

**UPPER MACUNGIE TOWNSHIP
PARKS AND RECREATION BOARD
Monthly Meeting Minutes
June 2017**

The monthly meeting for the Upper Macungie Township Recreation Board was held on June 29, 2017 at the Independent Park Community Center. The following Recreation Board members were present: Katie Shade, Karla Trumbauer, Brian Kresge, Jennifer Szukics, Stephanie Rauch-Mannino, Bret Spangler, and April Navarra. Also present at the meeting: Recreation and Events Coordinator, Lynn Pigliacampi-Matula; Jim Soltis, and Jason Schweyer from Keystone Consulting Engineers. Dave Kentner and Andrea Russell were absent.

Karla called the meeting to order at 7:08 PM. She asked all present to join her in the Pledge of Allegiance to the Flag of the United States of America.

MINUTES

Katie motioned to approve the May minutes; Stephanie seconded. All approved.

PUBLIC COMMENT

None

REPORTS

Community Programs Scheduled

- **Basketball** – Current program has ended; will start up again 9/21. Jim said the courts at Blue Barn have been patched and repainted, but they're still not in great shape. Jim suggested investing in good courts at Grange would be a better use of funds, rather than redoing courts at Blue Barn. Consistently getting 15+ people per session.
- **Tennis** – 1st session 41 registrants; \$4190, township got \$838, which went to general fund. We can put this towards maintenance activity of our choice.
- **Volleyball** – seems to be going well; no additional comments
- **Junior Golf** – 6 registrants; need additional advertising to increase attendance.
- **Movies** – Next movie is 7/7 (Fantastic Beasts); 22 sponsors \$8250, which is the best year to date; we sold all 4 banner sponsor spots.
- **Lemonade in the Park** – cancelled 1st; next one is scheduled for 7/21, Lynn will take care of purchasing beverages and will coordinate setting up table/tent. Katie can volunteer; Brian and Brett can volunteer from 1-3. Will confirm time for 1-3. Lynn will coordinate via email.
- **Kids Noon Year's Eve** – Station 56 might be a good location because it's a large room (garage), and has high ceiling. Other options are Fogelsville Fire Company or Trexlertown. Rec Bd will consider locations and provide feedback next month. There was discussion that we may want to move the date to 12/30 (Sat) to accommodate people needing to potentially work and/or church attendance. Lynn will check date availability. Need to finalize the day and location by August to get it in time for the fall newsletter.

Unfinished Business

- **Kite Day** – Deferred

- **5K** – Deferred; Lynn got a call from someone asking why we no longer have this. We need to look into how to simplify this, effectively get sponsors. Potentially revisit for spring. Can we potentially get an intern from a local college?
- **Dog Park augmenting for Small Dogs** – This would be similar to other dog parks in the township. Dimensions would be approx. 150'x130' (80' in the back). Would be \$6990-\$8925 to build. This was in the plan, but not in this year's budget. Brett and April asked about getting an estimate for a 4' fence. Katie motioned for this to move forward, Jen seconded with putting this into the budget for next year. Lynn recommended putting up a "coming soon" sign for small dog area to solicit donations.
- **Small Games of Chance**– Any non-profit can apply, Bingo is separate. There are limits as to how much can be given away. 50/50 needs to show proof of split. A ledger needs to be kept and submitted monthly. Lynn suggested we would want to get Bingo license. Need to show proof of public interest purpose in application. Cannot do sports betting. Need to buy games from a licensed distributor. \$125 per year (without Bingo). Lynn asked what's required for carnival games. April indicated that was separate. Friends would fund this. April will check to see what other municipalities do this since these are common activities. Jen suggested doing a Purse Bingo (or something like that), and indicated that they make a lot of money as a fundraiser for the PHS Field Hockey booster club. Brett suggested starting quarterly Bingo events and having holiday themed ones as well. Jen motioned to approve small games including the additional charge for bingo up to \$200, all approved.
- **Survey Incentive Prizes** – BOS will select winner at beginning of July meeting. BOS will pick number associated with email addresses. An attendee will select number. Prizes – 2 tickets to Dutch Springs (x2)
- **Farmer's Market** – Zoning issue with not being able to have retail in the park. Darren and Kyle are working on a solution for this. There may be some residential properties tied to the lot. They will provide options to us. Lynn will convey to us/Dax. We can recommend wording change to the rule – include language around community improvement and partnership with community. **ACTION: review rules and suggest wording changes.** April suggested there is a similar relationship between the township and Dax as other program instructors and the township (providing service to the community). Lynn will discuss this with Darren and send an update prior to the next meeting. There is also a possibility of a short term location at Rt 100 park until rules are changed. We need to ask Dax what his preference would be; do short term local and then move later, or stay at Velodrome until rule is changed.

New Business

- **Port-a-potty at Blue Barn** – There have been a few requests for this. Jim will check on fee. Would likely need to be there for 7 months, could potentially be \$700? Park is getting more use due to pickle ball. Brett suggested painting permanent lines on court at a different park where there are bathrooms, which may be less expensive. Jim will get Lynn a price ASAP.
- **Community Center Survey** – Lynn distributed survey results and asked that we **provide feedback prior to the BOS meeting.**

Other Business –

- Discussion was held moving Recreation Board meeting date to allow for more time for the supervisors to review updates/recommendations and follow up discussions needed prior to BOS meeting. Will be added to agenda next month.
- Independent Park Community Center rental update – June 2017 – 10 bookings, \$6,650 (June 2016 was 8 bookings; \$4,775)

- Pavilion – June 2017 – 44 bookings, \$4575 (June 2016 was 48 bookings, \$5050)
- Upper Macungie Township Recreation fund balance - \$1,605,851.13
- Friends of Upper Macungie Parks and Recreation, Inc. fund balance – \$31,681.53; \$2000 needs to go to splash park and \$2000 for memorial at Grange. Katie will send specific numbers; agenda topic for next month.
- Park and Grant updates – Grange – working on environmental permits; Bville west – pedestrian bridge underway
- **Splash park** – Contract needs to be extended to finish few remaining items. Concrete should be poured next week; plumbing is in; waiting on electrical inspection. Scott Faust is projecting early August opening.
Rules and Proposals - need Supervisors to weigh in on what was submitted prior to next month. Lynn will follow up. Also, Rec Bd needs to review park rules/fees that were sent out last month.
- Community Center – survey, see above

Public Comment - None

ADJOURNMENT

A motion was made at 9:19PM by Katie and seconded by Jen to adjourn the meeting, and all were in agreement. Next month's meeting is scheduled for July 27, 2017 at 7:00 PM at the Upper Macungie Township building.

Karla Trumbauer, Secretary

UMT Parks and Recreation Board