

BOARD OF SUPERVISORS

A special meeting of the Board of Supervisors of Upper Macungie Township was held on April 13, 2015, in the Municipal Building, at 7:00 PM. Those present were Chairman James M. Brunell, Vice-Chairman John P. "Sean" Gill, Secretary Kathy A. Rader, Township Manager Daniel Olpere, Fire Commissioner Grant Grim and Solicitor Andrew V. Schantz.

The purpose of this meeting was to discuss matters with the three volunteer fire companies in Upper Macungie Township; any other issues that may come before the Board; and, to take any necessary action, if appropriate.

Chairman James M. Brunell opened the meeting and asked all present to join him in the Pledge of Allegiance to the flag of the United States.

PUBLIC COMMENT – Andy Ashmar & Sharon Ashmar appeared to thank everyone for the assistance with Sam Ashmar's funeral. As a "thank-you" and since Sam's birthday was May 25th, a picnic table or bench for Fire Company Station 56 will be presented, at Station 56, during the May 19th training meeting.

UPDATES:

--**Request for Proposal for Fire Study (RFP)** – The contract has been signed and sent back to the consultant. Manager Olpere passed out the itinerary for the study that is due to start the week of April 27th. There is a 180 day time frame from the notice to proceed.

--**Standard Operating Guidelines (SOG's)** – Secretary Rader suggested that the SOG's be put on hold until the Fire Study has been completed. Atty. Schantz stated that the guidelines should come from the fire companies not the dictation of the Township. It is the consensus of the fire companies that the SOG's must be a unanimous agreement of the three fire companies, to pass. After some discussion it was decided to continue with the SOG's and give the consultant what has been completed to date. There are about six "sticking points" to be called to the consultant's attention.

--**Fund Drives for 2015** – It was reported that each company was going to do their own. Calvin Fetherolf created boundary lines on a township map to be agreed upon by the three companies. The three companies will get together to work it out.

--**Fogelsville & Trexlertown – 100th Anniversary Celebrations** – Trexlertown's next meeting is April 26th at 4:00 PM. Plans are on-going. Banners for utility poles were discussed. 100th Anniversary Banquet will be held at the Northampton Community Center.

The committee for Fogelsville's celebration is planning a Community Day and 100th Anniversary Banquet. The old original fire station on Church Street will have the wall repaired and a fresh coat of paint applied. Upcoming fundraising projects were discussed.

--**Fogelsville "Buffalo" & Trexlertown "Model A" Restorations** – Jeff Grim reported that the "Buffalo" needs to be evaluated, body work, etc.

Carl Schmoyer, III, reported that the committee located a Model A club and the club will assist with the restoration.

--**Training at Fire Department Instructors Conference (FDIC)** – The Indianapolis, Indiana, event will be held from April 19 – 24, 2015. Attending will be Grant Grim, Keith Richard, Leroy Gross & Walter Moore. The crew will be driving and leaving Sunday to arrive back home on Friday.

MISSION STATEMENT & CORE FUNCTIONS: Manager Olpere explained mission statement & core functions for the township's fire administrative department. This information will help to prioritize functions of the department. The Chiefs will receive copies.

RECRUITMENT & RETENTION: Chairman Brunell questioned what is currently being done and what more can be done. Handouts, door-to-door visits to new residents, and message boards were discussed. Yard signs were voted on at a previous meeting but never followed through. Others issues discussed: more incentive programs; training; Parkland School District fire fighter program; exchange program with fire fighters.

TRUCK REPLACEMENT (UNIT 2561): Manager Olpere approved Trexlertown Fire Company to form a truck committee to explore the purchase of a new designated brush truck. The truck should also be multi-functional. At this time it is unknown when the truck will be purchased. Olpere explained the new Capital Equipment Fund.

EMERGENCY PREPAREDNESS DAY – September 19th, 2015 – Commissioner Grim reported that preparations are being made to have event on September 19th at St. Luke's in South Whitehall Township (site is still unconfirmed at this time). North & South Whitehall Townships are also participating.

JR. EMERGENCY SERVICES ACADEMY – Proposed to be held at Station 56 from July 20th to 24th, 9:00 AM until 3:00 PM. Monday & Thursday – Police; Tuesday & Wednesday – Fire; and Friday – Challenge.

NEXT MEETING WITH THE BOARD OF SUPERVISORS – July 13th, 2015 at 7:00 PM

PUBLIC COMMENT –

Brian Kuhns – asked to not have the same seating arrangement for the next meeting. Chiefs could be in front row, not at table.

Leroy Gross – Fundraiser golf tournament for a proposed scholarship fund, in Memory of Sam Ashmar, is scheduled to be held on June 17th, 2016. More information to follow.

Grant Grim – Announced that a tour of Americold is being planned.

Upon a motion by Chairman Brunell, seconded by VC Gill and unanimous, the meeting is adjourned at 8:57 PM.



Kathy A. Rader
Secretary

