

BOARD OF SUPERVISORS

The monthly meeting of the Board of Supervisors of Upper Macungie Township was held on September 5, 2013, in the Municipal Building at 7:00 P.M. Those present were Chairman Edward J. Earley, Vice-Chairman Samir P. Ashmar, Secretary Kathy A. Rader, Solicitors Andrew and William Schantz, Township Engineers Dean Haas and Scott Stenroos, Director of Public Works Scott Faust, Treasurer Barry Moyer, Chief Edgardo Colon, and Assistant Secretary Owen M. Bastian.

Chairman Edward J. Earley opened the meeting and asked all present to join him in the Pledge of Allegiance to the flag of the United States.

Chairman Earley stated that the minutes of the previous meeting would not be read unless there was some objection. Upon motion by Vice-Chairman Samir P. Ashmar, seconded by Chairman Edward J. Earley and unanimously approved it was agreed to dispense with the reading of the minutes of the previous meeting. The minutes of the previous meeting of August 1, 2013, were approved as presented.

Chairman Earley presented the bills for the month of August totaling General Fund \$1,037,558.77 and Sewer Fund \$120,463.70. Upon motion by Secretary Rader, seconded by Vice-Chairman Ashmar and unanimously approved, Treasurer Moyer is authorized to pay the General Fund bills for the month of August in the amount of \$1,037,558.77 and the Sewer Fund bills for \$120,463.70.

PUBLIC COMMENTS - None -

PRESENTATION

ENVISION - Lehigh-Valley - Ms. Holly Edinger, Director, Sustainable Development - gave a brief review of the work of her agency in the Lehigh Valley. The Valley has grown 109,000 residents in the last 20 years and expects to grow another 145,000 in the next 20 years. The input from the public will be used to develop five key plans and to develop policy recommendations. The five plans are:

1. Lehigh Valley Regional Affordable Housing Plan.
2. Regional Sustainable Economic Development Plan.
3. Jobs/Housing Balance Study.
4. Climate and Energy Conservation Plan
5. Fresh Food Access Plan.

Envision Lehigh Valley is a comprehensive approach to growth that considers the goals of the residents and long term impacts on the region.

INCIDENT COMMAND UNIT - Mr. Jeff Kelly, EMC for South Whitehall Township gave a brief description of the unit and possible uses. The total estimated cost would be approximately \$500,000, split between South Whitehall and Upper Macungie Townships. The proposal is for each Township to contribute \$50,000 per year until the unit is paid. Yearly maintenance is estimated at \$5,700 which would be split between the two Townships. The unit could be used in bad weather events, athletic events, crowd control, large traffic accidents, etc.

RECREATION BOARD -

Secretary Rader described the new wedding package the Board proposes for use at Independent Park. \$650.00 for a total of 8 hours between two days to allow for set-up and next day wedding. Additional hours could be purchased at 50.00 per hour and the deposit would remain at \$200.00. This would allow people to get in the facility the day before to set up any arrangements they may have. After review, upon a motion by Secretary Rader, seconded by Chairman Earley and unanimously approved the Wedding Package fee proposed by the Recreation Board for use of the Independent Park facility is hereby approved.

A view of things to come in Recreation is available on the table in the back of the room.

PLANNING COMMISSION

Docket #1977 - Parkland Fields - Phase 2- Subdivision - Final Plan - Engineer Stenroos - The projects situated between Interstate 78 and Schantz Road between the intersections of Krocks Road and Holiday

Drive. The Preliminary Plans propose to subdivide the parcels into a 205 lot residential subdivision utilizing the Conservation Design Development ordinance. All lots will utilize public water and sewer facilities. This plan is for Final Approval of Phase 2 only. The phasing schedule has been updated to reflect the completion date for the Schantz Road improvements associated with Phase 1B and the Schantz Road Phase 2 improvements associated with Phase 4. Upon a motion by Chairman Earley, seconded by Vice-Chairman Ashmar and unanimously approved it was Resolved that RESOLUTION #2013- " **A RESOLUTION OF THE BOARD OF SUPERVISORS OF UPPER MACUNGIE TOWNSHIP APPROVING THE FINAL PLANS FOR PARKLAND FIELDS PHASE 2 WITH EXHIBITS A TO X SHOWING 205 RESIDENTIAL BUILDING LOTS AS SHOWN ON PLANS OF LEHIGH ENGINEERING DATED 5/22/08, LAST REVISED 7/30/12,** " be and is hereby adopted by the Board of Supervisors of Upper Macungie Township.

Docket #2128 - The Goddard School - Preliminary/Final Land Development & Lot Consolidation Plan - Engineer Stenroos - The plan proposes to combine two existing lots into a single lot total 1.9482 acres for the proposed Goddard School. The existing well has been tested and shows compliance with PA-DEP drinking water standards. Upon a motion by Secretary Rader, seconded by Vice-Chairman Ashmar and unanimously approved it is RESOLVED that RESOLUTION #2013- " **A RESOLUTION OF THE BOARD OF SUPERVISORS OF UPPER MACUNGIE TOWNSHIP APPROVING THE FINAL LAND DEVELOPMENT & LOT CONSOLIDATION PLAN FOR DOCKET #2128, THE PRELIMINARY/FINAL LAND DEVELOPMENT & LOT CONSOLIDATION PLAN FOR THE GODDARD SCHOOL, AS SHOWN ON PLANS OF MARTIN H. SCHULER CO., DATED JANUARY 23, 2013, LAST REVISED JUNE 25, 2013**" be and is hereby adopted by the Board of Supervisors of Upper Macungie Township.

Docket #2078 - Grange Road Park (Parkland Library) - Lot Consolidation & Subdivision - Final Plan - Engineer Dean Haas - The Planning Commission was designated as the approving body. At the August Planning Commission meeting the Commission approved the lot consolidation and subdivision plans. The action tonight will confirm the action of the Planning Commission. The need for flashers and a crosswalk was discussed. Upon a motion by Vice-Chairman Ashmar, seconded by Chairman Earley and unanimously approved the action of the Planning Commission on the Library Project is hereby confirmed.

UPPER MACUNGIE TOWNSHIP POLICE REPORT

UMT Police Department - Chief Colon reported on investigations and arrests for the month of August.

Total Incidents	898
Reportable MVAs	26
Non-Reportable MVAs	59
Criminal Arrest (Non DUI)	21
DUI	12
Traffic Citations	757
Non-Traffic Citations	19
Parking Tickets	4

Chief Colon then described several robberies in the area. He urged all residents to lock their vehicles and notify the PD of any suspicious activities in their area.

BERKS/LEHIGH POLICE REPORT

BLRP Police Commission - Update

The Township should receive over \$600,000 to be put in an escrow account needed to cover the pension shortfall. The next meeting of the Commission is scheduled for September 16th at 7 P.M. at Station 56.

FIRE COMMISSIONER REPORT

Fire Commissioner/Emergency Management Coordinator Grant Grim is not with us this evening. In the month of August: Emergency responses, Station 8 had 19, Station 25 had 26 and Station 56 had 33, for total of 78 calls. EMS Responses = Priority 1 (echo, delta, charlie) had 63, Priority 2 (bravo) had 54, Priority 3 (alpha) had 75, Mutual Aid Required had 2 for a total of 194 calls. A Junior Emergency Services Academy was held August 12th to the 16th for children 12 to 16 years old. The Academy was a successful project.

PUBLIC WORKS REPORT

Director Faust's report is on the table.

ZONING REPORT

The report of the Zoning Officer for the month of August was received and showed 52 permits issued, 14 for new residences, 10 for residential additions/alterations, 1 for new commercial/industrial buildings, 12 for commercial/industrial additions/alterations, 15 miscellaneous, plus 3 electrical licenses and 2 plumbing license.

In August the Zoning Hearing Board of Adjustment heard the following appeals:

#81308 - The appeal of Christopher & Monica Miller -5327 Short Hill Lane for a variance from the requirements of the Upper Macungie Township Zoning Ordinance Section #27-307.2.A.f. to allow construction of a shed as an accessory structure within the front building restriction line of a corner lot. The property is located at the intersection of Schantz Road and Short Hill Lane, and is situated in the R2 Zoning District.

A variance to allow construction of a shed as an accessory structure within the front building restriction line of a corner lot was granted by the board on August 28th 2013.

#81309 - The appeal of 155 Nestle, LLC, 155 Nestle Way, for a variance from the requirements of the Upper Macungie Township Zoning Ordinance Section #27-603.7.C.(2). to allow construction of paved parking areas and/or access driveways closer than fifty (50) feet in an existing street right-of-way line. The property is located near the intersection of Nestle Way and Oldt Road, and is situated in the LI Zoning District.

A variance to allow construction of paved parking areas and/or access driveways closer than fifty (50) feet to an existing street right-of-way line was denied by the board on August 28, 2013.

OLD BUSINESS

Fogelsville Dam - Engineer Haas reports that DEP has not responded to his letter. The proposal is to take the dam down about two (2) feet this year.

Kay Construction Inc. - Commercial development on Blue Barn Road. Solicitor Schantz reports that it will be at least another two weeks until PennDOT reviews the paperwork.

Human Resource Consultant - Appropriation of Funds -Vice-Chairman Ashmar spoke of the need for a Human Resource Consultant, he then made a motion, seconded by Chairman Earley and unanimously approved to hire Marna Hayden, a Human Resource Consultant. The funds used for the Consultant are covered in the budget.

Ocean Spray - Vice-Chairman Ashmar reported that when the traffic study is complete, Ocean Spray will meet with the Board of Supervisors and the Planning Commission.

NEW BUSINESS

Traffic Signal - Hamilton Boulevard & Weilers Road - Engineer Scott Stenroos - A left hand turn signal will have to be added to the traffic signal for movements from Hamilton Boulevard onto Weilers Road as part of the proposed Goddard School Project. An application must be made to PennDOT for use of the signal. Upon a motion by Secretary Rader, seconded by Chairman Earley and unanimously approved an Application for Traffic Signal Approval will be made to PennDOT.

Ordinance 2013-3 - Susquehanna Municipal Trust - Workers' Comp Insurance - The Insurance renewed July 15th. The Township Broker looking for a lower price, found Susquehanna Municipal Trust which is \$46,800 cheaper than the current carrier. Upon a motion by Secretary Rader, seconded by Vice-Chairman Ashmar and unanimously approved it is **RESOLVED** that **ORDINANCE #2012-3 "AN ORDINANCE OF THE TOWNSHIP OF UPPER MACUNGIE, LEHIGH COUNTY, PENNSYLVANIA, AUTHORIZING IT TO JOIN WITH OTHER TOWNSHIPS AS A MEMBER OF THE SUSQUEHANNA MUNICIPAL TRUST; TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT FOR THE PURPOSE OF JOINING THE TRUST AND TO PARTICIPATE AS A MEMBER OF THE TRUST"** be and is hereby adopted by the Board of Supervisors of Upper Macungie Township.

Lehigh Valley Hazard Mitigation Plan - Vice-Chairman Ashmar reviewed the Plan and recommends it be adopted by the Board. Upon a motion by Vice-Chairman Ashmar, seconded by Chairman Earley and unanimously approved it is RESOLVED that:

"The Lehigh Valley 2013 Hazard Mitigation Plan is hereby adopted as the official Hazard Mitigation Plan of the Township of Upper Macungie and The respective officials and agencies identified in the implementation strategy of the Lehigh Valley 2013 Hazard Mitigation Plan are hereby directed to implement the recommended activities assigned to them" be and is hereby adopted by the Supervisors of Upper Macungie Township.

Incident Command Unit Project with South Whitehall Township - The total cost of the unit is approximately \$500,000 or about \$250,000 for each municipality. There is \$50,000 allocated money in 2013 Budget and he recommends moving the additional \$200,000 from the Upper Macungie Township Local Services Tax fund into the truck replacement fund to cover the last four years. Rather than borrow the money, these funds could be used with no additional cost to cover this project for Upper Macungie Township taxpayers. Secretary Rader said both Townships should use their best efforts to solicit money by grants, donations, fund drives, etc. to cover the costs.

V-C Ashmar then made a motion, seconded by Chairman Earley and unanimously approved to join with South Whitehall Township in the purchase of an Incident Command Unit for the sum of \$250,000 dollars (UMT SHARE) paid for with funds from the Local Services Tax Fund.

Trick or Treat Night - Upon a motion by Secretary Rader, seconded by Chairman Earley and unanimously approved October 25, 2013 from 6 PM to 8 PM was set as Trick or Treat night in Upper Macungie Township.

Hopewell Woods - Street Lights - A petition has been received for street lights in the Hopewell Woods development. Upon a motion by Secretary Rader, seconded by Vice-Chairman Ashmar and unanimously approved PP & L Co. is authorized to supply and install street lights in Hopewell Woods along Belmont Circle and Church Hill Lane.

Parkland Library - A signalized crosswalk was discussed for Grange Road. Upon a motion by Vice-Chairman Ashmar, seconded by Chairman Earley and unanimously approved a crosswalk and signs will be installed by Upper Macungie Township. Traffic Engineer, Scott Stenroos, is looking into crosswalk lights.

CHAIRMAN EARLEY - A new newsletter will be out the first week in October..

VICE-CHAIRMAN ASHMAR - Memorial - Back in 1990 Firefighter Willard Kuhns died at the scene of a fire. He was the first fire fighter from the Township to die while an active fire fighter. Vice-Chairman Ashmar recommended some type of memorial be set up in his memory, maybe a plaque, a bench in a park, etc. Upon a motion by Vice-Chairman Ashmar, seconded by Chairman Earley and unanimously approved some type of memorial in honor of Fire Fighters who die fighting fires, be established in the Township.

The recent fire works display was fantastic. The problem is the costs are going up. Upon a motion by Vice-Chairman Ashmar, seconded by Chairman Earley and unanimously approved an additional \$5,000 is to be allocated for the display in the 2014 budget.

SECRETARY RADER -

Executive session: Aug. 15, 2013, @ 4:00 PM - Personnel issues
Sep. 4, 2013, @ 1:00 PM "

Reminder - Meeting with South Whitehall Township regarding Incident Command Vehicle
Tuesday September 17, 2013 at 6 P.M. in the SWT building.

PUBLIC COMMENT -

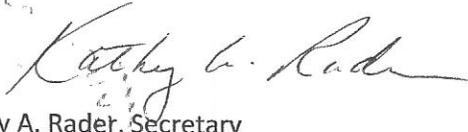
Mrs. Chung-Mei (Jamie) Chan of 8724 Grady Drive asked to speak. Her family purchased the home in a cul-de-sac back in 2006. Now they are told the developer, David Jaendl, has plans to extent the road through the cul-de-sac. This is a problem between the developer and the purchaser.

Chief Colon reported that his department will be having a Citizens Police Academy, date to be announced. Crime mapping should be up and running by this time next month.

Mr. Jeff Grim reported on need for widening Hickory Lane in front of his and the neighboring property.

Mr. Bill Brunell questioned status of the Smeltzer property.

Upon motion by Vice-Chairman Ashmar, seconded by Chairman Earley and unanimously approved the meeting was adjourned at 9:04 P.M. The next regular meeting is Thursday, October 3, 2013 at 7 P.M.



Kathy A. Rader, Secretary

Board of Supervisors

A special work session meeting of the Board of Supervisors was held on September 4, 2013 in the Municipal Building at 10 A.M., as advertised in the Parkland Press issue of August 29, 2013. Purpose of the meeting was to discuss the proposed 2014 budget and any other business that may come before the Board. Present were Chairman Edward J. Earley, Vice-Chairman Samir P. Ashmar, Secretary Kathy A. Rader, Solicitor Andrew Schantz, Engineer Dean Haas, DPW Scott Faust, Chief Colon, Treasurer Barry Moyer, Acct. Adm. Greta Samuels, Fire Commissioner Grant Grim, Authority Manager Richard Henderson, DCD Ken Molony and Assistant Secretary Owen M. Bastian.

Chairman Earley opened the meeting and asked for all present to join him in the Pledge of Allegiance to the flag of the United States.

Chairman Earley then said the purpose of the meeting was to review special needs for the coming year, equipment conditions and other possible new needs in the new year. He then called on Department heads for comments.

DCD Ken Molony - Costs have doubled in the last year. Another inspector is needed on a part-time basis.

The fees charged for reviews should be checked and updated.

Authority Manager Henderson - There should be no increase in sewer rates. Income has remained about the same. Two new communication towers are needed. The computer system appears in good shape. More cameras are being installed in the parks for security. Franchise fees should be looked into as a way to raise funds.

Fire Commissioner Grim - SWIF Insurance is the major change.

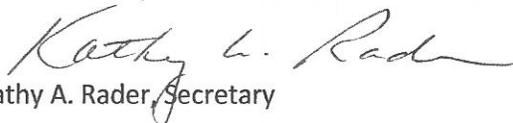
Chief Colon - Start up costs are complete. His department expected an increase of about 2%. He would like to have a Deputy Chief and 2 more officers next year. A truck inspection station was discussed.

DPW Scott Faust - A new line painter and a new mower both are needed. Since the Township is doing more work on equipment \$35,000 should be allocated for parts.

Vice-Chairman Ashmar - We continue to monitor and address the pension shortfall for the BLPD.

Engineer Haas - Grants for various projects have been applied for, some have been received, another is expected for the Fogelsville Dam project.

Treasurer Moyer will review the comments in preparing the 2014 budget.



Kathy A. Rader, Secretary