

BOARD OF SUPERVISORS

A special meeting of the Board of Supervisors of Upper Macungie Township was held on April 10, 2017, at 7:00 PM, in the Municipal Building at 8330 Schantz Road, Breinigsville, PA 18031. Those present were Chairman, James M. Brunell; Vice Chairman, Sean Gill; Supervisor, Kathy A. Rader; Township Secretary, Ashley Godshall; Sewer & Refuse Director/Assistant Township Manager, Robert Ibach; Fire Commissioner Grant Grim; Fire Chiefs: Jacque Creamer – Station 8, William Gillespie – Station 25, and Leroy Gross – Station 56. Also, the Presidents: Jeff Grim – Station 8, Gary Gorr – Station 25, Joe Corcoran – Station 56; and Solicitor, Andrew V. Schantz.

The purpose of this meeting is to discuss matters with the three volunteer fire companies in Upper Macungie Township; any other issues that may come before the Board; and, to take any necessary action, if appropriate.

Chairman Brunell opened the meeting at 7:00 PM and asked all present to join him in the Pledge of Allegiance to the Flag of the United States of America.

DISCUSSIONS & MOTIONS

Fire Request – Borough of Macungie:

At the request of Fire Commissioner Grim, **Chairman Brunell made a motion, seconded by the Supervisor Rader (VC absent for at the time of this vote), to provide fire assistance to the Borough of Macungie as outlined in its request letter dated April 2, 2017.**

Recruitment & Retention – Update:

- Firefighter interviews for the Digital Feast video software will be moving forward soon.
- A joint website will be created for the recruitment of all three fire companies.
- There is one new firefighter so far this year.
- A new eye-catching display will be utilized at some upcoming events, including 4th of July, Barktoberfest, and Recycling & Shredding Events.

Recruitment & Retention – Discussion:

- Company training, certifications, and expectations for new members should possibly be outlined and streamlined between all the companies.
- Data and exit interviews should be collected and analyzed to understand why a member leaves a company – including what the exiting member's role is.
- Currently, the top performer at Station 56 attends the annual Fire Department Instructor's Conference.
- A follow up and check in with Junior Academy graduates should be conducted.

Standard Operating Guidelines (SOG) – Update:

At this point, the Guidelines are 90% finished with some edits required. The Alliance needs to be agreed upon and the Township Manager had some issues he wants sorted out first.

- The Alliance establishes the cooperative relationship between the 3 fire companies, but does not create a new legal entity. Solicitor Schantz does not believe the Township should be a signatory or involved in the Alliance agreement. Station 8 has not yet signed off on the Alliance or SOGs. Station 8 President Jeff Grim believes the SOGs should be more fire ground procedure uniformity related and less administrative and organizational. The Board requested a decision be made regarding the SOGs and Alliance and reported at the next BOS Meeting on May 4th. After much discussion, no action was taken.



PUBLIC COMMENT

--**Calvin Fetherolf** (Station 25) – would like to know if UMT has prepared the letter for fire help with the July 4th Celebration fireworks

--**Linda Gorr** (Recruitment & Retention Committee) – would like the UMT Ordinance #2009-08 revision to be added to the website when available.

--**Mark Hahn** (10441 Trexler Rd) – is concerned about the dissention between the Fire Companies and thanks the BOS for their continued support of the Fire Companies.

--**Matt Sadrovitz** (Station 56) – wants everyone to come together for the common good.

--**Pete Grodziak** (Station 8) – wants everyone to come together for the common good.

There being no other business, **upon a motion by Chairman Brunell, seconded by VC Gill and unanimous, the meeting is adjourned at 8:42 PM.**

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Ashley A. Godshall
Ashley A. Godshall, Secretary

Ashley A. Godshall