

BOARD OF SUPERVISORS

The monthly meeting of the Board of Supervisors of Upper Macungie Township was held on November 2, 2017, 7:00 PM, in the Municipal Building, 8330 Schantz Road, Breinigsville, PA 18031. Those present were Chairman, James M. Brunell; Vice-Chairman, John P. "Sean" Gill; Supervisor, Kathy A. Rader; Township Engineer, J. Scott Stenroos; Director of Community Development, Daren Martocci; Solicitor, Andrew V. Schantz, Esq.; Recreation and Events Coordinator, Lynn Pigliacampi; Township Secretary, Ashley Godshall; Bureau of Fire Director, Grant Grim; Director of Public Works, Scott Faust; Finance Director, Bruce Koller; and Lt. Michael Sitoski of the UMTPD.

Chairman James M. Brunell opened the meeting and asked all present to join him in the Pledge of Allegiance to the flag of the United States of America.

MINUTES - Chairman Brunell stated the minutes of the previous meetings of October 5, 2017, October 9, 2017, October 24, 2017, and October 31, 2017 would not be read unless there was some objection. **Upon a motion by Chairman Brunell, seconded by VC Gill and unanimous, it was agreed to waive the reading of the minutes of the previous meeting and approve the minutes as presented.**

PRESENTATIONS

Budget 2017 – Finance Director Koller presented on the proposed 2018 UMT Budget, noting there will be no UMT tax increase for 2018. Chairman Brunell highlighted that of our approximately \$30,000,000 budget, only \$2,450,000 comes from residents. **A motion was made by Chairman Brunell, seconded by VC Gill and unanimous, to proceed with advertising the 2018 UMT Budget.**

DISCUSSIONS & UPDATES

4 Additional Pickleball Courts at Grange Road Park – VC Gill updated that a total of 12 pickleball courts at a cost of \$120,000 have been added to the budget for next year; this includes four more courts than had been originally designated.

Planning Commission Vacancy – Director Martocci announced that we are moving forward with filling the Planning Commission Vacancy.

Comprehensive Plan Public Information Session – Director Martocci discussed the upcoming Public Information Session and Visioning Workshop held on November 9th from 6:30-8:30pm at Fogelsville Elementary School.

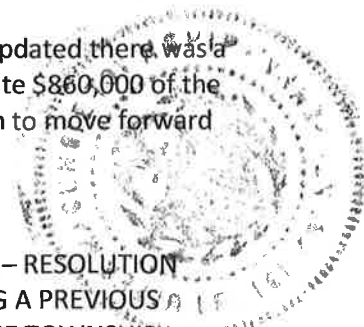
Community Recreation Center Update – Recreation and Events Coordinator Pigliacampi updated there was a well-attended meeting on October 31st resulted in two motions from the Board to designate \$860,000 of the 2018 toward the community center including engineering and site preparation. 2nd motion to move forward organizing a capital campaign and committee to generate further funding for the center.

RESOLUTIONS

Resolution #2017-28 – Docket #2238 – Hopewell Woods – Revised Final Subdivision Plan – RESOLUTION GRANTING FINAL PLAN APPROVAL TO GREGORY AND JANICE STOUT FOR A PLAN REVISING A PREVIOUSLY APPROVED FINAL RECORD PLAN OF HOPEWELL WOODS SUBDIVISION IN UPPER MACUNGIE TOWNSHIP, PENNSYLVANIA. After some discussion and **upon a motion by Chairman Brunell, seconded by VC Gill and unanimous, BE IT RESOLVED, Resolution #2017-28 is hereby approved, conditioned upon the staff and engineering comments as outlined in Keystone Consulting Engineer's (KCE) letter dated October 31, 2017, and also conditioned upon a review by Solicitor Schantz of the Note on the plan.**

Resolution #2017-29 – Docket #1901 – Hidden Meadows Phase 1C – Revised Final Subdivision Plan – RESOLUTION GRANTING FINAL PLAN APPROVAL TO MACUNGIE PROPERTY, LLC (c/o SAL LAPIO HOMES) FOR A PHASING PLAN – PHASE 1C OF HIDDEN MEADOWS WHICH IS SITUATED AT 600 WERLEY ROAD, UPPER

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MACUNGIE TOWNSHIP, PENNSYLVANIA. After some discussion and **upon a motion by Chairman Brunell, seconded by Supervisor Rader and unanimous, BE IT RESOLVED, Resolution #2017-29 is hereby approved, conditioned upon the waivers and comments as outlined in Keystone Consulting Engineer's (KCE) letter dated October 16, 2017.**

Resolution #2017-30 – Docket #1961 – Laurel Field Street Lights – RESOLUTION GRANTING AUTHORIZATION FOR ADDITIONAL STREET LIGHTS WITHIN THE LAUREL FIELD SUBDIVISION, UPPER MACUNGIE TOWNSHIP, LEHIGH COUNTY, PENNSYLVANIA. After some discussion and **upon a motion by Supervisor Rader, seconded by VC Gill and unanimous, BE IT RESOLVED, Resolution #2017-30 is hereby approved.**

***Resolution #2017-31 – PennDOT TE-160 for Preemption at Hamilton Boulevard (SR 6222) and Continental Way** – RESOLUTION AUTHORIZING THE BOARD OF SUPERVISORS TO APPLY FOR A PERMIT TO MODIFY AN EXISTING TRAFFIC SIGNAL AT THE INTERSECTION OF SR 6222 HAMILTON BOULEVARD, CONTINENTAL DRIVE AND AIR PRODUCTS DRIVE IN UPPER MACUNGIE, LEHIGH COUNTY, PENNSYLVANIA.

***Resolution #2017-32 – PennDOT TE-160 for Preemption at Hamilton Boulevard (SR 6222) and Lower Macungie Road (SR 2012)** – RESOLUTION AUTHORIZING THE BOARD OF SUPERVISORS TO APPLY FOR A PERMIT TO MODIFY AN EXISTING TRAFFIC SIGNAL AT THE INTERSECTION OF SR 6222 HAMILTON BOULEVARD; SR 2012 LOWER MACUNGIE ROAD AND AIR PRODUCTS DRIVE IN UPPER MACUNGIE, LEHIGH COUNTY, PENNSYLVANIA.

***Resolution #2017-33 – PennDOT TE-160 for Preemption at Hamilton Boulevard (SR 6222) and Trexler Mall** – RESOLUTION AUTHORIZING THE BOARD OF SUPERVISORS TO APPLY FOR A PERMIT TO MODIFY AN EXISTING TRAFFIC SIGNAL AT THE INTERSECTION OF SR 6222 HAMILTON BOULEVARD AND TREXLERTOWN MALL DRIVE IN UPPER MACUNGIE, LEHIGH COUNTY, PENNSYLVANIA.

***Resolution #2017-34 – PennDOT TE-160 for Preemption at Cetronia Road (SR 3008) and Schantz Road (SR 3015)** – RESOLUTION AUTHORIZING THE BOARD OF SUPERVISORS TO APPLY FOR A PERMIT TO MODIFY AN EXISTING TRAFFIC SIGNAL AT THE INTERSECTION OF SR 3008 CETRONIA ROAD AND SR 2015 SCHANTZ ROAD IN UPPER MACUNGIE, LEHIGH COUNTY, PENNSYLVANIA.

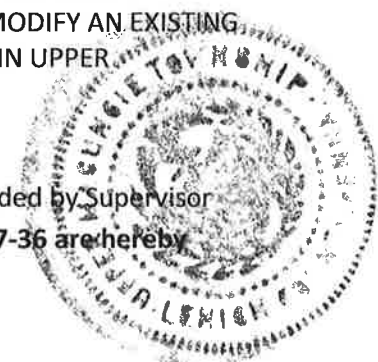
***Resolution #2017-35 – PennDOT TE-160 for Overhead Signage at Ruppssville Road (SR 3009) and Schantz Road** – RESOLUTION AUTHORIZING THE BOARD OF SUPERVISORS TO APPLY FOR A PERMIT TO MODIFY AN EXISTING TRAFFIC SIGNAL AT THE INTERSECTION OF SR 3009 RUPPSVILLE ROAD AND SCHANTZ ROAD (T-527) IN UPPER MACUNGIE, LEHIGH COUNTY, PENNSYLVANIA.

***Resolution #2017-36 – PennDOT TE-160 for Overhead Signage at Route 100 (SR 0100) and Penn Drive** – RESOLUTION AUTHORIZING THE BOARD OF SUPERVISORS TO APPLY FOR A PERMIT TO MODIFY AN EXISTING TRAFFIC SIGNAL AT THE INTERSECTION OF SR 0100 AND PENN DRIVE (T-905 E; T-907W) IN UPPER MACUNGIE, LEHIGH COUNTY, PENNSYLVANIA.

*At the recommendation of Engineer Stenroos, Chairman Brunell made a motion, seconded by Supervisor Rader and unanimous, **Resolutions #2017-31, 2017-32, 2017-33, 2017-34, 2017-35, 2017-36 are hereby approved, and the Township Manager is authorized to sign and submit to PPL.**

ORDINANCES

Adopt Ordinance #2017-06 – Parking Restrictions for Ruppssville Road and Township Roadways located in Hidden Meadows and Laurel Fields Developments – At the recommendation of Solicitor Schantz, VC Gill made a motion, seconded by Chairman Brunell and unanimous, to adopt Ordinance 2017-06, Parking Restrictions for Ruppssville Road and Township Roadways located in Hidden Meadows and Laurel Fields Developments, and to have Township staff notify the residents of the area.



MOTIONS

Appoint Robert Ibach as Township Manager – Chairman Brunell made a motion, seconded by Supervisor Rader and unanimous, to appoint Robert Ibach, Jr. as Upper Macungie Township Manager.

Sale of UMTPD Motorcycle – At the recommendation of Chief Colón and as presented by Lt. Sitoski, VC Gill made a motion, seconded by Chairman Brunell and unanimous, to sell the UMTPD 2005 Harley Davidson Motorcycle (12-47) to Whitehall Township for \$5,500, as is.

Motion to Proceed with Condemnation Process for Properties Located within Route 100 QRP – After some discussion and at the recommendation of Solicitor Schantz, Chairman Brunell made a motion, seconded by VC Gill and unanimous, to allow Solicitor Schantz to proceed with preparing the condemnation documents, in the event they are necessary, for the properties located within the Route 100 Quadrant Road Project (QRP).

Amazon Peak Access – At the recommendation of Solicitor Schantz, Chairman Brunell made a motion, seconded by VC Gill and unanimous, to authorize the Township to enter into the Agreement with Amazon as presented in the contract.

Review of Rail Crossing Quiet Zone – After some discussion, no action was taken; however, Director Martocci will conduct further research on the issue and discuss safety issues with Chief Colón.

Intent to Appoint Township Auditing Firm – A motion was made by Supervisor Rader, seconded by VC Gill and unanimous, to intend to appoint Maillie, LLC as Township Auditing firm of the 2017 fiscal year, to be advertised at least 30 days in advance of the official appointment at the Reorganization Meeting in January.

REPORTS

Treasurer's Report – October: Total bills from all funds – \$3,450,164.20. Total transfers – \$0.00. A motion was made by Chairman Brunell, seconded by Supervisor Rader and unanimous, to pay the October bills, totaling \$3,450,164.20.

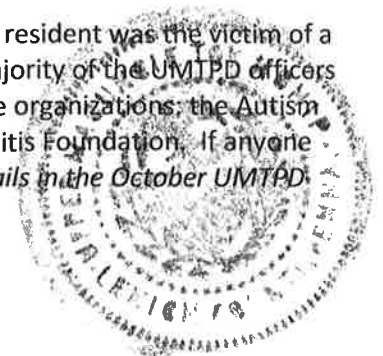
Recreation Board Report – Recreation Coordinator Pigliacampi: A Night with Psychic Lauri Moore will be held at Independent Park on November 9 at 7:00pm. The Holiday Show with Judy Tudy will be held at Independent Park on December 8 at 6:00pm, and Kid's Noon Year's Eve will be held at the Good Will Fire Co. #1 of Trexlertown Station 25 on December 31 at 11:00am. *Further details in the October Recreation Board Report.*

Community Development Report – Daren Martocci: During the month of October, 126 permits were issued (Commercial – 21; Residential – 73; and Zoning Permits – 32); 1 Plumbing License; and 8 Electric Licenses. *Further details in the October Community Development Report.*

Township Engineer's Report – Scott Stenroos: Engineer Stenroos provided an update on the status of the following issues: the Route 100 Quadrant Project and the Schantz and Nestle Roads Traffic Counts. *Further details in the October Township Engineer's Report.*

Upper Macungie Township Police (UMTPD) Report – Officer Sitoski: A Township resident was the victim of a homicide and the investigation is being conducted by the PA State Police. The majority of the UMTDP officers will be participating in the No Shave November fundraiser to raise funds for three organizations: the Autism Resource Community Hub, the Hydrocephalus Association, and the Crohn's & Colitis Foundation. If anyone would like to participate, please refer to the UMTDP Facebook page. *Further details in the October UMTDP Report.*

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965	Total Calls for Service
32	Reportable MVAs
46	Non-Reportable MVAs
10	Private Property MVAs
18	Criminal Arrest (Misdemeanor/Felony)
10	Non-Traffic Citations (summary)
407	Traffic Citations
14	Parking Tickets
163	Written Warnings
125	False Alarms
0	Arsons
4	Assaults
1	Burglaries
0	Disturbing the Peace Crimes
3	Drug/Alcohol Violations
8	DUI Offenses
7	Fraud Crimes
0	Homicides
0	Motor Vehicle Thefts
0	Robberies
3	Sex Offenses
12	Thefts
8	Vandalism/Criminal Mischiefs
1	Vehicle Break-in/Thefts
0	Weapons Offenses



Fire/EMS Report – Bureau of Fire Director Grim: October Fire Inspections – 51. Emergency responses: Station 8 – 44; Station 25 – 58; Station 56 – 57; Total of 159. There was a fire on October 31st that was very successfully contained to the garage, saving the owner’s possessions and home. *Further details in the October Bureau of Fire Director’s Report.*

Public Works Report – Scott Faust: According to PennDot, all of the lights on Tilghman Street, except for Tilghman and Snowdrift, are now operating properly. *Further details in the October Public Works Report.*

PUBLIC COMMENT

Peg Konnick (10543 Schantz Rd) – expressed concern over the timing of the lights at Route 222 and Schantz Road.

Township Manager’s Report – (not present)

Solicitor Schantz Report –

At the recommendation of Solicitor Schantz, **Chairman Brunell made a motion, seconded by Supervisor Rader and unanimous, to schedule a public hearing for a liquor license transfer for the property located at 5743 Tilghman Street at 6:45pm on December 7, 2017.**

At the recommendation of Solicitor Schantz, **Chairman Brunell made a motion, seconded by Supervisor Rader and unanimous, to authorize Solicitor Schantz to negotiate a purchase with the attorney for the Rosco property and, should those negotiations fail, to authorize Director Faust to participate in the auction for that property.**

Solicitor Schantz provided an update on the current lawsuit against the Township by Jandl Land Company and the lawsuit against the Township by the Berks-Lehigh Regional Police Officers Association.

At the recommendation of Solicitor Schantz, **Chairman Brunell made a motion, seconded by VC Gill and unanimous, to authorize KingSpry Attorneys to submit a stipulation of attorney fees with Maxatawny Township regarding the Berks-Lehigh Regional Police Officers Association issue.**

Supervisors: Chairman BRUNELL – Nothing to add.

Supervisors: Vice Chairman GILL – Nothing to add.

Supervisors: Supervisor RADER – Nothing to add.

Township Secretary:

- Executive Sessions were held at 5:15pm on October 16, 2017 regarding personnel issues; 8:30am on October 22, 2017 regarding personnel, land acquisition, and legal issues; 6:30pm on October 24, 2017 regarding land acquisition; 9:25pm on October 24, 2017 regarding personnel issues; and 6:45pm on November 2, 2017 regarding land acquisition.

PUBLIC COMMENTS/COURTESY OF THE FLOOR

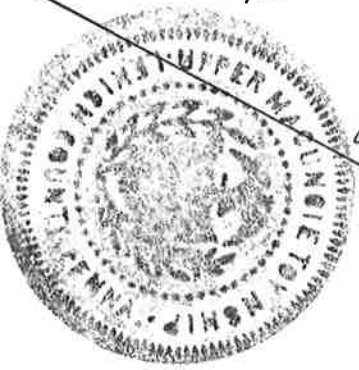
Deloris Nichols (8216 Peach Ln) – expressed her concern regarding the Residential Communications Network (RCN) work being conducted in the right of way along her property and the properties of others, including the lack of notification that the work was going to be conducted.

Shohn Montano (1104 Tudor Dr) – would like to thank John and Pat Skrip for the use of their building located at 9518 Newtown Road for fire training purposes.

There being no other business, **upon a motion by Chairman Brunell, seconded by Supervisor Rader and unanimous, the meeting is adjourned at 8:37 PM.**

Ashley A. Godshall

Ashley A. Godshall, Township Secretary



Ashley A. Godshall

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