

A special meeting of the Board of Supervisors of Upper Macungie Township was held on December 22, 2014, at 6:00 PM, in the Municipal Building at 8330 Schantz Road, Breinigsville, PA 18031. Those present were Chairman, James M. Brunell; Secretary, Kathy A. Rader; Supervisor John "Sean" Gill; Township Manager, Daniel P. Olpere; Treasurer, Barry Moyer; and, Director of Public Works, Scott Faust.

Chairman Brunell opened the meeting and asked all present to join him in the Pledge of Allegiance to the Flag of the United States of America.

The purpose of this meeting is to consider and, if deemed appropriate, adopt the 2015 Township Budget; to consider any other business that may come before the Board; and, to take any necessary action, if appropriate.

Prior to budget discussions:

**APPOINT VICE CHAIRMAN** – Chairman Brunell made a motion to appoint new supervisor John "Sean" Gill vice chairman. Motion was seconded by Secretary Rader and unanimous.

#### **RESOLUTIONS**

**Resolution #2014 – 52 – Resolution appropriating specific sums estimated to be required for the specific purpose of the municipal government, hereinafter set forth, during the year 2015 by the Board of Supervisors of the Township of Upper Macungie, County of Lehigh, Commonwealth of Pennsylvania** – Upon a motion by Secretary Rader, seconded by VC Gill, and unanimous, BE IT RESOLVED, Resolution #2014-52 is hereby approved.

**Resolution # 2014 – 53 – Resolution of the Township of Upper Macungie, in the County of Lehigh, Commonwealth of Pennsylvania, fixing the tax rates for the year 2015** – Upon a motion by Chairman Brunell, seconded by Secretary Rader, and unanimous, BE IT RESOLVED, Resolution #2014-53 is hereby approved.

**Resolution #2014 – 54 – Resolution for appointment of Deputy Tax Collector** – Upon a motion by Chairman Brunell, seconded by Secretary Rader and unanimous, BE IT RESOLVED, Resolution #2014-54 is hereby approved appointing North Whitehall Township Tax Collector, Susan D. Gelinas, as Deputy Tax Collector for Upper Macungie Township.

#### **MOTIONS**

**Intent to Appoint Auditor** – There were seven proposals received for the Township Auditor. Manager Olpere and Treasurer Moyer recommend Maillie, LLP for the position. After some discussion, a motion was made by Secretary Rader to intend to appoint Maillie, LLP for one year with an option for an additional year. Motion was seconded by VC Gill, and unanimous. Said intention to appoint Maillie will be advertised for the required minimum of 30 days prior to final appointment. Another motion was then made by Secretary Rader, seconded by Chairman Brunell and unanimous, to hire Maillie, LLP, on an hourly basis, between now and the actual appointment, to start to get the files in order for 2015 and ready for the 2014 audit.

**New Copier Proposal** - Two new copiers are needed for the administration building. Davis Business Machines, Inc. have given prices. Both copiers in the proposal are on COSTARS. The quote is for a Canon ImageRunner Advance C5250 and a Samsung CLX-8640ND – 48 month lease \$445.00, per month; 60 month lease \$370.00, per month. Maintenance billed annually for Canon - \$900.00 plus \$.058 per color copy; and, for Samsung \$750.00 plus \$.063 per color copy. After some discussion, Secretary Rader made a motion to lease the two copiers for 48 months. Motion was seconded by Chairman Brunell, and unanimous.

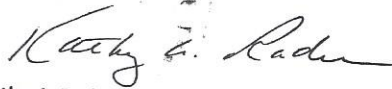
**Cupids Chase 5K Run/Walk** - The Recreation Board received a request to allow a 5K Run/Walk in the township, on Valentine's Day, February 14, 2015. This event would benefit persons with intellectual disabilities and is managed by Community Options, Inc. (a non-profit human service agency). The route would be the same as the Township's 5K and is expected to attract between 100-150 runners. Porta-Johns may be necessary and therefore, a permit is also necessary. The Township would have the right to cancel for snow. The township will not do snow removal for this race. Also, adequate insurance is required and a rental fee of \$125 for the pavilion at Lone Lane Park. Upon a motion by Chairman Brunell, seconded by VC Gill and unanimous, permission is given for the Cupids Chase 5K Run/Walk, with the above-mentioned conditions.

**Request from Parkland Community Library to use Independent Park Facility** – Board has received a request from the Parkland Community Library (PLC) to use the Independent Park facility for a retreat day on January 30 (snow date is February 23), with a time frame of 9 AM -3 PM or 9:30 AM-3:30 PM. A motion was made by Chairman Brunell to allow the PCL to use the facility from 9 AM – 3 PM on the date(s) mentioned above. Motion was seconded by Secretary Rader and unanimous.

**Independent Park Facility Renovation** – DPW Faust discussed plans for the lower level of the Independent Park Facility. After much discussion, it was decided to have a use for the space before spending the money on a renovation.

**Assistant Team Leader** – Manager Olpere requested the Board’s permission to contact the union to amend the IBEW contract to create the position of Assistant Team Leader. After some discussion, a motion was made by Chairman Brunell, seconded by Secretary Rader and unanimous, permission is given.

Motion to adjourn the meeting was made by Secretary Rader, seconded by VC Gill and unanimous. Meeting is hereby adjourned at 6:42 PM.



Kathy A. Rader,  
Secretary