

BOARD OF SUPERVISORS

The monthly meeting of the Board of Supervisors of Upper Macungie Township was held on October 5, 2017, 7:00 PM, in the Municipal Building, 8330 Schantz Road, Breinigsville, PA 18031. Those present were Chairman, James M. Brunell; Vice-Chairman, John P. "Sean" Gill; Supervisor, Kathy A. Rader; Sewer & Refuse Director/Assistant Township Manager, Robert Ibach; Township Engineer, J. Scott Stenroos; Director of Community Development, Daren Martocci; Solicitor, Andrew V. Schantz, Esq.; Parks and Recreation Coordinator, Lynn Pigliacampi; Township Secretary, Ashley Godshall; Bureau of Fire Director, Grant Grim; Public Works Director, Scott Faust; Finance Director, Bruce Koller; and Chief of Police, Edgardo Colón.

Chairman James M. Brunell opened the meeting and asked all present to join him in the Pledge of Allegiance to the flag of the United States of America.

MINUTES - Chairman Brunell stated the minutes of the previous meeting of September 7, 2017 would not be read unless there was some objection. **Upon a motion by Chairman Brunell, seconded by VC Gill and unanimous, it was agreed to waive the reading of the minutes of the previous meeting and approve the minutes as presented.**

PRESENTATIONS

Presentation and Acceptance of the 2016 Annual Audit – Dale Umbenhauer, CPA presented the 2016 Annual Audit. *Further information can be found in the 2016 Annual Audit Summary Report.* **Chairman Brunell made a motion, seconded Supervisor Rader and unanimous, to accept the 2016 Annual Audit as it stands.**

DISCUSSIONS & UPDATES

Oldt Road Near McBride Lane Speed Limit Review Update – Engineer Stenroos relayed to the Board the Speed Limit signage had been previously ordained and is posted on the road. Chief Colón will continue to monitor for speeding vehicles.

1234 Avocet Drive Update – Director Martocci updated the Board as to the progress at 1234 Avocet Drive. At the request of Director Martocci, **Chairman Brunell made a motion, seconded by Supervisor Rader and unanimous, to utilize UMT Public Works to perform the drainage upgrade work for 1234 Avocet Drive.**

Capital Improvements Plan (Traffic) – Director Martocci opened discussion with the Board to begin establishing a Capital Improvements Plan (CIP) that should be developed in conjunction with, and as part of, the Comprehensive Plan.

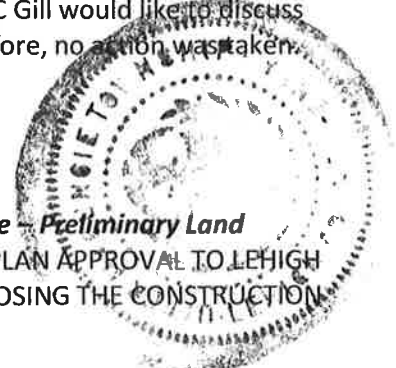
Grange Road Park Plan Update and Pickleball Estimate – Engineer Stenroos updated the Board that the Grange Park Plan update for 2018 construction has been submitted to include three tennis courts instead of two, allowing the Board to add four extra pickleball courts. As one full tennis court is equivalent in size to four pickleball courts, this addition will add four pickleball courts, for an estimated additional cost of \$40,000, to the 8 pickleball courts previously designated to the park at the last BOS meeting (offering a total of twelve pickleball courts at Grange Road Park). VC Gill would like to discuss funding with the pickleballers before moving forward with a decision; therefore, no action was taken.

ORDINANCES – None

RESOLUTIONS

Resolution #2017-27 – Docket #2212 – Park 100 Logistics Center Warehouse – Preliminary Land Development Plan – RESOLUTION GRANTING CONDITIONAL PRELIMINARY PLAN APPROVAL TO LEHIGH VALLEY LOGISTICS, JVI, OWNER, LLC. FOR A SITE DEVELOPMENT PLAN PROPOSING THE CONSTRUCTION

160102



OF TWO (2) DISTRIBUTION WAREHOUSES (BUILDING A AND BUILDING B) EACH WITH A BUILDING AREA OF 730,080 SQUARE FEET. ALONG WITH ASSOCIATED STORMWATER FEATURES UPON AN EXISTING PARCEL HAVING APPROXIMATELY 92 ACRES AND HAVING AN ADDRESS OF 7352 INDUSTRIAL BOULEVARD SITUATED IN UPPER MACUNGIE TOWNSHIP, PENNSYLVANIA. THE PROPERTY IS LOCATED WITHIN THE TOWNSHIP'S LI – LIGHT INDUSTRIAL ZONING DISTRICT. After some discussion and **upon a motion by Chairman Brunell, seconded by VC Gill and unanimous, BE IT RESOLVED, Resolution #2017-27 is hereby approved, conditioned upon the waivers and comments as outlined in Keystone Consulting Engineer's (KCE) letter dated October 5, 2017.**

Chairman Brunell made a second motion, seconded by Supervisor Rader and unanimous, to designate the \$200,000 Boundary Road Upgrade contribution from the developer for a line item within Fund 36 for the Route 100 Quadrant project and projects like it.

Public Comment:

Mark Deery (8093 Cross Creek Cir) – would like the stacking issues to be addressed with regard to the guard shack.

MOTIONS

Community Center Recommendation – Parks and Recreation Coordinator Pigliacampi updated the Board as to the preliminary design options the Recreation Board recommended for the Community Center. Based partly on the public survey results, the Recreation Board believes budgeting for Option #4 – which includes three gymnasiums, an indoor pool, and an outdoor pool – with an estimated cost of \$20M would best meet the needs and desires of UMT residents. **VC Gill made a motion, seconded by Chairman Brunell and unanimous, to schedule a Special Meeting on the UMT Community Center for Monday, October 31st at 7:00pm at a location to be determined to further discuss the project.**

Public Comment:

Charles Deprill (5421 Chapmans Rd) – thinks phasing out the project will potentially double the total eventual cost of the Recreation Center.

Lauren Golden (6434 Memorial Rd) – wants the Recreation Board to consider other types of recreation infrastructures.

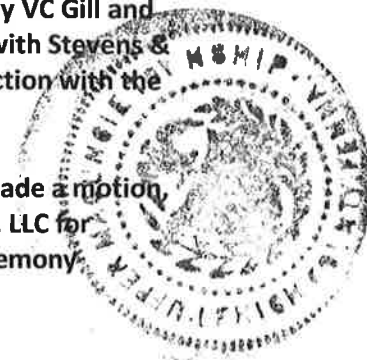
Peg Connick (10543 Schantz Rd) – is concerned about the Township spending the money.

Farmland Preservation Recommendation (Henninger Property) – Upon a recommendation from Director Martocci, **Supervisor Rader made a motion, seconded by Chairman Brunell and unanimous, to pay Kyle Henninger the total difference of \$78,388.20 between the appraised value of his 36.63 acres of farmland at 10316 Zeigel's Church Road (\$8,140/acre) and the County Farmland Preservation Program payment cap of \$6,000/acre.**

Advertise Sanitary Sewer Industrial Waste Update Ordinance – At the request of Assistant Township Manager Ibach, **Chairman Brunell made a motion, seconded by Supervisor Rader and unanimous, to proceed with updating and advertising the Township's Sanitary Sewer Ordinance.**

Approve Letter of Engagement for Legal Action with Attorney Blake Marles – Upon a recommendation from Assistant Township Manager Ibach, **Chairman Brunell made a motion, seconded by VC Gill and unanimous, to allow the Assistant Township Manager to sign a letter of engagement with Stevens & Lee as special counsel for UMT regarding legal and land development issues in conjunction with the Township Solicitor.**

Christmas Décor/Lights Contracts (12/3 Tree Lighting Ceremony) – Supervisor Rader made a motion, seconded by VC Gill and unanimous, to contract with Pennsylvania Lawn & Landscape, LLC for Township building holiday decorations and the Fogelsville Christmas Tree Lighting Ceremony decorations in a total amount of \$680.00.



Approval to Purchase Financial Software – At the recommendation of Director Koller, Chairman Brunell made a motion, seconded by VC Gill and unanimous, to allow Assistant Township Manager Ibach to sign the contract and move forward securing the financial software package from Edmonds & Associates as outlined by Director Koller in his Issue Briefing dated October 2, 2017 in an amount not to exceed \$144,485.00.

Approval of Additional Investment Option – At the recommendation of Director Koller, Supervisor Rader made a motion, seconded by VC Gill and unanimous, to approve the membership renewal with the investment program of PA Local Government Investment Trust (PLGIT).

Approve Sale of Two Police Vehicles – At the recommendation of Director Faust, Chairman Brunell made a motion, seconded by VC Gill and unanimous, to approve the sale of a UMTPD 2011 Dodge Charger to Brian Ellis in the amount of \$5,150 and a UMTPD 2013 Ford Explorer to Ed Cook in the amount of \$11,055.

Fire Police Requests – At the request of Fire Director Grim, Chairman Brunell made a motion, seconded by Supervisor Rader and unanimous, to provide fire police assistance for the Borough of Macungie Halloween Parade on October 28, 2017 at 6:00pm.

REPORTS

Treasurer’s Report – September: Total bills from all funds – \$1,707,049.26. Total transfers – \$350,259.00. A motion was made by Chairman Brunell, seconded by Supervisor Rader and unanimous, to pay the September bills and approve the September transfers, totaling \$2,057,308.26.

Recreation Board Report – Recreation Coordinator Pigliacampi: Barktoberfest is coming up this Saturday. Further details in the September Recreation Board Report.

Community Development Report – Daren Martocci: During the month of September, 87 permits were issued (Commercial – 18; Residential – 50; and Zoning Permits – 19); 3 Plumbing Licenses; and 1 Electric License. There will be public meetings regarding the Comprehensive Plan on October 12th and November 9th. Chuck Deprill is the new Chairman of the UMT Planning Commission. There is a vacant Member position and Alternate position on the Zoning Hearing Board. Further details in the September Community Development Report.

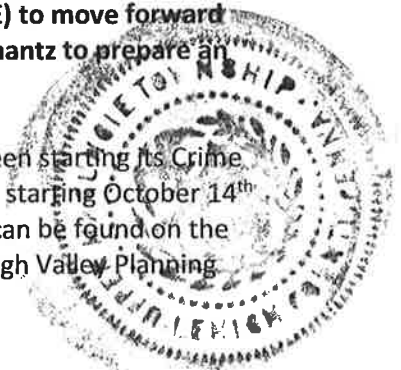
Public Comment:

Paul McNemar (1524 Russett Rd) – believes Docket #2238 (regarding the proposed pool in the tree conservation area) should not have been sent back to the Planning Commission for further review.

Township Engineer’s Report – Scott Stenroos: Engineer Stenroos provided an update on the status of the following issues: Route 100 Quadrant Project, No Parking Ruppssville Road, Schantz Road Construction Issues, Drainage Issues near Sunset Grille, and Dart Drive Update. Further details in the September Township Engineer’s Report.

At the request of Engineer Stenroos, Chairman Brunell made a motion, seconded by supervisor Rader and unanimous, to authorize Keystone Consulting Engineers (KCE) to move forward with the No Parking on Ruppssville Rd restriction and allow Attorney Schantz to prepare an ordinance.

Upper Macungie Township Police (UMTPD) Report – Chief Colón: UMTPD has been starting its Crime Watch program. There are a few vacancies for the Adult Police Academy which is starting October 14th from 10:00am-12:00pm and will run four concurrent Saturdays – further details can be found on the UMT website. Chief Colón has been nominated and is being considered for a Lehigh Valley Planning



Commission award to be determined at its gala on October 17th. *Further details in the September UMTPD Report.*

964	Total Calls for Service
29	Reportable MVAs
36	Non-Reportable MVAs
6	Private Property MVAs
16	Criminal Arrest (Misdemeanor/Felony)
13	Non-Traffic Citations (summary)
349	Traffic Citations
14	Parking Tickets
133	Written Warnings
126	False Alarms
0	Arsons
1	Assaults
3	Burglaries
3	Disturbing the Peace Crimes
7	Drug/Alcohol Violations
12	DUI Offenses
9	Fraud Crimes
0	Homicides
2	Motor Vehicle Thefts
0	Robberies
1	Sex Offenses
8	Thefts
3	Vandalism/Criminal Mischiefs
3	Vehicle Break-in/Thefts
0	Weapons Offenses



Fire/EMS Report – Bureau of Fire Director Grim: September Fire Inspections – 41. Emergency responses: Station 8 – 55; Station 25 – 58; Station 56 – 55; Total of 168. Get Prepared Parkland was held on September 30th from 11:00am to 3:00pm at Lone Lane Park and had approximately 250 attendees. Every year at Get Prepared Parkland (previously Emergency Preparedness Day), ShopRite donates an Automated External Defibrillator (AED) to be given to an organization that needs one and the Township is looking for suggestions for a worthy recipient. The Turnpike closure scheduled for October 13th has been delayed again. *Further details in the September Bureau of Fire Director’s Report.*

Public Works Report – Scott Faust: Leaf collection is starting Monday. The Splash Park was opened today for the full day and many people were there to enjoy the park. *Further details in the September Public Works Report.*

Assistant Township Manager’s Report – Assistant Manager Ibach reported that staff have started preparing the 2018 budget. He and Attorney Schantz have worked extensively with the Lehigh County Authority (LCA) regarding upcoming mandatory infiltration and inflow (I & I) improvements. The Electronic Recycling Event will be held October 14th at Grange Road Park from 9am-12pm, and the Shredding Event will be October 28th from 9am-12pm at Grange Road Park. There is a free household hazardous waste disposal event held by Lehigh County on Oct 28th at the Iron Pigs Stadium – online pre-registration is required through the Lehigh County website. There will be a Senior Expo hosted by Senator Pat Browne at Country Meadows of Allentown on October 12th from 10:00am – 1:00pm. Assistant Township Manager Ibach will be hosting a Stormwater Information Session on October 26th at 6:00pm. The budget meetings have been rescheduled for Monday, October 9th at 7:00pm; Tuesday, October 24th at 7:00pm; and, if necessary, Tuesday, October 31st at 7:00pm before the Community Recreation Center Meeting. *Further details in the September Assistant Township Manager’s Report.*

Supervisors: Chairman BRUNELL – There was a comment made in the newspaper by Gavin Herber, stating that he was disappointed the Township will be wasting taxpayer money on last month’s approved appeal of the Berks-Lehigh Regional Police Officers Association decision against the Township. However, that statement was incorrect as the associated appeal costs are covered by insurance. The Fire Meeting scheduled for October 9th has been cancelled and meetings with the individual fire companies will be scheduled during the month of November. Volunteer applications for the vacancy on the Planning Commission will be reviewed by Board of Supervisors who will each choose a candidate and submit to Director Martocci before being reviewed by the Planning Commission.

Public Comment:

Mark Deery (8093 Cross Creek Cir) – spotted lantern flies have been an issue at his workplace.

Shohn Montano (1104 Tudor Dr) – does not believe the fire meetings should be held separately. He would also like Engineer Stenroos to look into the traffic signal timing issues at Industrial Blvd.

Jeffrey Grim (1606 Hickory Ln) – says the light at Tilghman Street and Route 100, along with other intersections along Tilghman Street, are having timing issues.

In response to the suggested timing issues, Director Faust reported the traffic signal contractor is currently looking into the problem.

Supervisors: Vice Chairman GILL – Nothing to add.

Supervisors: Supervisor RADER – Nothing to add.

Township Secretary:

- Executive Sessions were held at 12:30pm on September 20, 2017 and at 5:30pm on October 5, 2017, both regarding both legal and personnel issues.

PUBLIC COMMENTS/COURTESY OF THE FLOOR

None.

There being no other business, **upon a motion by Chairman Brunell, seconded by VC Gill and unanimous, the meeting is adjourned at 9:16 PM.**

Ashley A. Godshall

Ashley A. Godshall, Township Secretary

Ashley A. Godshall



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