

BOARD OF SUPERVISORS

A special meeting of the Board of Supervisors of Upper Macungie Township was held on January 9, 2017, at 7:00 PM, in the Municipal Building at 8330 Schantz Road, Breinigsville, PA 18031. Those present were Chairman, James M. Brunell; Supervisor, Kathy A. Rader; Township Secretary, Ashley Godshall; Township Manager, Daniel P. Olpere; Sewer & Refuse Director/Assistant Township Manager, Robert Ibach; Fire Commissioner Grant Grim; Fire Chiefs: Jacque Creamer – Station 8, William Gillespie – Station 25, and Leroy Gross – Station 56. Also, the Presidents: Jeff Grim – Station 8, Gary Gorr – Station 25, Joe Corcoran – Station 56; and Solicitor, Andrew V. Schantz.

The purpose of this meeting is to discuss matters with the three volunteer fire companies in Upper Macungie Township; any other issues that may come before the Board; and, to take any necessary action, if appropriate.

Chairman Brunell opened the meeting at 7:00 PM and asked all present to join him in the Pledge of Allegiance to the Flag of the United States of America.

DISCUSSIONS & MOTIONS

Sewer Authority Fees – At the request of Solicitor Schantz and Township Staff, **Chairman Brunell made a motion, seconded by Supervisor Rader and unanimous, to ask Keystone Consulting Engineers (KCE) to move forward with a study of sewer fees and policies (the estimated cost of which is \$25,000), to be done at Director Ibach’s discretion and conditioned upon KCE notifying and providing the Township with an outline of work completed once engineering fees exceed \$15,000.**

--Chairman Brunell made a request of Director Ibach to put together a Sewer Advisory Committee.

Recruitment & Retention – Update – Firefighter interviews for the Digital Feast video software will be scheduled soon and the finished project will be displayed on three fire companies’ websites as well as the Township website. The finished video should be reviewed by Manager Olpere and Assistant Manager Ibach for review and approval before being uploaded to the websites.

--During 2016, the Fire Companies gained nine new members.

--There are digital billboard advertisements currently in place, and the Township will be looking at the possibility of utilizing standard billboards as well. The BOS would like to recognize and thank Adams Outdoor Advertising and Tammy Wendling for donating the use of the digital billboards.

Standard Operating Guidelines (SOG) – Update – 130+ pages out of approximately 180 pages are completed and the updates continue moving forward, with a goal of completion by end of March. The SOG will be reviewed by Solicitor Schantz, Assistant Township Manager Ibach, & Manager Olpere, and the Fire Companies before adoption.

PUBLIC COMMENT

--**Charles Deprill from Station 8** – would like the Fire Companies to review the SOG first, then the Township. Chairman Brunell agreed, as long as the Fire Companies each reviewed it by their individual solicitors.

--Mr. Deprill also reminded the BOS that they once discussed the possibility of leasing fire trucks to the Fire Companies so they could be used at the Fire Companies’ discretion. **Chairman Brunell made a motion, seconded by Supervisor Rader and unanimous, to have Solicitor Schantz move forward drafting a sample fire truck lease agreement for the Fire Companies to review.** Supervisor Rader requested Manager Olpere check with Brown & Brown Insurance of Lehigh Valley, LP to ensure there have been no changes to their relevant policies since this topic was last researched.

160102



Fitness Plaza Health and Wellness Program

Rick Seabourn and Fitness Plaza in Allentown are offering free memberships for 2017 to all firefighters in Upper Macungie Township. There will be an Open House on location tomorrow evening at 7:00pm for firefighters to ask questions and register. The BOS would like to thank and recognize Rick Seabourn for his generous donation of memberships.

Other dates to note include: January 17th – Hazmat Awareness at Station 8, January 24th – Hazmat Ops Refresher at Station 25, Jan 31st – tour of Samuel Adams, Feb 14th – tour of Uline at 7:00pm, February 21st-28th – Faschnacht Days.

PUBLIC COMMENT

--Linda Gorr from Recruitment & Retention Committee – thinks it would be great to put the Health and Wellness Program in the Digital feast recruitment video.

-- Doug Gerner from Station 8 – asked the BOS to review UMT Ordinance 2009-08 if they want to continue separating from Fire Company business, as he interprets the Ordinance to mandate Township involvement in said business. He has researched similar Townships, and South Whitehall appears to have a similar setup and Township level of involvement. Supervisor Rader stated Ordinance 2009-08 needs to be repealed or redone because the Township intends to get out of the business of the Fire Companies and be more of merely a funding entity. Supervisor Rader and Chairman Brunell encouraged the Fire Companies to give input and mark up the Ordinance for the Township to review. **Chairman Brunell made a motion, seconded by Supervisor Rader and unanimous, to give the Ordinance to all three Fire Companies to review and respond back to the Township by February 14, 2017.** Chairman Brunell and Supervisor Rader requested Secretary Godshall e-mail copies of the Ordinance packets (which were created approximately two years ago) to the Fire Companies’ Presidents and Chiefs.

--Charles Deprill from Station 8 – serves on a Critical Incident Stress Management team. He requested anyone interested in being on that team to please see him after the meeting.

There being no other business, **upon a motion by Supervisor Rader, seconded by Chairman Brunell and unanimous, the meeting is adjourned at 8:11 PM.**

Ashley A. Godshall

Ashley A. Godshall, Secretary

Ashley A. Godshall

