

## BOARD OF SUPERVISORS

The annual re-organization meeting of the Board of Supervisors of Upper Macungie Township was held on January 3, 2017, at 7:00 PM, in the Municipal Building, 8330 Schantz Road, Breinigsville, PA 18031. Those present were Chairman, James M. Brunell; Vice-Chairman, John P. "Sean" Gill; Supervisor, Kathy A. Rader; Township Manager, Daniel P. Olpere; Township Engineer, David Alban; Zoning Officer/Director of Community Development, Daren Martocci; Solicitor, Andrew V. Schantz, Esq.; Sewer & Refuse Director/Assistant Township Manager, Robert Ibach; Township Secretary, Ashley Godshall; Public Works Director, Scott Faust; Fire Commissioner, Grant Grim; and, Chief of Police, Edgardo Colón.

Supervisor James M. Brunell opened the meeting and asked all present to join him in the Pledge of Allegiance to the flag of the United States of America.

**Upon a motion by Supervisor Rader, seconded by Supervisor Gill and unanimously approved, Supervisor James M. Brunell took the position of Temporary Chairman. Upon a motion by Supervisor Rader, seconded by Supervisor Gill and unanimous, Ashley A. Godshall took the position as Temporary Secretary.**

**Upon a motion by Supervisor Rader, seconded by Supervisor Gill and unanimous, James M. Brunell is appointed 2017 Chairman.**

**Upon a motion by Supervisor Rader, seconded by Chairman Brunell, and unanimous, John P. "Sean" Gill is appointed 2017 Vice-Chairman.**

**Upon a motion by Supervisor Rader, seconded by Chairman Brunell and unanimous, Ashley A. Godshall is appointed 2017 Township Secretary and Bruce T. Koller is appointed 2017 Township Treasurer.**

Chairman Brunell stated that the Board of Supervisors has agreed to act upon the items on the Consent Agenda as one vote. Each item will be discussed, and if not agreed upon, that particular item will be separated for a later vote on that item. The remaining items will remain in the Consent Agenda to be acted upon as one voting item.

Chairman Brunell then read the Consent Agenda:

**TREASURER'S BOND - \$1,000,000**

**DEPOSITORY FOR TOWNSHIP FUNDS - Key Bank**

**CUSTODIAL BANK - BB&T**

**INVESTMENT FIRMS - PSDLAF; Embassy Bank; M&T Bank; and Beirne Wealth**

**APPOINTMENT OF ROADMASTERS - James M. Brunell, John P. "Sean" Gill, & Kathy A. Rader**

**TOWNSHIP LEGAL COUNSEL (Board of Supervisors & Planning Commission) - Andrew V. Schantz, Esq., Davison & McCarthy, P.C.**

**TOWNSHIP LABOR LEGAL COUNSEL - Thomas Heimbach, Esq.; and Flamm Walton Heimbach & Lamm, P.C.**

**TOWNSHIP ENGINEER (Board of Supervisors & Planning Commission) - Keystone Consulting Engineers, Inc.**



**TOWNSHIP ZONING OFFICER** – Kyle Kuester, Keystone Consulting Engineers, Inc.

**THIRD PARTY INSPECTORS** – Base Engineering, Inc. (Primary); CodeMaster Inspection Services, Inc. (Secondary); and, Keycodes Inspection Agency (Secondary)

**AUDITORS** – Maillie, LLP

**ANIMAL CONTROL** – The Sanctuary at Haafsville

**VACANCY BOARD** – Christopher Engelbert (1 yr. term expires 2017)

**BUILDING CODE BOARD OF APPEALS** – K. Lucy Paretto (5 yr. term expires 2021)

**IMPACT FEE COMMITTEE** – John Landis and David Reimert (3 yr. term expires 2019) – plus 3 open seats

**PLANNING COMMISSION** – Paul McNemar and P. Sunny Ghai (4 yr. terms expire 2020)

**ZONING HEARING BOARD** – Donald Peters (5 yr. term expires 2021)

**ZONING HEARING BOARD (Alternate)** – Todd Greenawalt (3 yr. term expires 2019) – plus 1 open seat

**RECREATION BOARD** – David Kentner and Andrea Russell (5 yr. term expires 2021) – plus 2 open seats

**DELEGATES TO PSATS ANNUAL CONFERENCE & NaTAT CONFERENCE** – James M. Brunell, John P. “Sean” Gill, Kathy A. Rader, Daniel P. Olpere, and Ashley A. Godshall

**CONFERENCE VOTING DELEGATE** – Kathy A. Rader

**2017 MILEAGE RATE – (IRS 2017 Mileage Rate)** 53.5 cents per mile for business miles driven

**2017 HOLIDAY SCHEDULE**

January 2	New Year’s Day (Observed)
February 20	Presidents’ Day
April 14	Good Friday
May 29	Memorial Day
July 4	Independence Day
September 4	Labor Day
November 10	Veterans’ Day (Observed)
November 23 & 24	Thanksgiving Holiday (Observed)
December 25 & 26	Christmas Holiday (Observed)
January 1, 2018	New Year’s Day



**2017 MEETING SCHEDULE**

All meetings, unless stated otherwise, will be held at the Upper Macungie Township Building, 8330 Schantz Road, Breinigsville, PA 18031. Meetings are open to the public and all residents are encouraged to attend.

The **Board of Supervisors** meet on the 1<sup>st</sup> Thursday of the month at 7:00 PM, with the exception of January’s meeting being January 3, 2017, at 7:00 PM and January 2, 2018, at 7:00 PM.

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The **Board of Supervisors** will hold special quarterly meetings with the Fire Chiefs and Presidents on: January 9<sup>th</sup>, April 10<sup>th</sup>, July 10<sup>th</sup>, and October 9<sup>th</sup>, 2017, at 7:00 PM. The purpose of these meetings is to discuss matters with the three volunteer fire companies in Upper Macungie Township; any other issues that may come before the Board; and, to take any necessary action, if appropriate.

The **Zoning Hearing Board** meets the 2<sup>nd</sup> & 4<sup>th</sup> Wednesday of the month at 6:30 PM. There will be no meeting on November 22 or December 27, 2017.

The **Planning Commission** meets the 3<sup>rd</sup> Wednesday of the month at 7:00 PM. The **Planning Commission Work Session** will be held the Monday prior to the meeting at 7:00 PM.

The **Recreation Board** meets the Last Thursday of the month at 7:00 PM, with the exception of December's meeting being December 14, 2017.

Chairman Brunell then asked if there were any objections, hearing none, he asked the Board for action on the Consent Agenda. Chairman Brunell moved that the Consent Agenda be adopted as read, VC Gill seconded the motion and it was unanimously approved.

Upon a motion by Chairman Brunell, seconded by Supervisor Rader and unanimous, the meeting is adjourned at 7:07 PM

Ashley A. Godshall  
Secretary

