

## BOARD OF SUPERVISORS

The monthly meeting of the Board of Supervisors of Upper Macungie Township was held on April 3, 2014, in the Municipal Building at 7:00 PM. Those present were Chairman James M. Brunell, Vice-Chairman Samir P. Ashmar, Secretary Kathy A. Rader, Solicitor Andrew Schantz, Township Engineer Scott Stenroos, Treasurer Barry Moyer, DPW Scott Faust, Chief Edgardo Colon and Assistant Secretary Owen M. Bastian.

Chairman James M. Brunell opened the meeting and asked all present to join him in the Pledge of Allegiance to the flag of the United States

**MINUTES**

Chairman Brunell stated that the minutes of the previous meetings would not be read unless there was some objection. Upon a motion by Vice-Chairman Samir P. Ashmar, seconded by Chairman James M. Brunell and unanimously approved it was agreed to waive the reading. The minutes of the previous meetings are approved as presented.

**PUBLIC COMMENTS** - NONE**PRESENTATION** - NONE**ORDINANCES**

**Ordinance #2014-05** - Road Right of Way Vacation of portions of Bluebarn Road and Oak View Drive  
Solicitor Schantz explained that a public hearing had been held on the vacation of the portions of the roads and there were no objectors. Upon a motion by Sec. Rader, seconded by V-C Ashmar and unanimously approved it was RESOLVED that ORDINANCE #2014-5 "**AN ORDINANCE OF THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF UPPER MACUNGIE, LEHIGH COUNTY, PENNSYLVANIA, AMENDING APPENDIX H-101, ET SEQ, OF THE CODE OF ORDINANCES OF THE TOWNSHIP OF UPPER MACUNGIE TO ADD THERETO AN ADDITIONAL VACATION OF PORTIONS OF BLUEBARN ROAD (T-572) AND OAKVIEW DRIVE (T-866), LOCATED IN THE TOWNSHIP OF UPPER MACUNGIE, LEHIGH COUNTY, PENNSYLVANIA, AS PUBLIC ROADS; SAID VACATION BEING IN ACCORDANCE WITH THE SECOND CLASS TOWNSHIP CODE, 53 P.S. SECTIONS 67304, 67305 (a) AND ( b) AND 67311**" is hereby adopted by the Board of Supervisors of Upper Macungie Township.

**Ordinance #2014-06** - Road Right of Way Vacation of portions of Helen Drive - Solicitor Schantz explained that a public hearing had been held on the vacation of the portion of road and there were no objectors, the road was never opened. Upon a motion by Sec. Rader, seconded by V-C Ashmar and unanimously approved it was RESOLVED that ORDINANCE #2014-06 "**AN ORDINANCE OF THE TOWNSHIP OF UPPER MACUNGIE, LEHIGH COUNTY, PENNSYLVANIA, AMENDING APPENDIX H-101, ET SEQ, OF THE CODE OF ORDINANCES OF THE TOWNSHIP OF UPPER MACUNGIE, TO ADD THERETO AN ADDITIONAL VACATON OF AN UNOPENED, UNPAVED PORTION OF HELEN DRIVE LOCATED IN THE TOWNSHIP OF UPPER MACUNGIE, LEHIGH COUNTY, PENNSYLVANIA, AS PUBLIC ROADS, SAID VACATION BEING IN ACCORDANCE WITH THE SECOND CLASS TOWNSHIP CODE, 53 P.S. SECTIONS 67304, 67305(a) AND (b) AND 67311**" is hereby adopted by the Board of Supervisors of Upper Macungie Township.

**RESOLUTIONS** - NONE**MOTIONS**

**Bid Awarding** - Director Faust reporting on sale of used equipment

2006 John Deere 310 SG - two bids received, one of \$37,150. and one of \$38,000. Upon a motion by Chm. Brunell, seconded by V-C Ashmar and unanimously approved the high bid of Benckini Landscaping Inc. for the purchase of the 2006 John Deere 310 SG Backhoe for the amount of \$38,000 is hereby accepted.

1999 CAT IT 38 Wheel Loader - three bids received, from \$51,770 to \$68,299. Upon a motion by V-C Ashmar, seconded by Chm. Brunell and unanimously approved the high bid of Benckini Landscaping Inc. for the purchase of one 1999 CAT IT 38 Wheel Loader for the amount of \$68,299 is hereby accepted.

**Motorcycle Lease to Emmaus PD** - Chief Colon explained the need for the Emmaus PD to have an extra cycle for training purposes from April 21 to May 2, 2014. After discussion, Upon motion by V-C Ashmar, seconded by Chm. Brunell and unanimously approved a PD motorcycle will be leased to the Emmaus PD from April 21 to May 2, 2014 for the sum of \$1.00, Emmaus shall provide automobile insurance for the equipment and shall name the lessor as an additionally insured entity for the duration of the lease.

**Capital Improvement Plan Reimbursements** - Engineer Stenroos - Transportation Service Area (TSA) No.1 (Cetronia Road and Werley Road) improvements were completed in the fall of 2011. Final payment made to the Contractor on January 23 of 2012. Approximately \$129,800 remains. TSA #2 (Tilghman St. and Ruppssville Road) was completed in 2003. Final payment made to the Contractor in July of 2003. Approximately \$57,600 remains. We would recommend to the Supervisors that they now transfer the remains in both accounts to the General Fund. Upon a motion by V-C Ashmar, seconded by Sec. Rader and unanimously approved the funds remaining from both projects are to be returned to the General Fund.

**Tiger Grants** - There are some Federal Funds available for grants for projects involving road improvements and safety. He would like to investigate and see what grants may be available to the Township. Upon a motion by Sec. Rader, seconded by Chm. Brunell and unanimously approved Keystone Consulting Engineers given permission to investigate possible grants available to the Township

**Girl Scout Gold Award Recognition** - Congratulations to Sydney C. Schwartz of Palomino Drive in UMT. Miss Schwartz has just earned the Girl Scouts Gold Award. Upon a motion by Sec. Rader, seconded by Chm. Brunell, and unanimously approved a certificate from the Township will be sent to Miss Schwartz.

**Permission to bid Road Work** - Director Faust - It is time to go out for bids for road improvement work, resurfacing, etc. With the Board's permission I will prepare specifications and go out for bids. Upon a motion by Sec. Rader, seconded by V-C Ashmar and unanimously approved the Township will advertise for bids for road improvement work.

**Mowing Contract** - Director Faust - Our current supplier is agreeable to extending his contract for another year, he's done a good job and I recommend we extend his current contract for another year. Upon a motion by Sec. Rader, seconded by V-C Ashmar and unanimously approved the current mowing contract is extended for another year to Pennsylvania Lawn & Landscaping, the price will be the same as in 2013.

**Support Letter for LV Planning Commission Grant Application** - Sec. Rader - The LVPC wants to apply for some grants and needs letters of support from municipalities. Upon a motion by Sec. Rader, seconded by V-C Ashmar and unanimously approved a letter of support for the LVPC will be sent.

**Gerald Schueck** - Mr. Schueck will be retiring on April 30th. Upon a motion by Sec. Rader, seconded by Chm. Brunell and unanimously approved Mr. Schueck is thanked for his years of service to the Township and Director Faust is authorized to hire a replacement.

**Mosser Road Name Change** - Scott Stenroos - Only two properties are involved, one commercial and one residential. Upon a motion by V-C Ashmar, seconded by Chm Brunell, and unanimously approved the Solicitor is authorized to prepare an ordinance for the name change.

**Parkland Community Library Summer Story Time** - The Parkland Community Library would like to start a summer story time at the Independent Park. They would like to use the area from 9:30 AM to 12:30 PM one day a week without any charge. Upon a motion by V-C Ashmar, seconded by Sec. Rader and unanimously approved the Parkland Community Library is hereby given permission to use the Independent Park facility for a story time program from 9:30 AM to 12:30 PM one morning a week during the summer months, without any charge.

**South Parkland Youth Association** - Upon a motion by V-C Ashmar, seconded by Chm. Brunell and unanimously approved escrow fees will be waived for projects of the SPYA in UMT. Upon a motion by Sec. Rader, seconded by Chm. Brunell and unanimously approved a meeting will be arranged between the consultants and the SPYA to discuss building project.

**DISCUSSIONS/NOTIFICATIONS**

**Schantz Road Project & Detour** - Scott Stenroos - Penn DOT is ready to start work on Schantz Road west of the Municipal Building. Stenroos described possible detours to be used. Copies are available.

**Fire Company Meeting Change** - Sec. Rader - The April 17 meeting for officers of the Fire Companies is changed to May 22, 2014 at 7 PM in the Municipal Building. The public is invited to attend.

**REPORTS**

**Treasurer's Report - March Bills** - General Fund \$1,219,280.02 Sewer Fund \$268,374.03

Upon a motion by Sec. Rader, seconded by Chm. Brunell and unanimously approved the Treasurer is authorized to pay the bills for the month of March, General Fund \$1,219,280.02 and Sewer Fund \$268,374.03.

**Recreation Board Report** - Sec. Rader reports that the Recreation Passport is available on the table.

**Planning Commission Report** - Engineer Stenroos there was no report at the March meeting.

**Upper Macungie Township Police Report** - Chief Colon reporting:

Total calls for Service	647
Reportable crashes	16
Non-Reportable Crashes	46
Criminal Arrest (Misdemeanor/Felony)	17
Non-Traffic Citations (summary)	18
Traffic Citations	450
Parking Tickets	22
Written Warnings	85
False Alarms	105

Chief Colon cautioned about "SCAMS" being run in this area. He urged residents to keep car doors locked. Chief introduced Officer Wm. Rohrbach, the new Community Service Officer.

**Berks/Lehigh Police Report** - VC Ashmar - Maxatawny Township is not attending any meetings. They feel they have no financial obligations to the Commission. Actuaries must be hired to determine what each municipality's obligation is to the Commission. Affects bargaining is still unknown.

**Fire/EMS Report** - V-C Ashmar reported for the month of March. Fire Inspections 71; Emergency responses, Station 8'- 28; Station 25'- 34; Station 56'-34; for a total of 96; EMS responses, 208.

**Public Works Report** - Director Faust reported - Mulch will be available for loading during May on a Saturday and Sunday mornings from 9 AM to 1 PM. Also surplus vehicles will soon be available for sale.

**Zoning Report** - Read by Chm. Brunell. The report of the Zoning Officer, Daren J. Martucci, for the month of March was received and showed 48 permits issued, 6 for New Residences, 14 for Residential additions/alterations and roofs, 0 for a new Commercial/Industrial Building, 15 for Commercial/Industrial additions/alterations, 13 Zoning Permits, 11 Electrical Licenses and 5 Plumbing Licenses.

The Zoning Hearing Board of Adjustment heard the following appeals March 21th, 2014:

#03-14- 001 - Appeal of Stephens Funeral Home Inc. 310 Krocks Road, Allentown, to permit a crematorium as an accessory use - DENIED

#03-14-002 - Appeal of Verizon Wireless to permit a commercial communications tower at Breinigsville Park. Continued

#03-14-003 - Appeal of Verizon Wireless to permit a commercial communications tower on UMT property at 8330 Schantz Road - Granted

**Lehigh Tax Collection Committee Report** - None

**SUPERVISORS**

**Chairman      Nothing**

**Vice-Chairman   Nothing**

**Secretary Rader   Executive Sessions:**

March 10, 2014 at 4:00 PM - Personnel Issues

March 20, 2014 at 7:15 PM - Personnel Issues

March 31, 2014 at 11:00 AM - Personnel issues

March 31, 2014 at 4:30 PM Personnel Issues

**PUBLIC COMMENT**

Officer Rohrbach reported that there will be bicycle registration in May.

Upon a motion by Chairman Brunell, seconded by VC Ashmar and unanimously approved the meeting was adjourned at 8:20 PM. The next regular meeting is May 1, 2014.

  
Kathy A. Rader Secretary