

**UPPER MACUNGIE TOWNSHIP
PARKS AND RECREATION BOARD
Monthly Meeting Minutes
June 2019**

The monthly meeting for the Upper Macungie Township Recreation Board was held on Thursday, June 20, 2019 at the Upper Macungie Township Center. The following Recreation Board members were present: Katie Shade; Andrea Russell; Dave Kentner; Gwen McCurdy; Matthew Bernard; Karla Trumbauer; Wes Schlauch. Also present at the meeting was Recreation and Events Coordinator, Lynn Pigiampati Matula, and Parks Team Leader Jim Soltis and Deb Soltis. Bret Spangler and April Navarra were absent

Katie called the meeting to order at 7:08 PM. She asked all present to join her in the Pledge of Allegiance to the Flag of the United States of America.

A motion was made by Katie and seconded by Gwen to approve the May 2019 meeting minutes. All were in favor.

PUBLIC COMMENT:

REPORTS

Community Programs Scheduled

- *Tennis* – 38 for second (\$3780), 4 for third (\$480)
- *Dog Park Etiquette* – 5 people had signed up, likely will look to do this again
- *Children's Business Fair* – went well, was a good amount of foot traffic in the park, quality products – participants felt that it was successful; would like to do this again, good pairing with Movies in the Park. Andrea expressed that the pavilion is not as open and visible as others and it might work better at another pavilion. Another option is to do this at a school in the winter and do twice per year.
- *Movies in the Park* – \$7,950 sponsor donations
- *SangriaFest* – still waiting on numbers of attendees, minimum goal was met. Likely will do this again. Wine supplier was pleased with turnout, and we handed out local winery information. There were no logistical issues.
- *Holiday Show* – potentially looking into other entertainers; may be able to pair with Children's Business Fair
- Lynn needs feedback on who is available to help with the remaining Movies in the Park (7/12, 8/9), National Night Out (8/6), Lemonade in the Park (7/20 and 8/15), Get Prepared Parkland (9/14)

UNFINISHED BUSINESS

- *None*

NEW BUSINESS

- Chuck Thomas – Mindful Outdoor Experience. Katie suggested that not charging and then charging later isn't a good idea. Another question on if this would be on a weekend, since it's 2 hours. Katie will reach out to get more information.
- A suggestion was raised to provide some funding from Friends to add benches or something additional to Apple Pond.

OTHER BUSINESS

Pavilion Rental Update (beginning April)

- May 2019 – 29 bookings, \$3325 (2 no charge)
 - May 2018 – 39 bookings, \$4700
- **Reviewed breakdown by park provided by Lynn

Upper Macungie Township Recreation fund balance \$1,654,802.98

Friends of Upper Macungie Parks and Recreation, Inc. fund balance \$36,635.87

Park and Grant updates: none.

Community Center: Convergent contract should be signed within the next couple weeks. Will reach out again to potential top donors.

Updates from Lynn:

- Newsletter is being put together now – provide any input to Lynn
- Park brochure is still being redesigned
- 465 memberships for Splash Park
- Zentangle – looking at a Fri/Sat in September; may need to have a minimum attendance if we hold it at the township building.
- Lynn will send number of online recreation accounts created

Officer Report

None

Other Board concerns

Additional discussion was held on potentially creating official Recreation social media accounts. This will be added to the agenda for next month to potentially create a motion.

PUBLIC COMMENT: none.

ADJOURNMENT

A motion was made at 8:02 PM by Katie and seconded by Karla to adjourn the meeting, and all were in agreement. Next month's meeting is scheduled for Thursday, July 18, 2019 at 7:00 PM at the Upper Macungie Township Center.

Katie Shade, Chairperson
UMT Parks and Recreation Board