

**UPPER MACUNGIE TOWNSHIP
PARKS AND RECREATION BOARD
Monthly Meeting Minutes
June 2016**

The monthly meeting for the Upper Macungie Township Recreation Board was held on June 30, 2016 at the Upper Macungie Township building. The following Recreation Board members were present: Vice Chair, April Navarra; Secretary, Katie Shade; Jim Adams; Brian Kresge; Andrea Russell; and Karla Trumbauer. Also present at the meeting: Recreation and Events Coordinator, Lynn Pigliacampi; and Eric Erb from Keystone Consulting Engineers.

April called the meeting to order at 7:07 PM. She asked all present to join her in the Pledge of Allegiance to the Flag of the United States.

A motion was made by Katie and seconded by Karla to approve the May meeting minutes. All were in favor.

PUBLIC COMMENT: none.

REPORTS

Community Programs Scheduled

Adult Basketball

This program concluded on June 9. It was held at Jaindl Elementary School's gym on Thursday from 6:30 to 8:30 PM. The fall session will start in September. Brian will give the exact dates later.

Tennis

This program continues until September 12 at Ricky and Blue Barn Park. Dates and times vary. Fifty-five people have registered for session 1, 41 for session 2, and 8 for session 3. The third session usually has fewer registrations than the other two.

Adult Volleyball

This program began on June 5 and continues until August 28 at Upper Macungie Park on Sundays from 6:00 to 8:00 PM. Lynn reported that this program is going well according to emails from Rich Kiser.

Yoga in the Park

This program began on June 5 and continues until July 17 at Lone Lane Park on Sundays from 7:00 to 8:00 PM. This program is also going well.

Movies in the Park

The first movie, "The Martian" (PG-13), was shown on June 17 at Lone Lane Park. This went well. The Township received no complaints. The movie guys did not mute the vulgarities as requested. Andrea said she saw a lot of younger kids in attendance. Lynn noted that the speaker was well-liked. Katie thought that his presentation hijacked a bit by the kids, but it was still good. He wanted the kids to ask questions about Mars, and they asked questions about a lot of astronomy topics. Jim said Station 56 made approximately \$500 selling concessions. Lynn wants

to include concessions with the sponsor ads. Andrea said Kona Ice also did okay.

The second movie, "Hotel Transylvania 2" (PG), will be shown on July 8 at Breinigsville Park. Pre-movie activities begin at 7:00 PM. Another sponsor just came in. Lynn said the total now is probably close to \$7,000. She suggested changing the size of the font on the sponsor banners next year. A variety of child development businesses will be at this one.

The third movie, "The Peanuts Movie" (G), will be shown on August 5 at Grange Road Park. Pre-movie activities begin at 7:00 PM.

Jim distributed a copy of *The Parkland Press*. South Whitehall Township and New Tripoli advertise their Movies in the Park in that publication. Andrea said Allentown's movies are really small. Jim said Allentown was featured on Channel 69 News. Andrea noted that they are always looking for stories. Lynn said we seem to have the biggest screen. Jim inquired whether the Recreation Board could get a budget from the Board of Supervisors for advertising. The Recreation Board will discuss this in more detail at future meetings.

Junior Golf

This program began on June 20 and continues until August 10 at Independent Park on Monday and Wednesday mornings from 9:00 AM to 12:00 PM. Five or six kids are registered for this program. Lynn likes the Embrace Your Dreams program but might need to contact the instructor directly due to a change in leadership at Embrace Your Dreams.

Family Fishing

This program was held on Saturday, June 25 at The Ponds at Apple Park from 9:00 AM to 1:00 PM. Twenty-five people attended and this program went well.

Fireworks

The annual Independence Day display will be held on July 2 at Breinigsville Park in the evening.

National Night Out

This event will be held on August 2 at Lone Lane Park from 5:00 to 8:00 PM. Lynn thinks she can be there for at least part of the time. Karla and Katie should be available for part of that time. Katie suggested moving our table to the opposite side of the pavilion near where the demonstrations occur.

Emergency Preparedness Day

This event will be held on September 17 or 24 at St. Luke's West End Medical Center. The Recreation Board will have a table. Lynn recently updated the website.

Recognition Dinner

This event will be held in fall 2016 at the Independent Park Community Center. The Recreation Board will set a date at a future meeting.

Barktoberfest

This event will be held on October 8 at Upper Macungie Park from 11:00 AM to 3:00 PM. No sponsors have signed up yet but vendors continue to register.

Lauri Moore

This program will be held on November 10 at Independent Park, beginning at 6:30 PM. This program is booked.

Hunter/Trapper Course

This program will be held on November 13 at Independent Park from 9:00 AM to 4:00 PM. This program is booked.

Holiday Show

This program will be held on December 2 at Independent Park from 6:00 to 8:00 PM. This program is booked.

Noon Year's Eve

This event will be held on December 31 at Independent Park from 11:00 AM to 2:00 PM. Work continues on this event.

5K

This event will be held in spring 2017 at Lone Lane Park. Katie noted that she has not heard of anyone willing to join or chair the committee. Lynn said she can work more on this event after Barktoberfest. Andrea reminded the Recreation Board that the chair(s) do most of the work and that the committee focuses on getting donations. She also stated that the Recreation Board previously discussed eliminating the raffle because it is a lot of work and does not raise a lot of money.

Proposed/New: none.

UNFINISHED BUSINESS

Splash park rules

Lynn reported that the Board of Supervisors is reviewing the proposed splash park rules. They are waiting for quotes on items that the Recreation Board recommended. Andrea noted that we have more time as the splash park construction will begin later than initially thought.

2016 Giveaways

Lynn is designing and will be ordering the sunscreen, sunglasses and pens. Andrea said that the Board of Supervisors wanted to know the amount. Friends paid last year. Katie said that the Friends money should be going back to parks. April proposed splitting the expenditure between the Township and Friends would be appropriate.

Lemonade in the parks

Lynn thinks weeknights are good as there are fewer pavilion rentals. April asked Lynn to email the Recreation Board with possible dates. Lynn said if the goal is to hit a lot of people, then the event could really be any night. Andrea asked if there are any big events scheduled. Lynn said there are some. She'll check.

Comedy Show

Lynn has a contact and basic information. She is thinking of having this program during the winter.

Volleyball tournament

April said that her uncle maybe could run it. Karla asked what kind of tournament is the Recreation Board planning. Lynn asked about an entrance fee. Andrea asked if Rich Kiser knows about this because of his connections from running the volleyball programs. Katie thought Mr. Kiser was at the meeting the night we talked about it. Karla's husband is the varsity volleyball coach at Parkland High School and also has connections. The Recreation Board would have to decide if this event would be for families or if it would be competitive.

Kite Day

Katie noticed an article in *The Morning Call* a few weeks ago about a Kite Day Northampton County Parks and Recreation Department. She thought it might work in Upper Macungie Township next spring. The Recreation Board expressed interest. Katie will contact the Lehigh Valley Kite Association to get more information. The Recreation Board suggested that this event could take place at Grange, Independent, or Upper Macungie Park. Jim expressed concern about this event if the weather is not perfect (i.e. windy enough) for kite flying.

NEW BUSINESS

Dog parks at other parks

Lynn received calls from one resident who lives near Ricky Park. The resident wondered what the reasoning was behind putting the parks where they are and whether the Township would consider putting one at Ricky Park. She and other residents let their dogs run on the tennis court. Eric suggested adding a second door to prevent dogs from getting out. The Girl Scouts did the dog park at Route 100. If dogs would be loud, put them near the road. Eric said that the grass gets killed. The Township can use a water retention area for a dog park if done properly.

Jim didn't think you could have too many dog parks. Andrea thought it was a good idea, but wondered about the initial cost and maintenance. Karla mentioned a few synthetic varieties of ground materials. Lynn said the Recreation Board could recommend that Parks look into it. Jim suggested that the Recreation Board talk to Jim Soltis. He may have plans or know what can be accommodated.

Tree boxes at Lone Lane Park

Katie included this item after seeing Dave's email to Jim Soltis. He asked whether we could (ambiguously) "support" the Boy Scouts as they funded the project from their account without prior fundraising. The Recreation Board's consensus was that the Boy Scouts can still fundraise. Friends may consider matching their fundraising since it is a park project.

Small Games License

April would like to run a 50-50 raffle at all of our events. She believed the \$30 license fee is around \$30. Jim said it is about \$100 now. The Recreation Board or Friends would apply to the county. Lynn said this could fall under the new recreation programs budget that the Recreation Board may request from the Township.

OTHER BUSINESS

Independent Park Community Center rental and building update

In June 2016, there were eight rentals, totaling \$4,475. In June 2015, there were six rentals, totaling \$3,150. There are a variety of events: parties, showers, and weddings, etc.

UMT Recreation fund balance **\$1,769,819.56**

Friends of Upper Macungie Parks and Recreation, Inc. fund balance **\$29,066.48**

The cost of the movies (over \$6,000) has not been deducted. Katie said about \$2,000 should be contributed to the Township’s construction costs of the splash park.

Park and Grant updates

Eric reported that Dan Olpere signed the forms to purchase everything for the splash park. They will be sent in Tuesday. It will take 8-12 weeks to receive the parts. Bids to construct will be signed within 1 or 2 months. Hopefully by the end of the year, everything will be built. Eric displayed the current layout of the splash park. A fence is pushed back and there will now be room for a picnic table. A new sidewalk will be constructed to the playground and from the playground to the intersection.

Eric told the Recreation Board that the Township sent out a grant this morning for the phases at Breinigsville Park.

There is also a grant to finish parking lot. The Township got millings from when they were working on the PA Turnpike. This grant is a 15-85% match. The Township can use the recycled millings as a lower layer in the asphalt.

April requested walking paths at Grange. Eric said there will be walking paths in Breinigsville Park West, opening in 2017. There was resistance to adding walking paths in the past because they are difficult to maintain. Karla suggested that groups could adopt a trail if the Township maintains a list and sends it out to the local groups. Eric said Blue Marsh Lake and the Appalachian Trail assign portions of the trails and they are well-taken care of. Lynn said this is on community center wish list.

April also requested checkers and chess tables at the parks.

Community Center

Mission Statement

The Board of Supervisors reviewed this at their last meeting. Andrea was at that meeting, and said she couldn’t think of anything to which the Board of Supervisors objected.

Feasibility Study

Dean will present to the steering committee in July. Eric distributed two NRPA radius documents: 15 minutes driving distance to Grange and 10 minutes walking distance to Grange. These documents give specific activity information. Karla asked what the next steps will be. Eric said Dean is working on seeing what’s needed and putting together a cost estimate. Then, Lynn said, he will review this with the committee and Board of Supervisors. Eric said the first phase was supposed to be done by the beginning of July but it may be delayed with Jim Soltis being out. Lynn

said a survey will be sent out, followed by research on area competition. Eric said Keystone is considering updating the youth association surveys too.

Updates from Lynn: none.

PUBLIC COMMENT: none.

ADJOURMENT

A motion was made at 8:41 PM by Katie and seconded by Karla to adjourn the meeting, and all were in agreement. Next month's meeting is scheduled for July 28, 2016 at 7:00 PM at the Township building.

April Navarra, Vice Chairman
UMT Parks and Recreation Board