF THE TOWNSHIP OF UPPER MACUNGIE, LEHIGH COUNTY, PENNSYLVANIA. \*\*

**Resolution - #2015-63 – Dedication of Road Rights of Way – Hidden Meadows –** RESOLUTION OF THE UPPER MACUNGIE TOWNSHIP BOARD OF SUPERVISORS ACCEPTING ADDITIONAL LANDS FOR ROADWAY RIGHT OF WAY KNOWN AS PENNYCRESS ROAD IN THE HIDDEN MEADOWS SUBDIVISION AS PART OF THE PUBLIC HIGHWAY SYSTEM OF THE TOWNSHIP OF UPPER MACUNGIE, LEHIGH COUNTY, PENNSYLVANIA. \*\*

**\*\*Upon a motion by Chairman Brunell, seconded by VC Gill and unanimous, BE IT RESOLVED, Resolutions #2015-59, #2015-60, #2015-61, #2015-62, #1025-63 are hereby approved.**

**Resolution - #2015-64 – Resolution to Adopt the Hamilton Boulevard Corridor Study–** RESOLUTION OF THE UPPER MACUNGIE TOWNSHIP BOARD OF SUPERVISORS ADOPTING THE HAMILTON BOULEVARD CORRIDOR STUDY AS A PUBLIC POLICY FOR CONSIDERATION IN THE FUTURE DEVELOPMENT OF THE HAMILTON BOULEVARD CORRIDOR – This is a joint study, funded by a grant, with Upper Macungie Township, Lower Macungie Township, PennDOT, and the Lehigh and Northampton Transportation Authority (LANTA). **Motion to adopt the study was made by Secretary Rader, seconded by Chairman Brunell. Vote was two to one, with VC Gill voting no.**

#### MOTIONS

**--Electronic Recycling & Shredding Events – Only UMT Residents?** – Secretary Rader reported that the cost to the Township for these recycling events has risen significantly over the last couple of years. PWD Faust attributes this to the growing number of people coming in from out of the township to recycle televisions. At the last event some were from as far away as Easton area in Northampton County. One person arrived with a trailer load of televisions. Traffic concerns were also discussed. **After some discussion, a motion was made by VC Gill to limit the event to Upper Macungie residents. Residents will need to show proof of residency, such as a driver's license. Motion was seconded by Chairman Brunell and unanimous.**

**--Minimum Municipal Obligation (MMO) for Uniform and Non-uniform Pension Plans –** Finance Director / Treasurer, Bruce Koller presented the Board with the 2016 Minimum Municipal Obligation worksheets, required by Act 205 of 1984. The MMO for the non-uniform plan is \$295,561; and, for the uniform plan \$529,665. It was noted that the Township will be reimbursed for a portion of these amounts with pension aid from the Commonwealth of Pennsylvania. **Upon a motion by Secretary Rader, seconded by VC Gill, and unanimous, the information on the worksheets is accepted.**

**--Good Neighbor Coalition –** Lt. Sitoski reported on the Good Neighbor Coalition, an endeavor to address issues involving trucks, traffic, and safety in the Township. The Coalition will establish cooperative relationships with local corporations, the trucking industry, and residents to communicate effectively between all stakeholders and solve problems that affect all parties. Chief Colón is seeking approval from the Board to send out Participant Questionnaires. **Upon a motion by VC Gill, seconded by Secretary Rader and unanimous, approval is given.**

--**Township Approval for 100<sup>th</sup> Anniversary / Four County Firemen's Association Parade in 2016** -- Secretary Rader reported that Trexlertown Good Will #1 Fire Company, as part of their 100<sup>th</sup> anniversary celebration, is hosting the Four County Firemen's Association Parade, scheduled for July 16, 2016. For their application to PennDOT, written approval from the Township is required. **Upon a motion by Chairman Brunell, seconded by Secretary Rader, and unanimous, a letter giving Township approval will be sent to PennDOT.**

--**Trick or Treat Night** -- Upon a motion by Secretary Rader, seconded by VC Gill and unanimous, Trick or Treat Night will be Friday, October 30, 2016, from 6:00 to 8:00 PM. (Note: This is the same day as the Halloween Parade and Celebrations in the elementary schools.)

--**Marble & Granite** -- Secretary Rader reported that the Township has been offered any marble and/or granite pieces that are on the Wenz Memorial property in Allentown. After some discussion, it was decided not to pursue this offering.

#### DISCUSSIONS & UPDATES -- None

#### REPORTS

**Treasurer's Report -- AUGUST - Total bills from all funds \$1,108,878.43 A motion was made by Chairman Brunell, seconded by VC Gill and unanimous to pay the bills.**

**Recreation Board Report** -- The Recreation Passport listing coming events is on the table for distribution and on the UMT Website.

**Planning Commission Report** -- Scott Stenroos reported the following from the August Planning Commission meeting:

**Docket #2173 - NFI -- Lots 5, 7, 8, 9, 10 and 11 Sketch Plan** -- David Jaindl presented a revised plan to the Planning Commission and residents. The revised plan was a new concept from what was submitted for review by the Township Engineer and PC. Much discussion occurred between the applicant and the residents regarding a proposed zoning overlay for proposed apartments and a single warehouse located near Oldt Road and Nestle Way. The Planning Commission recommended that David Jaindl and NFI meet separately with the residents to address their concerns. This was a sketch plan submission which did not require any action from the Planning Commission.

**Docket #2187 - Sealmaster Sketch Plan** -- Kevin Markell discussed the proposed warehouse addition and corresponding site work and possible zoning variances. The Planning Commission discussed sidewalk along Ruppssville Road across from the park and a pedestrian cross walk across Ruppssville Road at Grange Road on the west side of Ruppssville Road. Right-of-way dedication was discussed but the planning commission felt that curb was not necessary along Ruppssville Road. The use of the existing building on Lot 1 was also discussed. This was a sketch plan submission which did not require any action from the Planning Commission.

**Docket #2186 - Herber Boundary Line Adjustment** -- Brian Gasda appeared with Gavin Herber to discuss the proposed boundary line adjustments and resulting lots. Waivers were reviewed. The Planning Commission was concerned with the residual property that belonged to Mrs. Herber that would fall under LI(L) zoning, as it did not meet the minimum lot size. Gavin Herber asked the Planning Commission if the plan would be acceptable if the boundary line followed the zoning boundary and the Planning Commission found this to be acceptable. Paul McNemar made a motion to recommend conditional preliminary/final plan approval based on staff and engineering comments subject to the lot line being adjusted to follow the zoning boundary which would allow Lot 1 to be completely within the RU1.5 zoning district. Plan revisions must be addressed prior to submission to the Board of Supervisors. The motion was seconded by Ken Pavkovic and the motion passed. The Planning Commission (PM/KP, motion passed) also recommended approval of three deferrals and two waivers as listed in the waiver request letter dated August 19, 2015.

**Docket #2171 - Kokolus Farms Preliminary /Final Minor Subdivision Plan** -- Bill Beitler reported that the residual tract waiver for DEP sewage planning was submitted and that he is waiting to get it back from South Whitehall Township. Bill Beitler also reported that the well testing was completed and that it was found to be acceptable. Bill Beitler requested that the PC consider making a recommendation for conditional preliminary/final approval. Dave Etowski made a recommendation for conditional preliminary/final approval subject to staff and engineering comments. The motion was seconded by Ken Pavkovic and the motion passed. The Planning Commission (DE/KP, motion passed) also recommended approval of waivers (#1, #2 and #7), deferrals (#3, #4 and #5) as listed in the waiver request letter dated

June 15, 2015. The Planning Commission did not take action on waiver request #6 and deferred that to the Board of Supervisors.

**Docket #2185 - Diana M. Palmer Preliminary /Final Minor Subdivision Plan** – Bill Beitler reported that the PNDI hit was ok and that the sewage planning module can move forward. Bill Beitler requested that the PC consider making a recommendation for conditional preliminary/final approval. Dave Etowski made a recommendation for conditional preliminary/final approval subject to staff and engineering comments. The motion was seconded by Ken Pavkovic and the motion passed. The Planning Commission (DE/KP, motion passed) also recommended approval of waivers (#2, #3 and #4), deferral (#5) as listed in the waiver request letter dated July 16, 2015 (as amended that evening). The Planning Commission did not take action on waiver request #1 since the right-of-way will be dedicated to the Township.

**Docket #2172 - Plainfield Development Company** – Preliminary/Final Land Development Plan - Joe Correia from J.G. Petrucci and Marty Smith from Pany and Lentz were present to discuss the project. Technical letters received from LCA, LCCD and LVPC. Grading and storm water discussed behind the proposed building. Joe Correia reported that the proposed emergency access easement has been prepared and has been submitted to the owner of the adjacent property and will be provided to the Township. The applicant also discussed the storm drainage comment regarding the condition of the Iron Run detention basins and has agree to work with the Township. Joe requested a copy of the original storm drainage report. Paul McNemar made a recommendation for conditional preliminary/final approval subject to staff and engineering comments with the condition that the access, grading and drainage be addressed prior to submission to the Board of Supervisors. The motion was seconded by Geoff Legg and the motion passed. The Planning Commission (PM/GL, motion passed) also recommended approval of three waivers as listed in the waiver request letter dated August 19, 2015.

**Docket #2169 - Sunopta Site Improvements** – Revised Final Plan – George Reeves from J.G. Petrucci and Marty Smith from Pany and Lentz were present to discuss the project. Marty Smith reported that Sunopta is addressing final plan conditions which include the fire lane, waterline loop, and fire hydrants. Proposed plan revisions include additional parking spaces, access drive to dock area and additional truck access to building. George Reeves stated that the proposed boiler room has been removed from the project and requested that the recreation fee be eliminated since no building expansion is proposed. The Planning Commission agreed. The same storm drainage comment as discussed with Plainfield applies to this project since the storm water runoff is tributary to the Iron Run Section One basin. Paul McNemar made a recommendation for conditional revised final approval subject to staff and engineering comments. The motion was seconded by Ken Pavkovic and the motion passed. No additional waivers were required for this project.

**Upper Macungie Township Police Report – Lt. Michael Sitoski**

817	Total Calls for Service
30	Reportable MVAs
48	Non-Reportable MVAs
23	Criminal Arrest (Misdemeanor/Felony)
15	Non-Traffic Citations (summary)
541	Traffic Citations
14	Parking Tickets
49	Written Warnings
103	False Alarms
1	Arson
3	Assaults
3	Burglaries
1	Disturbing the Peace Crimes
6	Drug/Alcohol Violations
9	DUI Offenses
4	Fraud Crimes
1	Motor Vehicle Theft
10	Thefts
3	Vandalism/Criminal Mischief
12	Vehicle Break-in/Thefts

Lt. Sitoski reported on some of the more significant incidents. The speed study on Memorial Road, conducted by UMTPD, verified that the current speed of 40 MPH is appropriate. UMTPD will be receiving a grant in the sum of \$6,880.95, which will pay half for the 15 ballistic vests that were purchased.

**Fire/EMS Report** – Fire Commissioner Grim gave report: Fire Inspections – 73, Emergency responses: Station 8 – 34; Station 25 – 40; Station 56 – 45; Total 119 responses for 88 incidents. EMS Responses: Priority 1 – 99; Priority 2 – 80; Priority 3 – 91; Mutual Aid Required – 1; Total 271.

**Public Works Report** – Copy of report is on the back table. Faust reported no news.

**Zoning Report** – The report of the Zoning Officer for the month of August was received and showed 130 Building and Zoning Permits were issued. (Commercial – 44; Residential – 70; Zoning Permits – 16) 6 Plumbing License and 15 Electric Licenses.

**August 2015 Zoning Hearing Board Meetings:**

**August 12<sup>th</sup>, 2015 Zoning Hearing Board Agenda:**

**#08 15 013** The Zoning Appeal of **Joshua F. Grim, 9660, 9875, 9939 & 9941 Schantz Road, Breinigsville, PA 18031**; for variances from **Section § 27-704.1**. to construct four (4) free standing signs, each containing thirty-two (32) square feet of sign area which exceeds the allowable twenty (20) square feet of sign area, per sign. The properties are located along Schantz Road south of the intersection of Tillage and Adams Roads and are situated in the R1 Zoning District.  
**Action: The Zoning Hearing Board voted 3-1 to deny the variance requests.**

**#08 15 014** The Zoning Appeal of **Denise Yuppa, 1316 Buck Hill Lane, Breinigsville, PA 18031**; for a variance from **Section § 27-403.4.F.(2)** to construct a fence within a Drainage Easement. The property is located at the intersection of Buck Hill and Sleepy Hollow Lanes and is situated in the R2 Zoning District.

**Action: The Zoning Hearing Board voted 2-2 to deny the variance requests.**

**#08 15 015** The Special Exception Request of **Carol Weisberg, 1217 Trexlerstown Road, Trexlerstown, PA 18087**; to change the use of an existing legal non-conforming use of an Insurance Company Office to another legal non-conforming use of Personal Services, specifically to a Haircutting/Hairstyling salon as required by **Section §27-306. (Table of Permitted Uses by District)** and to further expand the existing non-conforming non-residential use subject to the requirements of **Section §27-806.7**. The property is located along Trexlerstown Road approximately four-hundred (400) feet south of the intersection of Brandywine Circle and is situated in the R3 Zoning District.

**Action: The Zoning Hearing Board voted 5-0 in favor of recognizing the non-conforming use and secondly 5-0 to grant the request for a special exception to change from an existing non-conforming use to another non-conforming use.**

**August 26<sup>th</sup>, 2015 Zoning Hearing Board Agenda:**

**#07 15 012** Continued Zoning Appeal of **Lehigh Valley Health Network, 1431 Nursery Street, Fogelsville, PA 18051**; for four (4) variances from **§ 27-704**;

1. To permit the construction of a Freestanding sign which exceeds the maximum permitted sign area; *(Sign A)*
2. To permit construction of an amount of Freestanding signs which exceed the maximum quantity permitted; *(Sign A)*
3. To permit the construction of a Wall Signs which exceed the maximum permitted sign area and maximum quantity permitted; *(Signs C & D)*
4. To permit the construction of a Wall Signs at a location on a building which does not face directly onto a street; *(Sign F)*

The property is located at the intersection of Nursery Street and PA Route 100 Southbound and is situated in the NC Zoning District.

**Action: The Zoning Hearing Board voted 5-0 to grant all four (4) variances.**

**#08 15 016** The Zoning Appeal of **Mary Hamlen, 9637 Viceroy Lane, Breinigsville, PA 18031**; for a variance from **Section § 27-403.4.F.(2)** to construct a fence within a Drainage Easement.

**Action: The Zoning Hearing Board voted 5-0 to grant the requested variance.**

**September 2015 Zoning Hearing Board Meetings:**

**September 9<sup>th</sup>, 2015 Zoning Hearing Board Agenda:**

**#07 15 008** Continued Zoning Appeal of **Tri Outdoor, Inc., 160 Olin Way, Allentown, PA 18106**; for a variance from **§ 27-712.5.D**. To permit the construction of an Off-Premises Sign (Billboard) at a location less than three-thousand (3,000) feet from an existing Off-Premises Sign (Billboard). The property is located on Olin Way at its terminus near Interstate I-78 is situated in the LI Zoning District.

**September 23<sup>rd</sup>, 2015 Zoning Hearing Board Agenda:**

**#10 14 009** Hearing on Reversal and Remand Order dated June 3<sup>rd</sup>, 2015 related to the Zoning Appeal of Old Dominion Freight Line, Inc. c/o Jessica Gentile, North Star Construction, 6975 Ambassador Drive, Allentown PA 18106.

**#09 15 017** The Zoning Appeal of **Richard J. & Peggy Ann Karpeuk, 6939 Ruppsville Road, Allentown, PA 18106**; for an interpretation of **Section §27-403.3**. as it relates to **Section §27-202. Terms Defined**, specifically, "**Yard, Front**" and alternatively a variance from **Section § 27-403.3**. to construct an Accessory Structure within the front yard of the property. The property is located along Ruppsville Road west of the intersection of Grange Road and is situated in the LI Zoning District.

**Lehigh Tax Collection Committee Report – None**

**TOWNSHIP MANAGER'S REPORT** – Budget work is progressing. Tentative workshop/meetings have been set.

**SUPERVISORS**

**Chairman BRUNELL – None**

**Vice Chairman GILL – None**

**Secretary RADER – Executive Sessions – Wednesday, August 12, 2015, at 3:30 PM – personnel issue; Thursday, September 3, 2015, at 11:00 AM – litigation issue; and Thursday, September 3, 2015, at 5:00 PM – litigation & personnel issues.**

**PUBLIC COMMENTS –**

--Nancy Snyder – questioned two appeals on the Zoning Report.

--William Gillespie – inquired as to when the fire study would be completed. (The consultant for the fire study will be giving his report at the October 12<sup>th</sup>, BOS meeting with the Fire Companies.)

--VC Gill – mentioned, with sadness, the passing of community figure, Darryl Dawkins.

**Upon a motion by Chairman Brunell, seconded by VC Gill, and unanimous, the meeting is adjourned at 8:17 P.M.**

**Kathy A. Rader, Secretary**

*Kathy C. Rader*

## BOARD OF SUPERVISORS

A special meeting of the Board of Supervisors of Upper Macungie Township was held on September 21, 2015, at 6:30 PM, in the Municipal Building at 8330 Schantz Road, Breinigsville, PA 18031. Those present were Chairman, James M. Brunell; Vice-Chairman, John "Sean" Gill; Secretary, Kathy A. Rader; Township Manager, Daniel P. Olpere; Finance Director/Treasurer, Bruce Koller; Greta Slifer; Fire Commissioner Grant Grim; and, representatives from all three fire stations.

Chairman Brunell opened the meeting and asked all present to join him in the Pledge of Allegiance to the Flag of the United States of America.

The purpose of this meeting is to discuss issues relating to the 2016 Township Budget. Also, any other business that may come before the Board; and, to take any necessary action, if appropriate.

This being the first budget meeting for the 2016 Township Budget, Olpere and Koller gave an overview of the draft budget. Presently, there is no need for a tax increase. Three new terms to describe the funds in the budget were defined: Unrestricted, Restricted, and Reserve.

The fire budget was reviewed. In addition to the operating expenses, the following capital expenses were requested by Grim: New Truck to Replace #2561 - \$500,000; Refurbish Unit #831 - \$320,000; Roof Replacement (Station #8) - \$55,200; and Replace Heat in Floor - Training Room Station #25 - \$70,000.

**Included in the draft budget:**

- New Truck to Replace #2561 - \$250,000 (with the balance to be budgeted in 2017)
- Refurbish Unit #831 - \$320,000 (full amount that is being requested)
- Roof Replacement (partial) (Station #8) - \$22,000 to be budgeted for 2016, with the balance to be budgeted for the future. After some discussion Paul McNemar, from Station 8, was asked to obtain estimates to have the entire roof replaced.
- Replace Heat in Floor - Training Room Station #25 - \$20,000 to be budgeted for 2016, with balance to be budgeted for the future. After much discussion, representatives from Station 25 were asked to obtain additional estimates.

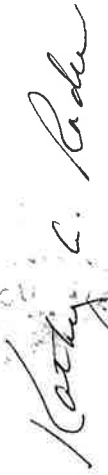
Secretary Rader will investigate bidding and/or prevailing wage, with solicitor Schantz, to see if the Fire Companies meet the criteria pertaining to those requirements.

**Other Matter**

There is a staff meeting scheduled with Amazon.com to discuss traffic issues. Keystone Consulting Engineers, Inc., may not participate in the meeting due to a conflict. Peter A. Terry, P.E., PTOE, PMP, from Benchmark Civil Engineering Services, Inc., has been recommended to step in for Scott Stenroos. Upon a motion by Secretary Rader, seconded by VC Gill and unanimous, approval is given to hire Peter A. Terry for Amazon.com issues.

The next budget meeting is scheduled for Monday, October 5, 2015, at 6:30 PM.

Upon a motion by Chairman Brunell, seconded by VC Gill and unanimous, the meeting is adjourned at 9:30 PM.

  
Kathy A. Rader  
Secretary

