

BOARD OF SUPERVISORS

The monthly meeting of the Board of Supervisors of Upper Macungie Township was held on December 1, 2016, 7:00 PM, in the Municipal Building, 8330 Schantz Road, Breinigsville, PA 18031. Those present were Chairman, James M. Brunell; Vice-Chairman, John P. "Sean" Gill; Supervisor, Kathy A. Rader; Township Manager, Daniel P. Olpere; Sewer & Refuse Director, Robert Ibach; Township Engineer, David Alban; Zoning Officer/Director of Community Development, Daren Martocci; Solicitor, Andrew V. Schantz, Esq.; Township Secretary, Ashley Godshall; Finance Director, Bruce Koller; Fire Commissioner, Grant Grim; and, Chief of Police, Edgardo Colón.

Chairman James M. Brunell opened the meeting and asked all present to join him in the Pledge of Allegiance to the flag of the United States of America.

MINUTES - Chairman Brunell stated the minutes of the previous meeting of November 3, 2016 would not be read unless there was some objection. **Upon a motion by Chairman Brunell, seconded by Supervisor Rader and unanimously approved, it was agreed to waive the reading of the minutes of the previous meeting and approve the minutes as presented.**

DISCUSSIONS & UPDATES

Whispering Farms Paving

Daren Martocci gave update. Staff has been in correspondence with the developer and there will be a meeting with UMT staff and the developer to discuss safety issues and have them addressed this season before snowfall. A schedule of punchlist items will also be provided with a firm commitment from the developer by the February BOS meeting.

Berm Overgrowth – Schantz Rd, Grim Rd, & Arrowhead Ln

Toney Horst acknowledged receipt of the letter that was sent by Bob Ibach to her husband, Dale Horst, regarding the overgrowth.

Green Acres Water Truck Issue

Green Acres has submitted an application to Lehigh County Authority (LCA) for public water connection. LCA has 120 days to review the application, so the issue will be resolved in the near future.

Farmland Preservation Agriculture Security for Township Properties Update

Andrew contacted Lehigh County and the Township can go through the process to place land in Ag Security and also is able to undergo process to sell development rights. **Supervisor Rader made a motion, seconded by VC Gill and unanimous, for staff to compile a list of all Township lands suitable to be put into Agriculture Security and have the list ready for the January BOS Meeting in an effort to start the process of securing listed lands.**

Site Prep for Rec Center

Moving forward with the prep work on the Rec Center now would help keep current the NPDES permit (for the originally proposed library) in place and ensure compliance with the grant timeline. **VC Gill made a motion, seconded by Chairman Brunell and unanimous, to allow UMT Public Works to get started on Rec Center site preparation this month.**

RESOLUTIONS

Resolution #2016-46 – Appropriation of Specific Sums Estimated for the Year 2017 (2017 Budget) – RESOLUTION APPROPRIATING SPECIFIC SUMS ESTIMATED TO BE REQUIRED FOR THE SPECIFIC PURPOSE OF THE MUNICIPAL GOVERNMENT, HEREINAFTER SET FORTH, DURING THE YEAR 2017 BY THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF UPPER MACUNGIE, COUNTY OF LEHIGH, COMMONWEALTH OF PENNSYLVANIA. **Upon a motion made by Chairman Brunell, seconded by Supervisor Rader and unanimous, BE IT RESOLVED, Resolution #2016-46 is hereby approved, adopting the budget as it has been prepared and presented.**

Resolution #2016-47 – 2017 Wage Increases for Non-Union Employees – RESOLUTION OF THE BOARD OF SUPERVISORS OF UPPER MACUNGIE TOWNSHIP AUTHORIZING WAGES INCREASES TO NON-UNIFORM, NON-UNION EMPLOYEES FOR THE CALENDAR YEAR 2017 AND AUTHORIZING THE TOWNSHIP MANAGER, AT HIS DISCRETION, TO PROVIDE CERTAIN NON-UNIFORM, NON-UNION EMPLOYEES WITH SALARY/WAGE INCREASES DUE TO A CHANGE IN JOB RESPONSIBILITIES AND/OR JOB DESCRIPTION. **Upon a motion made by Supervisor Rader, seconded by VC Gill and unanimous, BE IT RESOLVED, Resolution #2016-47 is hereby approved.**

Resolution #2016-48 – Fixing the Tax Rate for the Year 2017 – A RESOLUTION OF THE TOWNSHIP OF UPPER MACUNGIE, IN THE COUNTY OF LEHIGH, COMMONWEALTH OF PENNSYLVANIA, FIXING THE



TAX RATE FOR THE YEAR 2017. Upon a motion made by Chairman Brunell, seconded by Supervisor Rader and unanimous, BE IT RESOLVED, Resolution #2016-48 is hereby approved.

Resolution #2016-49 – Records Disposal – RESOLUTION GRANTING APPROVAL AND AUTHORIZATION TO DISPOSE OF CERTAIN PUBLIC RECORDS OF THE TOWNSHIP OF UPPER MACUNGIE, LEHIGH COUNTY, PENNSYLVANIA. Upon a motion made by Supervisor Rader, seconded by VC Gill and unanimous, BE IT RESOLVED, Resolution #2016-49 is hereby approved.

Resolution #2016-50 – Docket #2187 – 6923, 6853, 6861, & 6915 Ruppville Road – SealMaster – Preliminary/Final Land Development Plan – RESOLUTION GRANTING CONDITIONAL PRELIMINARY/FINAL PLAN APPROVAL TO DARREL R. STEIN FOR A LOT CONSOLIDATION AND LAND DEVELOPMENT PLAN PROPOSING TO CONSTRUCT A 9,750 SQUARE FOOT BUILDING ADDITION TO AN EXISTING BUILDING AND FACILITY AND TO BETTER ALLIGN AND DELINEATE LOT LINES UPON WHICH CERTAIN USES ARE SITUATED WITH THE FACILITY HAVING AN ADDRESS OF 6853 RUPPSVILLE ROAD IN UPPER MACUNGIE TOWNSHIP, PENNSYLVANIA. Upon a motion made by Chairman Brunell, seconded by VC Gill and unanimous, BE IT RESOLVED, Resolution #2016-50 is hereby approved, conditioned upon staff and engineer comments as stated in the letter dated November 28, 2016 from Keystone Consulting Engineers, Inc.

Resolution #2016-51 – Docket #2218 – 6975 Ambassador Drive – Iron Run Industrial Park, Lot #5 – Preliminary Land Development Plan – RESOLUTION GRANTING CONDITIONAL PRELIMINARY PLAN APPROVAL TO POLARIS IRON RUN, LP FOR A LAND DEVELOPMENT PLAN PROPOSING TO CONSTRUCT A 134,000 SQUARE FOOT WAREHOUSE/DISTRIBUTION BUILDING AND RELATED 115 PARKING SPACES AND STORMWATER FACILITIES UPON AN EXISTING PARCEL HAVING APPROXIMATELY 13.91 ACRES AND HAVING AN ADDRESS OF 6975 AMBASSADOR DRIVE IN UPPER MACUNGIE TOWNSHIP, PENNSYLVANIA. Upon a motion made by Chairman Brunell, seconded by Supervisor Rader and unanimous, BE IT RESOLVED, Resolution #2016-51 is hereby approved, conditioned upon staff and engineer comments as stated in the letter dated November 28, 2016 from Keystone Consulting Engineers, Inc.

Resolution #2016-52 – Docket #2229 – 7525 & 7527 West Tilghman Street – Schneck-Rau Lot Consolidation Preliminary/Final Subdivision Plan – RESOLUTION GRANTING CONDITIONAL PRELIMINARY/FINAL PLAN APPROVAL TO CURTIS E. & SHIRLEY A. SCHNECK FOR A BOUNDARY LINE ADJUSTMENT PLAN PROPOSING TO ADJUST AND CONSOLIDATE EXISTING LOT LINES BETWEEN ADJOINING LOTS HAVING ADDRESSES OF 7527 TILGHMAN STREET AND 7525 TILGHMAN STREET IN UPPER MACUNGIE TOWNSHIP, PENNSYLVANIA. Upon a motion made by Supervisor Rader, seconded by VC Gill and unanimous, BE IT RESOLVED, Resolution #2016-52 is hereby approved, conditioned upon staff and engineer comments as stated in the letter dated November 28, 2016 from Keystone Consulting Engineers, Inc.

Resolution #2016-53 – Docket #2196 – 67 Werley Road – Apartment Development – Preliminary/Final Land Development Plan - RESOLUTION GRANTING CONDITIONAL PRELIMINARY/ FINAL PLAN APPROVAL TO METROPOLITAN DEVELOPMENT GROUP FOR A LAND DEVELOPMENT PLAN PROPOSING TO DEVELOP AN EXISTING 12.67 ACRE PARCEL INTO SEVEN (7) RESIDENTIAL APARTMENT BUILDINGS, CONTAINING 110 UNITS AND COMMUNITY FACILITIES, INCLUDING A COMMUNITY POOL ALONG WITH ASSOCIATED UTILITIES, ACCESS DRIVES, PARKING, GARAGES AND LANDSCAPING HAVING AN ADDRESS OF 67 WERLEY ROAD IN UPPER MACUNGIE TOWNSHIP, PENNSYLVANIA. After some discussion and upon a motion made by Chairman Brunell, seconded by Supervisor Rader and unanimous, BE IT RESOLVED, Resolution #2016-53 is hereby approved, conditioned upon staff and engineer comments as stated in the letter dated November 28, 2016 from Keystone Consulting Engineers, Inc., with the exception of Waiver #6 regarding the pumping station.

Public Comments:

- **Steve Lampmann (Sal Lapio Homes)** – Mr. Lampmann is one of developers involved in Werley Road improvements and culvert. He believes this new developer should be obligated to share in the same improvements.
- **Paul Bauer, Esq. (Metropolitan Companies)** – Attorney Bauer stated Metro will be responsible for significant roadway improvements along the frontage of the property. They also have an obligation to the Werley Road culvert.
- **Bill Preston (Kay Builders)** – He is concerned the approved double access is actually a single access; and therefore, the proposed development has too many units.

MOTIONS

Set January (3rd) Board of Supervisors Meeting (BOS); and, January (9th) Meeting with the Fire Companies – Supervisor Rader made a motion, seconded by Chairman Brunell and unanimous, to set the date of the January BOS Meeting to January 3rd, immediately following the Reorganization Meeting, and also to set the Fire Company Meeting date to January 9th.



2017 Animal Control

Tabled until the January 3rd Reorganization Meeting.

Request for Fire Police – Faith Church Christmas Services, Allentown, PA

Supervisor Rader made a motion, seconded by VC Gill and unanimous, to provide fire police assistance for Faith Church on the requested dates of December 2nd (tree lighting) and December 23rd and 24th (Christmas services).

Zoning Ordinance – Definition Amendment

“Farm-based entertainment” – Director Martocci, with the assistance of the Grim family and other resident farmers, is working to define and put restrictions on the use, which is not listed or defined in our current Zoning Ordinance. Upon much discussion, Supervisor Rader made a motion, seconded by VC Gill and unanimous, to have Director Martocci move forward collecting input from other area business owners to draft an ordinance.

Public Comments:

- **Bob Webber (9735 Newtown Rd)** - wants to understand the amendment process and be able to give his input on the language as a resident.
 - Director Martocci is compiling a list of interested residents, and Bob Webber will be on it.
- **John Skrip (9518 Newtown Rd)** – would like to work with Director Martocci regarding the zoning ordinance and is not in favor of the ordinance amendment.
- **Caryn Wilkie (9736 Newtown Rd)** – wants to know whether the Grim property is in compliance with our current ordinance.

Police Contract Adoption

Chairman Brunell thanked VC Gill and the Police Officers for their efforts on the contract. Highlights of the Contract include:

- Pension – The officers will be paying more into their pension with a cap at 5%.
- Insurance – caps at 12.5%
- Pay – increase for 2017 is 6.5%, 2018 is 5.5%, 2019 is 5.5%, 2020 is 4.5%, and 2021 is 4.5%

VC Gill made a motion, seconded by Chairman Brunell and unanimously approved, to adopt the Police Contract for 2017-21 between Upper Macungie Township and the Upper Macungie Township Police Department.

Administrative Assistant/Receptionist – Sheri Eichlin – Appointment to begin 11/14

A motion was made by Chairman Brunell, seconded by Supervisor Rader and unanimously approved, to ratify the appointment of Sheri Eichlin at \$15.50/hr.

REPORTS

Treasurer’s Report – NOVEMBER – Total bills from all funds \$1,459,966.13: A motion was made by Chairman Brunell, seconded by VC Gill and unanimous, to pay the November bills.

Recreation Board Report:

VC Gill reported that 50 people attended the Lauri Moore event at Independent Park, and 60 people attended the Hunter/Trapper Education Course. The Jingle Bells Holiday Show is tomorrow night at 6:00pm at Independent Park. Kid’s Noon Year’s Eve will be held on December 31st from 11:00am – 2:00pm at Independent Park.

Planning Report – Daren Martocci:

A Property Rehabilitation Ordinance and Zoning Amendment for trucks will be introduced in January or February.

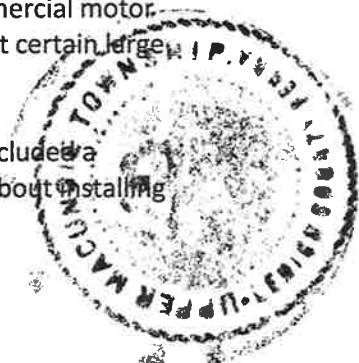
Zoning Report – Daren Martocci:

During the month of November, 71 building permits were issued (Commercial – 23; Residential – 34; and Zoning Permits 14); 0 Plumbing Licenses, and 2 Electric Licenses. There will be one Zoning Hearing Board meeting in December on December 14th.

Upper Macungie Township Police (UMTPD) Report –Chief Colón:

Good Neighbor Coalition Update – The Coalition meets on a monthly basis and has acquired 130 signs for the truck restriction plan for the Township, which are currently being installed. A commercial motor vehicle inspection area is almost complete on Schantz Road. The Coalition is working to get certain large businesses to post signage notifying truckers of some of the Township regulations.

The UMTPD conducted a study of all the railroad crossings in the Township. The study concluded a historically low incident of issues, but the UMTPD will be meeting with Norfolk Southern about installing some lights.



The Coat Drive runs through December 7th with dropoff at the Police Department. About 100 coats have been collected so far.

The Toys for Tots campaign runs through next week.

The UMTPD, along with South Whitehall Township and Parkland School District, will once again be holding the Heroes and Helpers event on Dec 6th.

Further details found in the November UMT Police Department Report.

773	Total Calls for Service
22	Reportable MVAs
46	Non-Reportable MVAs
6	Private Property MVAs
17	Criminal Arrest (Misdemeanor/Felony)
10	Non-Traffic Citations (summary)
408	Traffic Citations
19	Parking Tickets
107	Written Warnings
86	False Alarms
4	Assault
1	Disturbing the Peace Crimes
4	Drug/Alcohol Violations
12	DUI Offenses
5	Fraud Crimes
3	Motor Vehicle Thefts
5	Sex Offenses
7	Thefts
2	Vandalism/Criminal Mischiefs
3	Weapon Offenses

Public Comment: Peg Konnick (10543 Schantz Rd) – requested extra police presence in her neighborhood. The Chief responded with the possibility of setting up a speed trailer.

Fire/EMS Report – Grant Grim: November Fire Inspections – 59. Emergency responses: Station 8-- 39; Station 25 – 35; Station 56 - 48; Total of 122. Commissioner Grim contacted Fitness Plaza, and they will be giving free gym memberships for 2017 for fire fighters. He is also working to get free digital billboard time for recruitment/retention efforts in January 2017. VC Gill would like to know what the cost would be to utilize the board time after the free time is finished. *Further details in November Fire Commissioner's Report.*

Public Works Report – Sewer & Refuse Director Bob Ibach:

Leaf collection for 2016 has ended. *Further details in November Public Works Report.*

Township Manager's Report – Thanks to the Board and Bob Ibach for their continued efforts on behalf of the Township.

Supervisors: Chairman BRUNELL – Nothing to add.

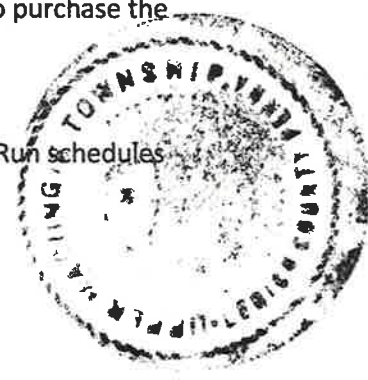
Supervisors: Vice Chairman GILL – Happy holidays, and happy New Year.

Supervisors – Supervisor RADER:

- Two Executive Sessions were held at 4:45pm and 6pm tonight for personnel issues.
- The Fogelsville Tree Lighting Ceremony is on Sunday, Dec 4th at 6:30 at Fogelsville Park on Church Street.
- Daren Martocci and David Jaindl are in discussions regarding the potential of the Township purchasing the previously proposed land swap property.
 - **Public Comment: Jim Caffrey (9318 McBride Ln)** - requests the property be purchased for OSP and not for a park and for the Township to try to obtain funding to purchase the entire piece.

PUBLIC COMMENTS/COURTESY OF THE FLOOR

- **Shohn Montano (1104 Tudor Dr)** – The Santa Run is December 17th. All the Santa Run schedules for the fire companies are listed on the Township website.



There being no other business, upon a motion by Chairman Brunell, seconded by Supervisor Rader and unanimous, the meeting is adjourned at 9:26 PM.

Ashley A. Godshall

Ashley A. Godshall, Township Secretary



Ashley A. Godshall