

## BOARD OF SUPERVISORS

A special meeting of the Board of Supervisors of Upper Macungie Township was held on October 25, 2016, at 6:30 PM, in the Municipal Building at 8330 Schantz Road, Breinigsville, PA 18031. Those present were Chairman, James M. Brunell; Vice-Chairman, John "Sean" Gill; Supervisor, Kathy A. Rader; Temporary Recording Secretary, Debra L. Burns; Finance Director/Treasurer, Bruce Koller; Accounting Administrator, Greta Slifer; Assistant Township Manager/Director of Sewer & Refuse Operations, Robert Ibach; Fire Commissioner, Grant Grim; Director of Planning, Zoning, & Code Enforcement, Daren Martocci; and Public Works Director, Scott Faust.

Chairman Brunell opened the meeting and asked all present to join him in the Pledge of Allegiance to the Flag of the United States of America.

The purpose of this meeting is to discuss issues relating to the 2017 Township Budget. Also, any other business that may come before the Board; and, to take any necessary action, if appropriate.

The agenda for the meeting focuses on: PPL Transmission Right-of-Way Acquisition; Fire; Public Works; Police; Planning, Zoning, & IT; Administration

**MOTIONS****Appoint Debra Burns Temporary Recording Secretary**

**A motion was made by Chairman Brunell, seconded by VC Gill and unanimously approved, to appoint Debra L. Burns as Temporary Secretary for tonight.**

**Replacement Unit #2561 – Commissioner Grim provided overview of two bids obtained (Smeal and Ferrara) for replacement of Unit #2561. Both contractors are through COSTARS. After some discussion, a motion was made by VC Gill, seconded by Chairman Brunell and unanimously approved, to replace Unit #2561 with a vehicle recommended by Trexlertown Truck Committee and to be signed into contract by November 3, 2016 to utilize the discounted chassis rate.**

**FIRE BUDGET**

Funds: 1 – General Fund.

VC Gill asked that the Recruitment Budget (411.340) be set at \$20,000, encouraging recruitment efforts continue into 2017 as they have been doing in 2016. VC Gill also asked for detail on how the \$20,000 will be spent.

**PPL TRANSMISSION RIGHT-OF-WAY ACQUISITION**

Director Martocci advised PPL is looking to connect the Breinigsville and South Fogelsville substations. A final offer has been received (\$360,600). Director Martocci explained there are issues that would need to be addressed and there is no final design yet. Director Martocci recommended that Township Solicitor, Staff, Engineer, and Public Works review the offer and plan. **A motion was made by Chairman Brunell, seconded by Supervisor Rader and unanimously approved, to accept Director Martocci's recommendation to have Township Solicitor, Staff, Engineer, and Public Works review the offer and plan.**

**PUBLIC WORKS BUDGET**

Funds: 1 – General Fund.

--Director Faust advised they will look take over grass cutting of 4 ponds. After discussion it was decided that 2 ponds will be taken back. Director Faust will re-work the numbers and provide to Director Koller.  
--The costs for the incoming Splash Park were discussed. The equipment is in the Township's possession, and the Township is currently awaiting approval from PA Department of Conservation and Natural Resources (DCNR). The cost increased due to items that are now necessary, that were not previously. Director Faust worked with Keystone Consulting Engineers on cost savings. It was decided to leave the budget as is.

**PLANNING, ZONING, & IT BUDGET**

Funds: 1 – General Fund.

--After review, Director Martocci proposed an administrative fee increase from 20% to 30% for commercial permits and an increase from 20% to 25% for residential permits.

--The Township received two bids in response to the RFP for a Comprehensive Plan.

**POLICE BUDGET**

Funds: 30 – Capital Equipment Fund.



VC Gill met with Chief Colón regarding Capital Equipment requests. Chief Colón has agreed to remove the request for (2) Dodge Durangos (K-9 Patrol), Watchguard-Worn Cameras, and Mobile Automated License Plate Reader System. The Traffic Trailer will be added to the Budget.

**FUNDS: 1 - General and 31 - Capital Equipment**

Director Koller reviewed adjustments made to General Fund 1 Revenue and Expenses. VC Gill asked if budget is balanced. Director Koller advised it is. After some discussion, **a motion was made by Chairman Brunell, seconded by VC Gill and unanimously approved, to move \$2,000,000 from General Fund 1 to Township Capital Reserve Fund 30.**

**PUBLIC COMMENT**

**William Brunell – 409 Sawgrass Drive** – Asked why Police Department is going with Chrysler vehicles instead of Ford. The Public Works Department is familiar with Ford vehicles and has a good relationship with Gilboy Ford. VC Gill advised he will have discussion with Chief Colón.

**OTHER MATTERS**

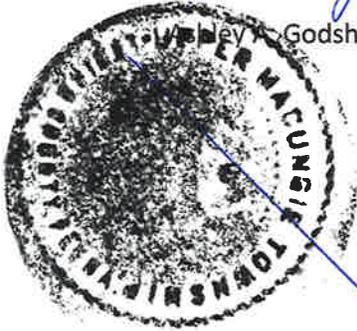
**Supervisor Rader**

- received email regarding Community Helper request. Will ask Lynn Pigliacampi to discuss with Commissioner Grim and Director Ibach.
- received email from Linda Martinez regarding the Land Swap
- Executive Sessions of the BOS occurred on: October 25<sup>th</sup> at 6pm (land acquisition) & October 25<sup>th</sup> immediately following the Budget Meeting (personnel issues).

**Upon a motion by Chairman Brunell, seconded by VC Gill and unanimous, the meeting is adjourned at 7:51 PM.**

*Ashley Godshall*

Ashley Godshall, Township Secretary



*Ashley Godshall*