

**UPPER MACUNGIE TOWNSHIP
8330 SCHANTZ ROAD
BREINIGSVILLE, PA 18031
(610) 395-4892**



**UPPER MACUNGIE TOWNSHIP
2013 BUDGET**

**DECEMBER 6, 2012
FINAL**

**UPPER MACUNGIE TOWNSHIP
2013 BUDGET
TABLE OF CONTENTS**

<u>UPPER MACUNGIE TOWNSHIP / REFUSE & RECYCLING / AUTHORITY COMBINED 2013 BUDGET</u>		<u>PAGE</u>
Upper Macungie Township / Authority - Reserves Available		1
Upper Macungie Township / Authority - Revenues.....		2
Upper Macungie Township / Authority - Expenses		3
 <u>UPPER MACUNGIE TOWNSHIP 2013 BUDGET</u>		
Upper Macungie Township Summary - Revenues		4
Upper Macungie Township Summary - Expenses.....		5
Upper Macungie Township - Revenues	6 - 9	
Upper Macungie Township - Revenue Line Item Description	10 - 16	
Upper Macungie Township - Expenses	17 - 24	
Upper Macungie Township - Expenses Line Item Description	25 - 40	
 <u>UPPER MACUNGIE TOWNSHIP REFUSE AND RECYCLING 2013 BUDGET</u>		
Upper Macungie Township Refuse and Recycling Summary - Revenues		41
Upper Macungie Township Refuse and Recycling Summary - Expenses.....		42
Upper Macungie Township Refuse and Recycling - Revenues.....		43
Upper Macungie Township Refuse and Recycling - Revenue Line Item Description		44
Upper Macungie Township Refuse and Recycling - Expenses		45
Upper Macungie Township Refuse and Recycling - Expenses Line Item Description		46
 <u>UPPER MACUNGIE TOWNSHIP AUTHORITY 2013 BUDGET</u>		
Upper Macungie Township Authority Summary - Sewer Revenues		47
Upper Macungie Township Authority Summary - Sewer Expenses		48
Upper Macungie Township Authority - Sewer Revenues		49
Upper Macungie Township Authority - Sewer Revenues Line Item Description	50 - 51	
Upper Macungie Township Authority - Sewer Expenses	52 - 53	
Upper Macungie Township Authority - Sewer Expenses Line Item Description	54 - 56	
Upper Macungie Township Authority - Rate Calculations		57
 <u>UPPER MACUNGIE TOWNSHIP 2013 BUDGET</u>		
Assessed Valuation / Tax Rates		58

**UPPER MACUNGIE TOWNSHIP / AUTHORITY
COMBINED 2013 BUDGET
RESERVE FUNDS**

CASH BASIS

RESERVES:

**2013 PROJECTED
BALANCE**

CAPITAL RESERVE FUND (1)	\$3,165,400
PARK RESERVE FUND (2)	\$592,500
SEWER RESERVE FUND (3)	\$1,620,300
STATE RESERVE FUND (4)	\$585,200
STORM WATER MAINTENANCE RESERVE FUND (5)	\$263,700
FIREMAN'S GRATITUDE RESERVE FUND (6)	\$54,200
OPERATING RESERVE FUND (7)	\$1,067,200
TOTAL RESERVES AVAILABLE	\$7,348,500

1. **CAPITAL RESERVE FUND** - Funds reserved by Upper Macungie Township for Capital Improvements and future Building Expansion.
2. **PARK RESERVE FUND (RECREATION)**
3. **SEWER RESERVE FUND** - Funds reserved by Upper Macungie Township Sewer Authority for repair and upgrades to the sewer system.
4. **STATE RESERVE FUNDS** - Money received from the State of PA for PennDot approved road improvements
5. **STORM WATER MAINTENANCE RESERVE FUND** - Funds retained to upgrade storm water system.
6. **FIREMAN'S GRATITUDE RESERVE FUND** - Funds received during the year for false alarms which is given to the Volunteer Fireman as expense reimbursement at \$7.50 per call. This is paid at the end of the year.
7. **OPERATING RESERVE FUND** - Funds used to minimize future revenue shortfalls and deficits to provide greater continuity of funding vital Township services.

**UPPER MACUNGIE TOWNSHIP /
REFUSE AND RECYCLING / AUTHORITY
COMBINED 2013 BUDGET
REVENUES**

CASH BASIS

REVENUES:

REFUSE AND RECYCLING REVENUE	\$1,769,000
SEWER RENTALS, FEES & OTHER REVENUE	\$6,196,400
REAL ESTATE TAXES, TRANSFER TAXES AND EARNED INCOME TAX	\$7,867,500
TOTAL REFUSE AND RECYCLING, SEWER AND TAXES	\$15,832,900

OTHER REVENUES:

PERMITS	\$2,000
FINES & FORFEITURES	\$141,000
INTEREST, RENTS & ROYALTIES	\$609,500
INTERGOVERNMENTAL REVENUE	\$558,600
ESCROW	\$736,000
SERVICE CHARGES ADMINISTRATION	\$585,600
PARK FEES	\$24,000
MISCELLANEOUS REVENUES	\$4,100
INTERFUND OPERATING TRANSFER SEWER DEPARTMENT	\$656,500
INTERFUND OPERATING TRANSFER	\$361,000
SHORT TERM DEBT / REFUND / REIMBURSEMENTS	\$56,600
TOTAL OTHER REVENUES	\$3,734,900

TOTAL FUNDS AVAILABLE	\$19,567,800
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TOTAL RESERVES	\$7,348,500
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TOTAL RESOURCES AVAILABLE	\$26,916,300
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**UPPER MACUNGIE TOWNSHIP /
REFUSE AND RECYCLING / AUTHORITY
COMBINED 2013 BUDGET
EXPENSES**

CASH BASIS

EXPENSES:

GENERAL GOVERNMENT ADMINISTRATION	\$13,200
FINANCIAL ADMINISTRATION	\$876,100
TAX COLLECTOR	\$304,600
LEGAL EXPENSES	\$204,000
CLERICAL SERVICES	\$357,700
INSURANCE BENEFITS	\$669,100
ACCOUNTING / ACTUARIAL	\$31,000
ENGINEERING	\$1,020,000
GENERAL GOVERNMENT OPERATION EXPENSE	\$382,600
POLICE DEPARTMENT	\$15,000
UPPER MACUNGIE TOWNSHIP POLICE DEPARTMENT	\$2,857,600
FIRE DEPARTMENT	\$647,600
PLANNING / ZONING	\$375,900
SANITATION	\$502,300
REFUSE AND RECYCLING EXPENSES	\$1,769,000
LEAF COLLECTION / COMPOSTING	\$15,000
PUBLIC WORKS	\$740,800
SNOW AND ICE REMOVAL	\$157,000
TRAFFIC SIGNALS & STREET SIGNS	\$99,000
STREET / ROAD MAINTENANCE	\$471,700
PARKS	\$756,100
MISCELLANEOUS	\$11,600
CIVIL	\$50,500
DEBT PRINCIPAL	\$0
INTERGOVERNMENTAL EXPENSE	\$1,044,000
SEWER REVENUE / EXPENSES	
TOTAL EXPENSES	\$13,371,400
EXCESS FUNDS AVAILABLE OVER EXPENSES FOR THE YEAR ENDING 12/31/2013	\$0
TOTAL RESERVES	\$7,348,500
TOTAL EXPENSES, RESERVES AND INVESTMENTS	\$20,719,900

**UPPER MACUNGIE TOWNSHIP
2013 BUDGET SUMMARY
TOWNSHIP REVENUES**

CASH BASIS

REVENUES:

TAXES:

REAL ESTATE TAXES, TRANSFER TAXES AND EARNED INCOME TAXES	\$7,867,500
TOTAL TAXES	\$7,867,500

OTHER REVENUES:

PERMITS	\$2,000
FINES & FORFEITURES	\$141,000
INTEREST, RENTS & ROYALTIES	\$609,500
INTERGOVERNMENTAL REVENUE	\$558,600
ESCROW	\$736,000
SERVICE CHARGES ADMINISTRATION	\$585,600
PARK FEES	\$24,000
MISCELLANEOUS REVENUES	\$4,100
INTERFUND OPERATING TRANSFER SEWER DEPARTMENT	\$656,500
INTERFUND OPERATING TRANSFER REFUSE / RECYCLE	\$1,769,000
INTERFUND OPERATING TRANSFER	\$361,000
SHORT TERM DEBT / REFUNDS / REIMBURSEMENTS	\$56,600
TOTAL OTHER REVENUES	\$5,503,900

TOTAL FUNDS AVAILABLE	\$13,371,400
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TOTAL RESOURCES AVAILABLE	\$13,371,400
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**UPPER MACUNGIE TOWNSHIP
2013 BUDGET SUMMARY
TOWNSHIP EXPENSES**

CASH BASIS

EXPENSES:

GENERAL GOVERNMENT ADMINISTRATION	\$13,200
FINANCIAL ADMINISTRATION	\$876,100
TAX COLLECTOR	\$304,600
LEGAL EXPENSES	\$204,000
CLERICAL SERVICES	\$357,700
INSURANCE BENEFITS	\$669,100
ACCOUNTING / ACTUARIAL	\$31,000
ENGINEERING	\$1,020,000
GENERAL GOVERNMENT OPERATION EXPENSE	\$382,600
POLICE DEPARTMENT	\$15,000
UPPER MACUNGIE TOWNSHIP POLICE DEPARTMENT	\$2,857,600
FIRE DEPARTMENT	\$647,600
PLANNING / ZONING	\$375,900
SANITATION	\$502,300
REFUSE / RECYCLING EXPENSES	\$1,769,000
LEAF COLLECTION / COMPOSTING	\$15,000
PUBLIC WORKS	\$740,800
SNOW AND ICE REMOVAL	\$157,000
TRAFFIC SIGNALS & STREET SIGNS	\$99,000
STREET / ROAD MAINTENANCE	\$471,700
PARKS	\$756,100
MISCELLANEOUS	\$11,600
CIVIL	\$50,500
DEBT PRINCIPAL	\$0
INTERGOVERNMENTAL EXPENSE	\$1,044,000
TOTAL EXPENSES	\$13,371,400
EXCESS FUNDS AVAILABLE OVER EXPENSES FOR THE YEAR ENDING 12/31/2013	\$0

**UPPER MACUNGIE TOWNSHIP
2013 BUDGET
REVENUES**

CASH BASIS

	2013 BUDGET	2012 BUDGET	2012 PROJECTED YEAR END
<u>REAL ESTATE TAXES:</u>			
301.100 REAL ESTATE TAXES - CURRENT YEAR	\$2,212,200	\$2,221,700	\$2,300,800
301.110 FIRE HYDRANT TAXES - CURRENT YEAR	\$270,000	\$271,000	\$270,800
301.120 STREET LIGHT TAXES - CURRENT YEAR	\$63,000	\$64,000	\$65,900
301.200 REAL ESTATE TAXES - TAX CLAIM BUREAU (PRIOR YEAR)	\$20,000	\$18,000	\$30,300
301.210 FIRE HYDRANT TAXES - PRIOR YEAR	\$100	\$100	\$300
301.220 STREET LIGHT TAXES - PRIOR YEAR	\$200	\$200	\$200
301.600 REAL ESTATE TAXES - INTERIM CURRENT	\$4,800	\$4,300	\$10,500
301.700 REAL ESTATE TAXES - INTERIM PRIOR	\$300	\$1,700	\$1,200
310.100 REAL ESTATE TRANSFER TAX	\$900,000	\$900,000	\$1,262,800
310.200 EARNED INCOME TAX	\$3,150,000	\$2,800,000	\$3,283,000
310.210 EARNED INCOME TAX - PRIOR	\$295,400	\$810,000	\$291,400
310.211 LOCAL SERVICES TAX	\$660,000	\$670,000	\$498,000
310.212 LOCAL SERVICES PRIOR YEAR	\$291,500	\$238,000	\$291,500
TOTAL REAL ESTATE TAXES	\$7,867,500	\$7,999,000	\$8,306,700

PERMITS:

321.900 MOVING PERMITS	\$400	\$400	\$400
322.830 ROAD OCCUPANCY PERMITS	\$1,600	\$1,600	\$2,900
TOTAL PERMITS	\$2,000	\$2,000	\$3,300

FINES AND FORFEITURES:

331.130 MAGISTRATE / FINES	\$123,000	\$123,000	\$122,000
331.140 SEMI-ANNUAL STATE POLICE FINES	\$18,000	\$12,000	\$19,800
TOTAL FINES AND FORFEITURES	\$141,000	\$135,000	\$141,800

INTEREST, RENTS AND ROYALTIES:

340.120 BEGINNING CASH BALANCE/INVESTMENTS	\$250,000	\$250,000	\$250,000
341.010 INTEREST ON INVESTMENTS	\$500	\$1,000	\$700
342.020 RENT OF STATE POLICE BUILDING	\$334,000	\$334,000	\$334,000
342.100 RENTAL ON LAND	\$25,000	\$22,000	\$23,200
TOTAL INTEREST, RENTS & ROYALTIES	\$609,500	\$607,000	\$607,900

**UPPER MACUNGIE TOWNSHIP
2013 BUDGET
REVENUES**

CASH BASIS

	2013 <u>BUDGET</u>	2012 <u>BUDGET</u>	2012 <u>PROJECTED YEAR END</u>
<u>INTERGOVERNMENTAL REVENUES:</u>			
355.010 PUBLIC UTILITY REALTY TAX	\$8,500	\$9,000	\$8,500
355.080 RETAIL LIQUOR LICENSES	\$6,400	\$6,200	\$6,400
355.130 VOLUNTEER FIRE RELIEF AID	\$225,400	\$401,800	\$401,800
355.140 MUNICIPAL PENSION - STATE AID	\$143,000	\$220,700	\$220,700
355.145 REGIONAL POLICE - STATE AID	\$165,300	\$251,000	\$251,000
355.150 SNOW REMOVAL - PENNDOT ROADS	\$10,000	\$4,300	\$11,300
355.160 REIMBURSEMENT FROM REGIONAL POLICE	\$0	\$25,000	\$32,800
TOTAL INTERGOVERNMENTAL REVENUES	\$558,600	\$918,000	\$932,500

ESCROW:

357.080 THIRD PARTY BILLING - ESCROW PAYMENTS	\$700,000	\$600,000	\$1,075,600
357.082 ADMINISTRATION FEES FROM ESCROWS	\$35,000	\$30,000	\$53,800
357.083 CLOSED ESCROW ACCOUNTS	\$1,000	\$1,000	\$226,700
TOTAL ESCROW	\$736,000	\$631,000	\$1,356,100

SERVICE CHARGES/ADMINISTRATION:

361.030 ZONING APPEALS	\$11,000	\$9,000	\$12,700
361.031 USE REVIEW FEES	\$1,500	\$800	\$2,500
361.033 BOUNDARY UPGRADE FEES	\$100	\$100	\$0
362.110 SALE OF BOOKS / MAPS / ORDINANCES / ETC.	\$700	\$700	\$600
362.201 FIRE SAFETY INSPECTIONS - ANNUAL	\$175,000	\$200,000	\$162,800
362.202 OPERATIONAL PERMITS - ANNUAL	\$200	\$200	\$300
362.410 BUILDING PERMITS	\$240,000	\$95,000	\$551,200
362.420 ELECTRICAL PERMITS	\$73,000	\$79,000	\$131,600
362.430 PLUMBING PERMITS	\$51,000	\$43,000	\$85,100
362.440 SEO PERMITS AND PROBES	\$1,000	\$2,000	\$4,000
362.450 GRADING PERMIT	\$17,000	\$19,000	\$20,700
362.451 RE-INSPECTION FEES	\$15,000	\$12,000	\$16,200
362.452 PLANNING SUBMISSION FEES	\$100	\$100	\$0
TOTAL SERVICE CHARGES/ADMINISTRATION	\$585,600	\$460,900	\$987,700

**UPPER MACUNGIE TOWNSHIP
2013 BUDGET
REVENUES**

CASH BASIS

	2013 BUDGET	2012 BUDGET	2012 PROJECTED YEAR END
<u>PARK FEES:</u>			
367.900 PAVILION RENTALS	\$24,000	\$24,000	\$26,100
TOTAL PARK FEES	\$24,000	\$24,000	\$26,100

MISCELLANEOUS REVENUES:

380.100 MISCELLANEOUS REVENUES	\$100	\$100	\$0
380.101 DISCOUNT AMUSEMENT TICKETS	\$4,000	\$4,000	\$1,800
380.103 TENNIS AND VOLLEYBALL CLINICS (SPORTS CLINICS)		\$0	\$8,300
TOTAL MISCELLANEOUS REVENUES	\$4,100	\$4,100	\$10,100

INTERFUND OPERATING TRANSFER SEWER DEPARTMENT:

392.008 TRANSFER FROM SEWER FUND - SALARIES / WAGES	\$502,300	\$472,500	\$574,100
392.009 TRANSFER FROM SEWER FUND - MATERIALS	\$22,000	\$22,000	\$31,600
392.011 TRANSFER FROM SEWER FUNDS - BENEFITS	\$132,200	\$130,000	\$122,300
TOTAL INTERFUND OPERATING TRANSFER SEWER DEPARTMENT	\$656,500	\$624,500	\$728,000

INTERFUND OPERATING TRANSFER REFUSE AND RECYCLING DEPARTMENT

393.001 TRANSFER FROM REFUSE - SALARIES / WAGES	\$70,000	\$66,000	\$67,700
393.002 TRANSFER FROM REFUSE - MATERIALS	\$51,500	\$21,500	\$37,300
393.003 TRANSFER FROM REFUSE - BENEFITS	\$42,000	\$36,500	\$44,500
393.004 TRANSFER FROM REFUSE - ACCOUNTING / LEGAL	\$35,000	\$1,000	\$28,000
393.005 TRANSFER FROM REFUSE - HAULING	\$1,305,000	\$2,065,000	\$2,125,500
393.007 TRANSFER FROM REFUSE - CAPITAL PURCHASE-GRINDER	\$100,000	\$0	\$0
393.008 TRANSFER FROM REFUSE - CAPITAL RESERVE	\$149,500	\$0	\$0
393.009 TRANSFER FROM REFUSE - OFFICE RENTAL	\$16,000	\$0	\$0
TOTAL INTERFUND OPERATING TRANSFER REFUSE AND RECYCLING	\$1,769,000	\$2,190,000	\$2,303,000

**UPPER MACUNGIE TOWNSHIP
2013 BUDGET
REVENUES**

CASH BASIS

	2013 BUDGET	2012 BUDGET	2012 PROJECTED YEAR END
<u>INTERFUND OPERATING TRANSFER</u>			
392.010 TRANSFER FROM CAPITAL RESERVE ACCOUNT	\$0	\$2,200,000	\$1,525,000
392.012 TRANSFER FROM RECREATION FUND	\$300,000	\$500,000	\$673,300
392.013 TRANSFER FROM FIREMAN'S GRATUITY FUND	\$61,000	\$87,000	\$62,700
392.014 TRANSFER FROM LOCAL SERVICE TAX ACCOUNT	\$0	\$0	\$0
TOTAL INTERFUND OPERATING TRANSFER REFUSE AND RECYCLING	\$361,000	\$2,787,000	\$2,261,000
<u>SHORT TERM DEBT:</u>			
394.100 REFUND OF INSURANCE - MEDICAL PAYMENTS RETIREES	\$6,600	\$6,000	\$5,700
394.200 REIMBURSEMENTS TO TOWNSHIP	\$50,000	\$147,500	\$532,300
TOTAL SHORT TERM DEBT	\$56,600	\$153,500	\$538,000
TOTAL REVENUES	\$13,371,400	\$16,536,000	\$18,202,200

UPPER MACUNGIE TOWNSHIP
GENERAL REVENUES 2013

REAL ESTATE TAXES

301.100	REAL ESTATE TAXES - Current Year - The <2013> property assessment for Upper Macungie Township, as calculated by Lehigh County, is \$3,638,421,100 at 95% collection rate and mileage of .64 this year's figure will be	\$2,212,200
301.110	FIRE HYDRANT TAXES - Current Year - Any persons whose property is within 800 feet of a fire hydrant is charged a fire hydrant tax.	\$270,000
301.120	STREET LIGHT TAXES - Current Year - Any persons whose property is within two hundred fifty feet of a street light is charged a street light tax.	\$63,000
301.200	REAL ESTATE TAXES - Tax Claim Bureau - This is money collected by the Lehigh County Tax Claim Bureau that the Township receives on a monthly basis.	\$20,000
301.210	FIRE HYDRANT TAXES - Prior Year - This revenue item is money collected by the tax collector for the previous year.	\$100
301.220	STREET LIGHT TAXES - Prior Year - This revenue item is money collected by the tax collector for the previous year.	\$200
301.600	REAL ESTATE TAXES - Interim Current - Interim taxes are those taxes that are assessed by the Lehigh County Tax Bureau during the current year for new construction, additions, etc.	\$4,800
301.700	REAL ESTATE TAXES - Interim Prior - This revenue item is money collected for the previous year by the Tax Claim Bureau.	\$300
310.100	REAL ESTATE TRANSFER TAX - Any person purchasing property within Upper Macungie Township is subject to a 1/2% transfer tax. The revenue generated by the Real Estate Transfer Tax this year will be	\$900,000

UPPER MACUNGIE TOWNSHIP
GENERAL REVENUES 2013

REAL ESTATE TAXES (Con't.)

310.200	EARNED INCOME TAX - The Earned Income Tax is collected from any Township resident at a rate of 1% of their wages, which is divided equally with the Township and Parkland School District. The revenue generated by the Earned Income Tax will be	\$3,150,000
310.210	EARNED INCOME TAX - Prior - This revenue item is money collected by the township for the previous year.	\$295,400
310.211	LOCAL SERVICES TAX - Local Services Tax is collected by the Parkland Tax Office and is distributed quarterly to the Township. (This tax replaces Occupational Privilege Tax).	\$660,000
310.212	LOCAL SERVICES PRIOR YEAR - This revenue item is collected by the Parkland Tax Office for the previous year's Forth Quarter.	\$291,500

PERMITS

321.900	MOVING PERMITS - A fee is charged for residents moving in, out or within the Township. It is estimated the Township will receive	\$400
322.830	ROAD OCCUPANCY PERMITS - Whenever someone opens a road for the purpose of putting in utilities, or for any other purpose, a fee is charged. It is estimated the Township will receive	\$1,600

FINES AND FORFEITURES

331.130	MAGISTRATE / FINES -These fines are for individuals who violate laws such as the motor vehicle code, disorderly conduct, littering, underage drinking, criminal mischief, etc. It is estimated the Township will receive	\$123,000
331.140	SEMI-ANNUAL STATE POLICE FINES - The state police fines are paid to each Pennsylvania municipality resulting from state police arrests made throughout the Commonwealth. The ratio used by the state is based on the municipalities mileage and population. It is estimated that the Township will receive	\$18,000

UPPER MACUNGIE TOWNSHIP
GENERAL REVENUES 2013

INTEREST, RENTS AND ROYALTIES

340.120	BEGINNING CASH BALANCE / INVESTMENTS - Estimated funds available as of January 1, 2013.	\$250,000
341.010	INTEREST ON INVESTMENTS - Interest estimated to be earned this year will be	\$500
342.020	RENT OF STATE POLICE BUILDING - Rental of the State Police building to the Commonwealth of Pennsylvania. It is estimated the Township will receive	\$334,000
342.100	RENTAL OF LAND - The Township has land and office space which is rented out. It is estimated the Township will receive	\$25,000

INTERGOVERNMENTAL REVENUE

355.010	PUBLIC UTILITY REALTY TAX - The Township receives money from those public utilities who have buildings or land located within the Township. It is estimated the Township will receive	\$8,500
355.080	RETAIL LIQUOR LICENSES - The Township receives a fee for the thirteen (13) establishments located within the Township that dispense liquor. The estimate for this revenue line item is	\$6,400
355.130	VOLUNTEER FIRE RELIEF AID - The Township receives revenue from the state that goes directly to the Fireman's Relief Association. The estimated revenue will be	\$225,400
355.140	MUNICIPAL PENSION - State Aid - The Township receives money from the state to defray the nonuniform pension plans. The estimated revenue will be	\$143,000
355.145	REGIONAL POLICE FORCE - STATE AID - Township receives revenue from the state which goes directly to the Regional Police Department.	\$165,300

UPPER MACUNGIE TOWNSHIP
GENERAL REVENUES 2013

INTERGOVERNMENTAL REVENUE (Con't)

355.150	SNOW REMOVAL - PENNDOT ROADS - The Township removes snow from several PENNDOT roads. The estimated revenue will be	\$10,000
355.160	REIMBURSEMENT FROM REGIONAL POLICE - These are expense reimbursements from the Regional Police which are paid by the Township. This estimated revenue will be	\$0

ESCROW

357.080	THIRD PARTY BILLING-ESCROW PAYMENTS - These fees paid by developers for Keystone Consulting Engineers to review plans and inspect developments. The estimated income will be	\$700,000
357.082	ADMINISTRATION FEES FROM DEVELOPER'S ESCROW ACCOUNTS - Fees paid by developers for the distribution and creation of third party billing.	\$35,000
357.083	CLOSED ESCROW ACCOUNTS - Funds from closed Escrow Accounts transferred to General Account, to refund to the developers and owners.	\$1,000

SERVICE CHARGES / ADMINISTRATION

361.030	ZONING APPEALS - These are fees for the Zoning Hearing Board for appeals and Zoning permits. The estimated income will be	\$11,000
361.031	USE REVIEW FEES - Fees charged by the Township to review plans submitted to the Planning Commission. The estimated income will be	\$1,500
361.033	BOUNDARY UPGRADE FEES - Fees paid by developers to upgrade the surrounding roadways adjacent to their property. The estimated income will be	\$100
362.110	SALE OF BOOKS, MAPS, ORDINANCES ETC. - The Township charges for a copy of the Books, Maps and Zoning Ordinance. It is estimated the Township will receive	\$700
362.201	FIRE SAFETY INSPECTIONS ANNUAL - Yearly fees charged for Commercial Fire Safety Inspections.	\$175,000

UPPER MACUNGIE TOWNSHIP
GENERAL REVENUES 2013

SERVICE CHARGES / ADMINISTRATION (Con't)

362.202	OPERATIONAL PERMITS ANNUAL - Yearly fees for permits to be obtained by vendors, commercial tenants, displays and/or attractions in the Township that an inspection will be needed and permits will be issued on a yearly basis. (i.e. gases, welding facilities, fireworks, hazard materials, explosives, etc.)	\$200
362.410	BUILDING PERMITS - The anticipated revenue for building permits will be	\$240,000
362.420	ELECTRICAL PERMITS - The anticipated revenue for electrical permits will be	\$73,000
362.430	PLUMBING PERMITS - The anticipated revenue for plumbing permits will be	\$51,000
362.440	SEO PERMITS AND PROBES - The anticipated revenue for SEO permits and probes will be	\$1,000
362.450	GRADING PERMITS- The anticipated income from grading permits for this year will be	\$17,000
362.451	RE-INSPECTION FEES - Fees for re-inspections will be	\$15,000
362.452	PLANNING SUBMISSION FEES - The anticipated revenue for planning submissions.	\$100

PARK FEES

367.900	PAVILION RENTALS - This revenue is generated by the park rentals. It is estimated the Township will receive	\$24,000
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MISCELLANEOUS REVENUES

380.100	MISCELLANEOUS REVENUES - Any revenue unexpected that does not fit into preceding account numbers. The estimated income will be	\$100
380.101	DISCOUNT AMUSEMENT TICKETS - The sale of amusement park tickets at a discounted rate.	\$4,000
380.103	TENNIS AND VOLLEYBALL CLINICS (SPORTS CLINCS) - The revenue for organized clinics in Upper Macungie Township. The estimated income will be	\$0

UPPER MACUNGIE TOWNSHIP
GENERAL REVENUES 2013

INTERFUND OPERATING TRANSFER SEWER DEPARTMENT

392.008	TRANSFER FROM SEWER FUND - Salaries / Wages - Salaries and wages for all sewer authority employees are paid through the payroll account. This is a transfer from the sewer authority to the Township. The estimated transfer for this year will be	\$502,300
392.009	TRANSFER FROM SEWER FUND - Materials - This is a transfer from the sewer authority to the Township for materials bought through the Township. The estimated transfer for this year will be	\$22,000
392.011	TRANSFER FROM SEWER FUNDS - Benefits - This transfer is for the benefit the Township pays for the sewer authority employees. The estimated transfer will be	\$132,200

INTERFUND OPERATING TRANSFER REFUSE AND RECYCLING DEPARTMENT

393.001	TRANSFER FROM REFUSE -Salaries / Wages - Salaries and wages for refuse & recycling employees paid through payroll. This is transferred from the Refuse and Recycling Account to the Township.	\$70,000
393.002	TRANSFER FROM REFUSE - Materials - This is transferred from Refuse & Recycling to the Township for postage and materials bought through the Township.	\$51,500
393.003	TRANSFER FROM REFUSE - Benefits - This transfer is for the benefits the Township pays for Refuse and Recycling employees.	\$42,000
393.004	TRANSFER FROM REFUSE - Accounting / Legal - The cost of any accounting and legal matters that the Township pays.	\$35,000
393.005	TRANSFER FROM REFUSE - Hauling - Cost of waste hauling paid through the Township.	\$1,305,000
393.007	CAPITAL PURCHASE - GRINDER - Partial cost to purchase a grinder for the Public Works Department.	\$100,000
393.008	CAPITAL RESERVE - This amount is put in a reserve account to be able to maintain the 2013 rate until the end of the contract.	\$149,500
393.009	OFFICE RENTAL - To reimburse Upper Macungie Township for the areas used for Refuse and Recycling in the office and garages.	\$16,000

UPPER MACUNGIE TOWNSHIP
GENERAL REVENUES 2013

INTERFUND OPERATING TRANSFER

392.010	TRANSFER FROM CAPITAL RESERVE ACCOUNT - Transfers from any Capital funds, such as, the Capital Reserve Account to supplement the General Fund.	\$0
392.012	TRANSFER FROM RECREATIONAL FUND - Transfers made from the Township Park Recreational Fund to supplement the General Fund, for payments made to purchase park land, play ground equipment and building repairs.	\$300,000
392.013	TRANSFER FROM FIREMAN'S GRATUITY FUND - Transfers made from the Gratuity Fund account to the General Fund for payment to Volunteer Firemen (\$7.50 a call) and various Township Fire Stations functions.	\$61,000
392.014	TRANSFER FROM LOCAL SERVICE TAX ACCOUNT - Transfers made from the Local Service Tax account to supplement the General Funds.	\$0

SHORT TERM DEBT

394.100	REFUND OF INSURANCE - MEDICAL PAYMENTS RETIREES - Retired employees have the option to participate in the health plan of Upper Macungie Township, by paying their monthly premium. The estimated refund will be	\$6,600
394.200	REIMBURSEMENTS TO TOWNSHIP - Monies reimbursed to the Township for insurance refunds, insurance claims for Township property damage and Cobra payments.	\$50,000

**UPPER MACUNGIE TOWNSHIP
2013 BUDGET
EXPENSES**

CASH BASIS

	2013 BUDGET	2012 BUDGET	2012 PROJECTED YEAR END
<u>GENERAL GOVERNMENT ADMINISTRATION:</u>			
400.113 SALARIES ELECTED OFFICIALS- MEETINGS	\$9,700	\$9,700	\$9,700
400.460 SEMINARS / CONFERENCES	\$1,000	\$1,000	\$700
400.461 SUBSCRIPTIONS / MEMBERSHIPS	\$2,500	\$1,500	\$2,800
TOTAL GENERAL GOVERNMENT ADMINISTRATION	\$13,200	\$12,200	\$13,200

FINANCIAL ADMINISTRATION:

402.120 SALARY	\$63,900	\$62,900	\$62,900
402.156 HEALTH INSURANCE BC/BS	\$730,500	\$664,600	\$646,300
402.158 LIFE INSURANCE	\$20,500	\$26,000	\$22,000
402.163 DEFERRED COMPENSATION	\$55,000	\$25,000	\$30,300
402.300 BANK CHARGES	\$100	\$100	\$0
402.460 SEMINARS / CONFERENCES / TRAINING	\$100	\$200	\$0
402.461 EMPLOYEE BONDS AND PUBLIC OFFICIAL'S BONDS	\$6,000	\$16,000	\$3,200
TOTAL FINANCIAL ADMINISTRATION	\$876,100	\$794,800	\$764,700

TAX COLLECTOR:

403.114 SALARY	\$12,000	\$12,000	\$12,000
403.220 OPERATING EXPENSES- OFFICE SUPPLIES	\$100	\$100	\$100
403.310 POSTAGE AND BILL PRINTING	\$8,500	\$8,000	\$86,000
403.510 PRIOR YEAR TAX REFUNDS	\$5,000	\$15,000	\$36,200
403.600 HYDRANT TAX PAYMENT	\$130,000	\$130,000	\$76,300
403.610 STREET LIGHT TAX PAYMENT	\$149,000	\$143,000	\$149,000
TOTAL TAX COLLECTOR	\$304,600	\$308,100	\$359,600

LEGAL EXPENSES:

404.314 LEGAL SERVICES - SCHANTZ LAW OFFICES	\$165,000	\$125,000	\$175,800
404.315 LEGAL SERVICES - REIMBURSABLES	\$39,000	\$38,000	\$32,600
TOTAL LEGAL EXPENSES	\$204,000	\$163,000	\$208,400

**UPPER MACUNGIE TOWNSHIP
2013 BUDGET
EXPENSES**

CASH BASIS

	2013 BUDGET	2012 BUDGET	2012 PROJECTED YEAR END
<u>CLERICAL SERVICES:</u>			
405.140 SALARIES / WAGES	\$251,200	\$285,300	\$258,500
405.210 OFFICE SUPPLIES	\$24,000	\$23,000	\$22,000
405.216 MAINTENANCE CONTRACT FOR OFFICE EQUIPMENT	\$8,500	\$4,700	\$8,500
405.325 POSTAGE	\$28,000	\$22,000	\$27,200
405.331 TRANSPORTATION / MILEAGE	\$7,000	\$7,000	\$6,400
405.341 ADVERTISING	\$7,000	\$6,000	\$8,200
405.342 PRINTING	\$8,000	\$6,000	\$8,500
405.441 AD COMPUTER	\$6,500	\$4,000	\$5,600
405.480 MANAGEMENT CONSULTING SERVICES	\$6,000	\$18,000	\$5,700
405.701 COMPUTER UPGRADE AND NEW COMPUTERS	\$10,000	\$15,000	\$22,400
405.702 COMPUTER EXPENSE AND WEBSITE UPDATES	\$1,500	\$2,000	\$6,900
TOTAL CLERICAL SERVICES	\$357,700	\$393,000	\$379,900

INSURANCE BENEFITS:

406.154 WORKMAN'S COMPENSATION INSURANCE	\$157,700	\$80,400	\$86,600
406.160 EMPLOYEES PENSION AND ADMINISTRATION FEES	\$371,400	\$308,300	\$308,300
406.351 UMBRELLA INSURANCE- LIABILITY	\$31,400	\$26,900	\$35,600
406.355 COMMERCIAL PACKAGE POLICY	\$108,600	\$72,000	\$85,300
TOTAL INSURANCE BENEFITS	\$669,100	\$487,600	\$515,800

ACCOUNTING / ACTUARIAL:

407.311 AUDITING SERVICES	\$26,000	\$25,000	\$25,200
407.316 ACTUARIAL SERVICES	\$5,000	\$5,000	\$4,500
TOTAL ACCOUNTING / ACTUARIAL	\$31,000	\$30,000	\$29,700

ENGINEERING:

408.311 TOWNSHIP ENGINEERING SERVICES	\$320,000	\$300,000	\$278,500
408.315 ESCROW - ENGINEERING FEES	\$700,000	\$600,000	\$1,300,000
TOTAL ENGINEERING	\$1,020,000	\$900,000	\$1,578,500

**UPPER MACUNGIE TOWNSHIP
2013 BUDGET
EXPENSES**

CASH BASIS

	<u>2013 BUDGET</u>	<u>2012 BUDGET</u>	<u>2012 PROJECTED YEAR END</u>
<u>GENERAL GOVERNMENT OPERATING EXPENSES:</u>			
409.226 CUSTODIAL SUPPLIES / MATERIALS	\$4,000	\$4,200	\$2,700
409.321 TELEPHONE	\$35,000	\$31,000	\$34,100
409.361 ELECTRICITY	\$30,000	\$39,000	\$14,900
409.362 HEAT	\$6,000	\$6,000	\$2,900
409.363 WATER	\$600	\$600	\$900
409.364 SEWER	\$2,000	\$2,000	\$900
409.373 MAINTENANCE / REPAIR BUILDINGS	\$40,000	\$40,000	\$132,700
409.375 VEHICLE FULES - GASOLINE	\$175,000	\$95,000	\$90,300
409.376 VEHICLE FUELS - DIESEL	\$90,000	\$75,000	\$79,700
TOTAL GENERAL GOVERNMENT OPERATING EXPENSES	\$382,600	\$292,800	\$359,100

TOTAL DEPARTMENT	\$3,858,300	\$3,381,500	\$4,208,900
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STATE AND REGIONAL POLICE DEPARTMENTS:

410.110 STATE POLICE - REPAIRS & MAINTENANCE TO BUILDING	\$15,000	\$15,000	\$20,200
410.111 STATE POLICE - RENOVATIONS TO BUILDING	\$0	\$0	\$200
410.120 REGIONAL POLICE DEPARTMENT	\$0	\$2,827,200	\$2,925,300
410.130 REGIONAL POLICE - REPAIRS & MAINTENANCE TO BUILDING	\$0	\$0	\$4,100
410.131 REGIONAL POLICE - VEHICLES, EQUIPMENT AND FURNITURE	\$0	\$132,200	\$37,100
410.132 REGIONAL POLICE - CONSTRUCTION DEBT SERV & DESIGN	\$0	\$2,100,000	\$2,300,400
410.133 REGIONAL POLICE - LEGAL AND CONSULTING	\$0	\$100,000	\$72,900
TOTAL STATE AND REGIONAL POLICE DEPARTMENT	\$15,000	\$5,174,400	\$5,360,200

UPPER MACUNGIE TOWNSHIP POLICE DEPARTMENT:

410.134 UMT POLICE - SALARIES	\$1,950,000	\$0	\$103,400
410.135 UMT POLICE - HEALTH AND LIFE INSURANCE	\$365,400	\$0	\$13,700
410.136 UMT POLICE - PENSION AND ADMINISTRATION FEES	\$301,200	\$0	\$0
410.137 UMT POLICE - DEFERRED COMPENSATION	\$20,000	\$0	\$1,700
410.138 UMT POLICE - UNIFORMS	\$15,000	\$0	\$1,400
410.139 UMT POLICE - LEGAL FEES	\$12,000	\$0	\$0
410.140 UMT POLICE - OFFICE EQUIPMENT AND SUPPLIES	\$8,000	\$0	\$4,300
410.141 UMT POLICE - CUSTODIAL SUPPLIES	\$1,000	\$0	\$700
410.142 UMT POLICE - COMPUTER SOFTWARE AND HARDWARE	\$12,000	\$0	\$0
410.143 UMT POLICE - TRAINING / SEMINARS / DUES	\$18,000	\$0	\$600
410.144 UMT POLICE - BUILDING MAINTENANCE AND EQUIPMENT	\$13,000	\$0	\$1,000
410.145 UMT POLICE - ELECTRIC	\$25,000	\$0	\$3,000
410.146 UMT POLICE - HEAT	\$12,000	\$0	\$1,500
410.147 UMT POLICE - WATER	\$600	\$0	\$300
410.148 UMT POLICE - SEWER	\$600	\$0	\$200
410.149 UMT POLICE - TELEPHONES	\$30,000	\$0	\$1,000
410.150 UMT POLICE - VEHICLE MAINTENANCE AND EQUIPMENT	\$43,000	\$0	\$114,600
410.151 UMT POLICE - VEHICLE PURCHASE	\$0	\$0	\$162,900
410.152 UMT POLICE - DRUG AND ALCOHOL TESTING	\$800	\$0	\$10,400
410.153 UMT POLICE - K-9	\$12,000	\$0	\$0
410.154 UMT POLICE - ARMS AND AMMUNITION	\$15,000	\$0	\$71,200
410.155 UMT POLICE - EVIDENCE PROCESSING MATERIALS	\$3,000	\$0	\$0
TOTAL UPPER MACUNGIE TOWNSHIP POLICE DEPARTMENT	\$2,857,600	\$0	\$491,900

**UPPER MACUNGIE TOWNSHIP
2013 BUDGET
EXPENSES**

CASH BASIS

	2013 BUDGET	2012 BUDGET	2012 PROJECTED YEAR END
<u>FIRE DEPARTMENT:</u>			
411.131 SALARIES / WAGES	\$213,300	\$202,200	\$207,600
411.134 OPERATING SUPPLIES	\$26,000	\$26,000	\$23,900
411.135 COMPUTER SOFTWARE AND HARDWARE	\$8,000	\$8,000	\$2,300
411.136 CUSTODIAL SUPPLIES	\$1,000	\$2,000	\$700
411.137 INSURANCE FIRE STATIONS #8, #25, AND #56	\$30,000	\$36,000	\$10,300
411.249 VEHICLE MAINTENANCE - UPPER MACUNGIE TOWNSHIP #56	\$22,000	\$22,000	\$22,300
411.250 VEHICLE MAINTENANCE - FOGELSVILLE #8	\$30,000	\$30,000	\$22,200
411.251 VEHICLE MAINTENANCE - TREXLERTOWN #25	\$30,000	\$30,000	\$6,600
411.252 MEDICAL BILLS - TREXLERTOWN - #25	\$0	\$200	\$0
411.253 MEDICAL BILLS - FOGELSVILLE #8	\$0	\$200	\$0
411.254 MEDICAL BILLS - UPPER MACUNGIE TOWNSHIP #56	\$0	\$200	\$0
411.255 UNIFORMS	\$8,000	\$4,000	\$2,500
411.256 EQUIPMENT PURCHASE	\$60,000	\$80,000	\$68,500
411.257 MAINTENANCE / REPAIRS / TESTING EQUIPMENT	\$10,000	\$11,000	\$100
411.258 OFFICE FURNITURE / AUDIO VISUAL EQUIPMENT	\$2,000	\$5,000	\$0
411.259 ELECTRIC - FIRE STATIONS #8, #25 AND #56	\$34,000	\$34,000	\$29,500
411.260 TRAINING / SEMINARS / DUES / EMERGENCY MGMT CERT	\$7,000	\$8,000	\$3,700
411.354 VOLUNTEER FIREMEN REINBURSEMENTS AND FUNCTIONS	\$81,000	\$87,000	\$68,500
411.710 EXHAUST SYSTEM / BUILDING REPAIRS & MAINT #8,#258	\$30,000	\$30,000	\$45,000
411.711 HEAT - FIRE STATIONS #8, #25 AND #56	\$40,000	\$41,000	\$28,600
411.712 TELEPHONE SERVICE - FIRE STATIONS #8, #25, AND #56	\$8,500	\$8,500	\$8,500
411.713 WATER - FIRE STATIONS #8, #25 AND #56	\$2,600	\$2,600	\$1,900
411.714 TRASH HAULING - FIRE STATIONS #8, #25 AND #56	\$3,000	\$3,000	\$2,900
411.715 SEWER - FIRE STATION #8, #25 AND #56	\$1,200	\$1,300	\$1,000
TOTAL FIRE DEPARTMENT	\$647,600	\$672,200	\$556,600

PLANNING / ZONING:

414.120 SALARIES / WAGES	\$250,400	\$262,100	\$252,600
414.140 ZONING HEARING BOARD EXPENSES	\$1,500	\$1,500	\$1,500
414.210 PLANNING / ZONING SUPPLIES	\$6,000	\$3,000	\$13,300
414.313 VEHICLE REPAIRS & MAINTENANCE	\$1,000	\$1,000	\$800
414.314 ZONING BOARD LEGAL SERVICES	\$25,000	\$18,000	\$21,300
414.316 STENOGRAPHER	\$6,000	\$6,000	\$7,400
414.341 ADVERTISING	\$2,000	\$2,000	\$2,500
414.420 RENT OF INSPECTORS	\$78,000	\$34,000	\$70,300
414.460 MEMBERSHIP DUES - TRAINING & CONFERENCES	\$6,000	\$8,000	\$2,900
414.461 BUILDING INSPECTORS VEHICLES	\$0	\$0	\$0
TOTAL PLANNING / ZONING	\$375,900	\$335,600	\$372,600

**UPPER MACUNGIE TOWNSHIP
2013 BUDGET
EXPENSES**

CASH BASIS

	2013 BUDGET	2012 BUDGET	2012 PROJECTED YEAR END
<u>SANITATION:</u>			
426.140 SALARIES & WAGES - SEWER	\$502,300	\$472,500	\$482,200
TOTAL SANITATION	\$502,300	\$472,500	\$482,200

REFUSE / RECYCLING:

427.008 SALARIES / WAGES INCLUDING PART TIME	\$70,000	\$66,000	\$67,700
427.009 DEFERRED COMPENSATION	\$2,500	\$2,500	\$2,000
427.010 SOCIAL SECURITY / FICA / UNEMPLOYMENT	\$5,500	\$5,000	\$5,100
427.011 HEALTH / DENTAL / VISION / LIFE INSURANCE	\$34,000	\$29,000	\$30,200
427.012 PRINTING	\$5,500	\$2,000	\$5,300
427.013 POSTAGE	\$6,000	\$5,500	\$5,700
427.014 LEGAL FEES	\$35,000	\$1,000	\$28,000
427.015 SERVICES / MATERIALS / RECYCLE BINS	\$40,000	\$14,000	\$33,500
427.017 CAPITAL PURCHASE - GRINDER	\$100,000	\$0	\$0
427.018 CAPITAL RESERVE	\$149,500	\$0	\$0
427.019 OFFICE RENTAL	\$16,000	\$0	\$0
427.702 CONTRACT FOR TRASH HAULING (INCLUDING STICKERS)	\$1,305,000	\$2,065,000	\$2,125,500
TOTAL REFUSE / RECYCLING	\$1,769,000	\$2,190,000	\$2,303,000

PUBLIC WORKS DEPARTMENT

LEAF COLLECTION / COMPOSTING:

427.700 COMPOST EQUIPMENT REPAIR & MAINTENANCE	\$15,000	\$15,000	\$19,000
TOTAL LEAF COLLECTION / COMPOSTING	\$15,000	\$15,000	\$19,000

**UPPER MACUNGIE TOWNSHIP
2013 BUDGET
EXPENSES**

CASH BASIS

	2013 BUDGET	2012 BUDGET	2012 PROJECTED YEAR END
<u>PUBLIC WORKS:</u>			
430.124 SALARIES / WAGES	\$608,300	\$579,400	\$566,100
430.143 DISPATCH ANSWERING SERVICE	\$800	\$600	\$600
430.205 WORKPLACE SAFETY	\$400	\$100	\$500
430.210 OFFICE SUPPLIES / EQUIPMENT MAINTENANCE	\$100	\$100	\$100
430.220 OPERATING SUPPLIES	\$8,000	\$8,000	\$8,800
430.226 CUSTODIAL SUPPLIES	\$1,200	\$1,200	\$1,400
430.250 VEHICLE REPAIR & MAINTENANCE	\$40,000	\$40,000	\$26,100
430.321 TELEPHONES	\$7,500	\$7,500	\$6,300
430.327 RADIO MAINTENANCE	\$1,000	\$1,000	\$0
430.361 ELECTRIC	\$12,000	\$12,000	\$9,000
430.362 NATURAL GAS	\$9,000	\$10,000	\$5,400
430.373 BUILDING MAINTENANCE / REPAIR	\$30,000	\$30,000	\$48,800
430.440 UNIFORMS & SHOES	\$18,000	\$18,000	\$14,100
430.441 WORKPLACE DRUG / ALCOHOL CDL TEST	\$2,500	\$2,000	\$2,400
430.460 TRAINING	\$2,000	\$2,000	\$900
430.462 NEW STORAGE BUILDING/ADDITION TO PUBLIC WORKS BLDG	\$0	\$0	\$2,200
TOTAL PUBLIC WORKS	\$740,800	\$711,900	\$692,700

SNOW AND ICE REMOVAL:

432.140 SALARIES AND WAGES	\$12,000	\$12,000	\$3,800
432.220 SALT & ANTI-SKID	\$125,000	\$42,500	\$54,000
432.250 MAINTENANCE	\$10,000	\$10,000	\$7,300
432.740 EQUIPMENT RENTAL AND SNOW PLOWING	\$10,000	\$1,500	\$400
TOTAL SNOW AND ICE REMOVAL	\$157,000	\$66,000	\$65,500

TRAFFIC LIGHTS & STREET SIGNS:

433.220 STREET SIGNS MAINTENANCE / SUPPLIES	\$14,000	\$16,000	\$10,700
433.361 TRAFFIC LIGHTS / ELECTRIC	\$10,000	\$10,000	\$9,900
433.377 TRAFFIC LIGHTS / MAINTENANCE REPAIR / PREMPTIVE LIGHTS	\$75,000	\$90,000	\$68,500
TOTAL TRAFFIC LIGHTS & STREET SIGNS	\$99,000	\$116,000	\$89,100

**UPPER MACUNGIE TOWNSHIP
2013 BUDGET
EXPENSES**

CASH BASIS

	2013 <u>BUDGET</u>	2012 <u>BUDGET</u>	2012 <u>PROJECTED YEAR END</u>
<u>STREET / ROAD MAINTENANCE:</u>			
438.245 ASPHALT PATCHING MATERIALS	\$150,000	\$150,000	\$146,500
438.247 STORM SEWER MATERIALS	\$8,000	\$8,000	\$6,900
438.249 STREET PAINTING MATERIALS	\$45,000	\$45,000	\$43,800
438.250 WEED SPRAYING	\$6,000	\$2,500	\$6,200
438.260 MINOR OPERATING EQUIPMENT / SUPPLIES	\$2,000	\$2,000	\$3,100
438.371 PENNDOT INSPECTIONS	\$200	\$300	\$500
438.374 VEHICLE PARTS	\$35,000	\$30,000	\$30,200
439.245 CURB MECHANIZED PAVING	\$500	\$500	\$2,800
439.375 GUARDRAILS	\$15,000	\$25,000	\$19,400
439.376 BUS STOP SHELTERS	\$0	\$0	\$0
439.606 STREET RESURFACING & OVERLAY	\$200,000	\$200,000	\$28,500
439.607 UPGRADE OF ROUTES 100 AND TILGHMAN STREET	\$0	\$0	\$25,900
439.790 REPLACEMENT OF VEHICLES DUMP TRUCKS	\$0	\$79,000	\$136,100
439.791 REPLACEMENT OF A SNOW PLOW AND SALT BOX	\$0	\$0	\$0
439.792 BRIDGE WORK (HAASADAHL)	\$0	\$50,000	\$25,000
439.793 PURCHASE OF MOWER AND SWITCH BODY	\$10,000	\$40,000	\$15,300
TOTAL STREET / ROAD MAINTENANCE	\$471,700	\$632,300	\$490,200

PARKS:

454.121 SALARIES / WAGES INCLUDING PART-TIME	\$273,900	\$272,500	\$266,400
454.131 SEASONAL MAINTENANCE AND DETENTION PONDS	\$30,000	\$30,000	\$18,600
454.143 DISPATCH ANSWERING SERVICE	\$1,200	\$1,200	\$600
454.220 SUPPLIES / GENERAL EQUIPMENT	\$4,000	\$4,000	\$3,800
454.222 ATHLETIC FIELD SURFACE MAINTENANCE	\$10,000	\$17,000	\$2,000
454.250 MAINTENANCE / REPAIR OF PARK VEHICLES	\$10,000	\$7,500	\$7,700
454.361 ELECTRIC FOR PARK FACILITIES	\$12,000	\$12,000	\$9,400
454.375 GENERAL MAINTENANCE	\$6,000	\$4,000	\$9,700
454.455 WEED SPRAYING	\$4,000	\$4,000	\$7,100
454.600 MAINTENANCE - OTHER PARKS & RETENTION PONDS	\$8,000	\$8,000	\$10,800
454.610 RUPPSVILLE AND GRANGE ROAD PARK	\$200,000	\$200,000	\$328,500
454.620 UPPER MACUNGIE PARK	\$8,000	\$10,000	\$5,800
454.630 RICKY PARK	\$4,000	\$4,000	\$1,400
454.640 LONE LANE PARK	\$10,000	\$10,000	\$7,300
454.650 BREINIGSVILLE PARK	\$15,000	\$15,000	\$3,700
454.722 PURCHASE PARK TABLES / BENCHES / GRILLS / ROOF	\$100,000	\$100,000	\$17,400
454.723 SHELLHAMER PROPERTY	\$50,000	\$60,000	\$192,400
454.724 ELECTRIC FOR SHELLHAMER PROPERTY	\$10,000	\$7,000	\$5,700
454.725 LONE LANE PAYMENTS	\$0	\$200,000	\$200,000
TOTAL PARKS	\$756,100	\$966,200	\$1,098,300
TOTAL PUBLIC WORKS DEPARTMENT	\$2,239,600	\$2,507,400	\$2,454,800

**UPPER MACUNGIE TOWNSHIP
2013 BUDGET
EXPENSES**

CASH BASIS

	<u>2013 BUDGET</u>	<u>2012 BUDGET</u>	<u>2012 PROJECTED YEAR END</u>
<u>MISCELLANEOUS:</u>			
456.500 MISC. DONATIONS BY TOWNSHIP	\$2,500	\$1,000	\$2,500
456.501 REFUNDS PAID BY THE TOWNSHIP	\$2,000	\$1,000	\$2,800
456.502 SUPPLIES FOR KITCHEN	\$2,500	\$5,000	\$3,800
456.503 DISCOUNT AMUSEMENT TICKETS	\$1,600	\$3,600	\$1,600
456.504 REFUND OF ESCROWS FUNDS	\$3,000	\$3,000	\$81,300
456.506 TENNIS AND VOLLEYBALL CLINICS (SPORTS CLINICS)	\$0	\$0	\$8,000
TOTAL MISCELLANEOUS	\$11,600	\$13,600	\$100,000

CIVIL:

457.501 COMMUNITY CELEBRATIONS	\$20,000	\$22,000	\$17,600
457.502 LEHIGH COUNTY SENIOR CITIZENS	\$9,000	\$9,000	\$9,000
457.504 HUMANE SOCIETY & DEER PICK-UP	\$14,500	\$13,500	\$14,200
457.505 LEHIGH CNTY CHILD ABUSE, MERT TEAM, MEALS ON WHEELS	\$7,000	\$7,000	\$7,000
TOTAL CIVIL	\$50,500	\$51,500	\$47,800

DEBT PRINCIPAL:

471.500 BUYING OF PROPERTY	\$0	\$0	\$0
TOTAL DEBT PRINCIPAL	\$0	\$0	\$0

INTERGOVERNMENTAL EXPENSE:

480.010 MISCELLANEOUS EXPENDITURES	\$500	\$500	\$7,000
481.520 FOREIGN FIRE INSURANCE	\$225,400	\$401,800	\$401,800
481.522 REGIONAL POLICE FORCE - STATE AID	\$165,300	\$251,000	\$251,000
487.361 PAYROLL TAXES	\$352,800	\$184,000	\$192,900
481.423 TRANSFER TO LOCAL SERVICE TAX RESERVE	\$300,000	\$900,000	\$826,900
TOTAL INTERGOVERNMENTAL EXPENSES	\$1,044,000	\$1,737,300	\$1,679,600

TOTAL EXPENSES	\$13,371,400	\$16,536,000	\$18,057,600
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**UPPER MACUNGIE TOWNSHIP
GENERAL EXPENSES 2013**

GENERAL GOVERNMENT ADMINISTRATION

400.113	SALARIES ELECTED OFFICIALS / MEETINGS - Salaries that are paid to the Upper Macungie Township Supervisors to attend meetings. Ashmar - \$3,250, Earley - \$3,250 and Rader - \$3,250. These salaries are set by the second class Township code.	\$9,700
400.460	SEMINARS & CONFERENCES - For the various seminars, annual state association conventions, and conferences that are held during the year that the Supervisors will attend. The estimated cost will be	\$1,000
400.461	SUBSCRIPTIONS / MEMBERSHIPS - Township departments (excluding Planning/Zoning) subscribe and join various governmental organizations and magazines, newspapers, etc.	\$2,500

FINANCIAL ADMINISTRATION

402.120	SALARY - The salary will be for the Treasurer.	\$63,900
402.156	HEALTH INSURANCE - The Township covers all full-time employees and their families with a Capital Blue Cross hospitalization and major medical plan. The estimated cost will be	\$730,500
402.158	LIFE INSURANCE - The Township's Life Insurance AD/D, STD and LTD.	\$20,500
402.163	DEFERRED COMPENSATION - The Township matches \$0.25 on the dollar for anyone that participates in this program. The estimated cost for all employees	\$55,000
402.300	BANK CHARGES - These are service charges that the bank charges the Township. The estimated cost will be	\$100
402.460	SEMINARS / CONFERENCES / TRAINING - For the various seminars, conferences and training that is held during the year that the Treasurer will attend. The estimated cost will be	\$100
402.461	EMPLOYEE BONDS AND PUBLIC OFFICIAL'S BONDS -The Employee and Public Official's Bonds are legally required to have a bond protecting the Township, in the amount of \$1,000,000. The cost for this bond will be	\$6,000

UPPER MACUNGIE TOWNSHIP
GENERAL EXPENSES 2013

TAX COLLECTOR

403.114	SALARY - The Township Tax Collector is elected for the role of Tax Collector. This estimated cost will be	\$12,000
403.220	OPERATING EXPENSES - Office Supplies - The office supplies are needed in the Tax Collector's office. The estimated total will be	\$100
403.310	POSTAGE AND BILL PRINTING - The expenses paid by the Township include printing of the tax bills and postage. The estimated cost will be	\$8,500
403.510	PRIOR YEAR TAX REFUNDS - Residents and Corporations that appeal their Property Tax and are successful in having their taxes reduced are sometimes given a refund for the prior years' taxes that were paid. The estimated refund for 2013 is	\$5,000
403.600	HYDRANT TAX PAYMENT - Upper Macungie Township pays Lehigh County Authority rental for all fire hydrants in the Township. These expenses are covered by the Fire Hydrant Tax. This year's rental will be	\$130,000
403.610	STREET LIGHTING TAX PAYMENT - Cost of electric for the street lights owned by the Township. This expense is supported by a street light tax and the estimated cost will be	\$149,000

LEGAL EXPENSES

404.314	LEGAL SERVICES - Upper Macungie Township retains the firm of Schantz Law Offices for representation at Township meetings, legal opinions, court hearings, Planning Commission meetings, etc. The estimated cost will be	\$165,000
404.315	LEGAL SERVICES - REIMBURSABLES - Legal services provided for the Planning Commission meetings, opinions for Escrow Accounts, which is paid for by the Township and later reimbursed by developers.	\$39,000

CLERICAL SERVICES

405.140	SALARIES / WAGES - The salaries and wages for support staff of the Township. The estimated cost will be	\$251,200
405.210	OFFICE SUPPLIES - The cost of paper supplies, office materials, note pads, etc. The estimated cost will be	\$24,000

**UPPER MACUNGIE TOWNSHIP
GENERAL EXPENSES 2013**

CLERICAL SERVICES (cont.)

405.216	MAINTENANCE CONTRACT FOR OFFICE EQUIPMENT - The maintenance agreement contracts are for equipment ranging from calculators, typewriters, fax machines, copy machines, etc. The estimated cost will be	\$8,500
405.325	POSTAGE - Postage for sending out the refuse bills and also the day to day correspondence. The estimated cost will be	\$28,000
405.331	TRANSPORTATION/MILEAGE - The Township will reimburse employees for the use of their own vehicle for Township business. This estimated cost will be	\$7,000
405.341	ADVERTISING - The legal advertisements for Upper Macungie Township ordinances, special meetings, bidding out for materials, the selling of equipment, etc. The costs are estimated to be	\$7,000
305.342	PRINTING - The cost of printing refuse forms, moving permit forms, news letters, building/electric/plumbing permits, letterhead, etc. The cost is estimated to be	\$8,000
405.441	AD COMPUTER - Payroll and all tax reports done by AD Computer. The estimated cost for this year will be	\$6,500
405.480	MANAGEMENT CONSULTING SERVICES - The Township sometimes uses professional consultants for a variety of issues needed at the Township. This years estimated cost will be	\$6,000
405.701	COMPUTER UPGRADE AND NEW COMPUTERS - When necessary, the Township upgrades their computer systems and the purchase of new computers. The estimated cost is	\$10,000
405.702	COMPUTER EXPENSE AND WEBSITE UPDATES - Professional services for the Township's computer system. The estimated cost for this year will be	\$1,500

INSURANCE BENEFITS

406.154	WORKER'S COMPENSATION INSURANCE - This is a statutory coverage in which the insurance company stands in the Township's place and compensates Township employees for occupational injuries and diseases as outlined in the Workers Compensation Act of Pennsylvania.	\$157,700
406.160	EMPLOYEES PENSION AND ADMINISTRATION FEES - Upper Macungie Township maintains a pension plan for each full time employee, this is this years municipal obligation.	\$371,400

**UPPER MACUNGIE TOWNSHIP
GENERAL EXPENSES 2013**

INSURANCE BENEFITS (con't)

406.351	UMBRELLA INSURANCE - Liability - The Township Liability Limit on each occurrence is \$4,000,000. Our general aggregate limit is \$4,000,000. Also included is Body Injury and Property Damage Liability with a limit of \$500,000.	\$31,400
406.355	COMMERCIAL PACKAGE POLICY - This policy covers all other property the Township owns. The cost will be	\$108,600

ACCOUNTING / ACTUARIAL

407.311	AUDITING SERVICES - The annual audit, is performed by France, Anderson, & Basile, P. C. This years costs will be	\$26,000
407.316	ACTUARIAL SERVICES - Conrad M. Siegel, Inc. - Services provided by Conrad M. Siegel, Inc.. involving pension calculations and pension related duties. The estimated cost will be	\$5,000

ENGINEERING

408.311	TOWNSHIP ENGINEERING SERVICES - The expense for Keystone Consulting Engineers to represent the Township. The estimated cost will be	\$320,000
408.315	ESCROW - ENGINEERING FEES - Engineering fees created by reviewing plans and inspecting developments performed by the Keystone Consulting Engineers is reimbursed by the Developer. The estimated cost will be	\$700,000

GENERAL GOVERNMENT OPERATION EXPENSES

409.226	CUSTODIAL SUPPLIES / MATERIALS - The cleaning supplies for use in the Township buildings. The estimated cost will be	\$4,000
409.321	TELEPHONE - Telephone costs that cover mobile phone, pagers, Township telephone and one calls. The telephone cost for this year is estimated to be	\$35,000
409.361	ELECTRICITY - Cost for electric for the Township Administration Building. The estimated cost will be	\$30,000

**UPPER MACUNGIE TOWNSHIP
GENERAL EXPENSES 2013**

GENERAL GOVERNMENT OPERATION EXPENSES CON'T

409.362	HEAT - Cost of fuel for heating the Township Administration Building. The estimated cost will be	\$6,000
409.363	WATER - Cost for water from Lehigh County Water Authority. The estimated cost will be	\$600
409.364	SEWER - Cost for sewer for the Township Administration Building. The estimated cost will be	\$2,000
409.373	MAINTENANCE / REPAIR BUILDINGS - Any repairs and maintenance that are needed for the Upper Macungie Township Administration Building. The estimated cost will be	\$40,000
409.375	VEHICLE FUEL - Gasoline - Cost for gasoline for the Public Works equipment and fire equipment. The estimated cost will be	\$175,000
409.376	VEHICLE FUEL - Diesel - Cost for diesel fuel for the Public Works equipment and fire equipment. The estimated cost will be	\$90,000

STATE AND REGIONAL POLICE DEPARTMENTS

410.110	STATE POLICE - REPAIRS & MAINTENANCE TO BUILDING - The cost for repairs and maintenance for the State Police Building. The estimated cost will be	\$15,000
410.111	STATE POLICE - RENOVATIONS TO BUILDING - The cost for renovations to the State Police Building.	\$0
410.120	REGIONAL POLICE DEPARTMENT - This is the yearly cost to belong to the Berks-Lehigh Regional Police Department.	\$0
410.130	REGIONAL POLICE - REPAIRS & MAINTENANCE TO BUILDING - The cost for repairs and maintenance for the Regional Police Station. The estimated cost will be	\$0
410.131	REGIONAL POLICE - VEHICLES, EQUIPMENT AND FURNITURE - The cost to purchase police vehicles, equipment and furniture.	\$0
410.132	REGIONAL POLICE - CONSTRUCTION DEBT SERVICE AND DESIGN - The cost of construction, permits and design for the new Regional Police Building.	\$0
410.133	REGIONAL POLICE - LEGAL AND CONSULTING - Legal and consulting provided to the Regional Police Department when needed.	\$0

**UPPER MACUNGIE TOWNSHIP
GENERAL EXPENSES 2013**

UPPER MACUNGIE TOWNSHIP POLICE DEPARTMENT

410.134	UMT POLICE - SALARIES - Salaries for the Upper Macungie Township Police Officers. The estimated cost will be	\$1,950,000
410.135	UMT POLICE - HEALTH AND LIFE INSURANCE - The Township covers all full-time police officers and their families with a Capital Blue Cross hospitalization and major medical plan and the Life Insurance Program for all full time police officers. The estimated cost will be	\$365,400
410.136	UMT POLICE - PENSION & ADMINISTRATION FEES - The Township maintains a pension plan for each full time police officer, this is the years municipal obligation.	\$301,200
410.137	UMT POLICE - DEFERRED COMPENSATION - The Township matches \$0.25 on the dollar for anyone that participates in this program. The estimated cost for all employees	\$20,000
410.138	UMT POLICE - UNIFORMS - The Township will provide uniforms for all the police officers.	\$15,000
410.139	UMT POLICE - LEGAL FEES - Legal fees provide to the Upper Macungie Police Department when needed.	\$12,000
410.140	UMT POLICE - OFFICE EQUIPMENT AND SUPPLIES - The office equipment and supplies needed in the Police Department.	\$8,000
410.141	UMT POLICE - CUSTODIAL SUPPLIES - The cleaning supplies for use in the Police building. The estimated cost will be	\$1,000
410.142	UMT POLICE - COMPUTER SOFTWARE AND HARDWARE - Computer software and hardware packages used for the Police Department	\$12,000
410.143	UMT POLICE - TRAINING / SEMINARS / DUES - The cost to send the Police Officers for training and seminars.	\$18,000
410.144	UMT POLICE - BUILDING MAINTENANCE AND EQUIPMENT - The cost of maintenance and equipment for the Upper Macungie Township Police Department building.	\$13,000
410.145	UMT POLICE - ELECTRIC - Cost for electric for the Upper Macungie Township Police Department Building. The estimated cost will be	\$25,000
410.146	UMT POLICE - HEAT - Cost for fuel for heating the Upper Macungie Township Police Department Building. The estimated cost will be	\$12,000
410.147	UMT POLICE - WATER - Cost for water from Lehigh County Water Authority. The estimated cost will be	\$600
410.148	UMT POLICE - SEWER - Cost for sewer for the Upper Macungie Township Police Department Building. The estimated cost will be	\$600

**UPPER MACUNGIE TOWNSHIP
GENERAL EXPENSES 2013**

UPPER MACUNGIE TOWNSHIP POLICE DEPARTMENT (con't)

410.149	UMT POLICE - TELEPHONE - Telephone costs that cover mobile phone, pagers, Upper Macungie Township Police Department telephones. The telephone costs will be	\$30,000
410.150	UMT POLICE - VEHICLE MAINTENANCE AND EQUIPMENT - The cost for maintenance and equipment for police vehicles.	\$43,000
410.151	UMT POLICE - VEHICLE PURCHASES - The cost to purchase vehicles for the Upper Macungie Township Police Department.	\$0
410.152	UMT POLICE - DRUG AND ALCOHOL TESTING - Cost for drug and alcohol testing for the Police Department.	\$800
410.153	UMT POLICE - K-9 - The cost for training and care for the K-9's.	\$12,000
410.154	UMT POLICE - ARMS AND AMMUNITION - The cost for fire arms and ammunition.	\$15,000
410.155	UMT POLICE - EVIDENCE PROCESSING MATERIALS - The materials used for processing evidence.	\$3,000

FIRE DEPARTMENT

411.131	SALARIES / WAGES - Salaries and wages for the Fire Commissioner, Fire Inspector and the Administrative Assistant for the Fire Department. The estimated cost will be	\$213,300
411.134	OPERATING SUPPLIES - Items that are purchased for the office and the Fire Stations #8, #25, #56, such as store supplies and supplies/items needed for Fire Prevention Services.	\$26,000
411.135	COMPUTER SOFTWARE AND HARDWARE - Computer software and hardware packages used for the Fire Departments.	\$8,000
411.136	CUSTODIAL SUPPLIES - Cleaning supplies for use in the Fire Stations.	\$1,000
411.137	INSURANCE - Liability, damages, other policies to cover the Fire Stations #8, #25 and #56.	\$30,000
411.249	VEHICLE MAINTENANCE - UPPER MACUNGIE TOWNSHIP #56 - The cost for repairs and maintenance on the equipment for the Upper Macungie #56 Fire Company. The estimated cost will be	\$22,000
411.250	VEHICLE MAINTENANCE - FOGELSVILLE #8 - The cost for repairs and maintenance on the equipment for the Fogelsville Fire Company. The estimated cost will be	\$30,000

**UPPER MACUNGIE TOWNSHIP
GENERAL EXPENSES 2013**

FIRE DEPARTMENT (con't)

411.251	VEHICLE MAINTENANCE - TREXLERTOWN #25 - The cost for repairs and maintenance on the equipment for the Trexlertown Fire Company. The estimated cost will be	\$30,000
411.252	MEDICAL BILLS TREXLERTOWN #25 - Small medical bills not covered by workers compensation.	\$0
411.253	MEDICAL BILLS FOGELSVILLE #8 - Small medical bills not covered by workers compensation	\$0
411.254	MEDICAL BILLS UPPER MACUNGIE TOWNSHIP #56 - Small medical bills not covered by workers compensation.	\$0
411.255	UNIFORMS - To standardize uniforms for all fire stations.	\$8,000
411.256	EQUIPMENT PURCHASES - To purchase small equipment like pumps, hoses and ladders for the fire companies and haz mat materials.	\$60,000
411.257	MAINTENANCE / REPAIR / TESTING EQUIPMENT - Repair, testing on the pumps, hoses and ladders.	\$10,000
411.258	OFFICE FURNITURE / AUDIO VISUAL EQUIPMENT - Office furniture, audio visual equipment and IC Training Aids for Upper Macungie Township Fire Station #56.	\$2,000
411.259	ELECTRIC - Cost for electric for Fire Stations #8, #25, and #56.	\$34,000
411.260	TRAINING / SEMINARS / DUES / EMERGENCY MANAGEMENT CERTIFICATION - Training and seminars and emergency management certification for the volunteers' and community education.	\$7,000
411.354	VOLUNTEER FIREMEN REINBURSEMENTS AND FUNCTIONS - This is a program set up to pay the Township Volunteer Firemen \$7.50 per fire call, travel and training expenses, also for various Township functions such as Community Days and the joint Fire Team picnic. The estimated cost will be	\$81,000
411.710	EXHAUST SYSTEM AND BUILDING REPAIRS AND MAINTENANCE - The Exhaust system, building repairs and maintenance for Fire Stations #8, #25 and #56. This estimated cost will be	\$30,000
411.711	HEAT - Cost of gas heat, fuel oil, propane and natural gas for Fire Stations #8, #25 and #56.	\$40,000
411.712	TELEPHONE SERVICE - Telephone land lines for Fire Stations #8, #25, and #56.	\$8,500
411.713	WATER - Cost for water and well testing from Lehigh County Water Authority for Fire Stations #8, #25 and #56.	\$2,600

**UPPER MACUNGIE TOWNSHIP
GENERAL EXPENSES 2013**

FIRE DEPARTMENT (con't)

411.714	TRASH HAULING - The cost for trash pick-up for the Fire Stations #8, #25 and #56.	\$3,000
411.715	SEWER - The cost for sewer for Fire Stations #8, #25 and #56.	\$1,200

PLANNING / ZONING

414.120	SALARIES / WAGES - Salaries and wages for the Planning and Zoning Department, Protective Services and Building Inspector will be	\$250,400
414.140	ZONING HEARING BOARD EXPENSES - Zoning Hearing Board members each receive \$6.00 per meeting. The estimated cost will be	\$1,500
414.210	PLANNING / ZONING SUPPLIES - The cost of paper supplies, office materials, note pads, etc. The estimated cost will be	\$6,000
414.313	VEHICLE REPAIRS & MAINTENANCE - Any repairs and maintenance to the vehicles. The estimated cost this year will be	\$1,000
414.314	ZONING BOARD LEGAL SERVICES - Steckel and Stopp Law Offices represents the Township in matters regarding the Zoning Hearing Board. The estimated cost will be	\$25,000
414.316	STENOGRAPHER - A stenographer is required at all the Township Zoning Hearings, the James Gallagher firm performs these stenographer duties. The estimated cost will be	\$6,000
414.341	ADVERTISING - The legal advertisements for the Township Zoning Hearing board meetings, special meetings. The estimated cost will be	\$2,000
414.420	RENT OF INSPECTORS - Electrical and Plumbing Inspectors wages that are charged to the Township for inspections that are done within the Township. The estimated cost will be	\$78,000
414.460	MEMBERSHIPS DUES - TRAINING / CONFERENCE - The Township is in different organizations and subscribe to various governmental magazines. Also, for training and conferences attend during the year. The estimate cost will be	\$6,000
414.461	BUILDING INSPECTORS VEHICLES - The cost to purchase vehicles for the building inspectors.	\$0

SANITATION

426.140	SALARIES / WAGES - Sewer - The salaries and wages for the Sewer Authority of the Township. The estimated cost will be	\$502,300
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**UPPER MACUNGIE TOWNSHIP
GENERAL EXPENSES 2013**

REFUSE AND RECYCLING

427.008	SALARIES / WAGES INCLUDING PART TIME - These costs are reimbursed to Upper Macungie Township from the Refuse Account.	\$66,000
427.009	DEFERRED COMPENSATION - Costs are reimbursed to Upper Macungie Township for the employee retirement plan.	\$2,500
427.010	SOCIAL SECURITY / FICA / UNEMPLOYMENT - These are reimbursed to Upper Macungie Township to cover costs.	\$5,000
427.011	HEALTH / DENTAL / VISION / LIFE INSURANCE - These are reimbursed to Upper Macungie Township to cover costs.	\$29,000
427.012	PRINTING - Cost of printing envelopes, letterhead and billing invoices.	\$2,000
427.013	POSTAGE - Mailing costs for billing invoices, letter, etc.	\$5,500
427.014	LEGAL FEES - Costs incurred by the Solicitor relating to business which is not reimbursed by developers and customers.	\$1,000
427.015	SERVICES / MATERIALS / RECYCLE BINS - These are the costs to purchase additional carts and bins for new homes added to Township. The costs are reimbursed in the rate structure.	\$14,000
427.017	CAPITAL PURCHASE - GRINDER - Partial cost to purchase a grinder for the Public Works Department.	\$100,000
427.018	CAPITAL RESERVE - This amount is put in a reserve account to be able to maintain the 2013 rate until the end of the contract,	\$149,500
427.019	OFFICE RENTAL - To reimburse Upper Macungie Township for the areas used for Refuse and Recycling in the office and garages.	\$16,000
427.702	CONTRACT HAULING (INCLUDING STICKERS) - Paid to the Contractor based on the bid price to cover the Township. Stickers that are sold for bulk pick up are added to the bid price each month.	\$2,065,000

PUBLIC WORKS DEPARTMENT

LEAF COLLECTION / COMPOSTING

427.700	COMPOST EQUIPMENT REPAIR & MAINTENANCE - The cost for repairs & maintenance that is done on the compost and leaf collection equipment. The estimated cost will be	\$15,000
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**UPPER MACUNGIE TOWNSHIP
GENERAL EXPENSES 2013**

PUBLIC WORKS

430.124	SALARIES / WAGES - Salaries and wages for road maintenance in the Township is estimated at	\$608,300
430.143	DISPATCH ANSWERING SERVICE - The answering service is used when the Township is not opened to answer important calls that need immediate attention. The cost is	\$800
430.205	WORKPLACE SAFETY - For the Public Works employees to attend seminars of Workplace Safety. The cost will be	\$400
430.210	OFFICE SUPPLIES / EQUIPMENT MAINTENANCE - The office supplies needed in the Public Works Department and for equipment maintenance. The estimated cost will be	\$100
430.220	OPERATING SUPPLIES - This category consists of a wide range of various supplies that are purchased, such as hardware store supplies, grass seed, rain gear, etc. and the cost is estimated to be	\$8,000
430.226	CUSTODIAL SUPPLIES - Cleaning supplies for use in the Public Works Department.	\$1,200
430.250	VEHICLE REPAIRS & MAINTENANCE - Any repairs and maintenance to the equipment. The estimated cost this year will be	\$40,000
430.321	TELEPHONES - Telephone cost that cover the Public Works Department telephones. The cost for this year is estimate to be	\$7,500
430.327	RADIO MAINTENANCE - To repair the radios that are equipped in each Township Public Works vehicle, it is estimated to cost	\$1,000
430.361	ELECTRIC - Cost for electric for the Public Works Buildings. The estimated cost is	\$12,000
430.362	NATURAL GAS - Cost for natural gas for the Public Works Department. The estimated cost is	\$9,000
430.373	BUILDING MAINTENANCE / REPAIR - The cost for maintenance and repairs for the Public Works Building. The cost is estimated at	\$30,000

UPPER MACUNGIE TOWNSHIP
GENERAL EXPENSES 2013

PUBLIC WORKS (con't)

430.440	UNIFORMS & SHOES - The Township supplies uniforms and shoes to all Public Works employees. The estimated expense cost is	\$18,000
430.441	WORKPLACE DRUG / ALCOHOL CDL TEST - Drug and Alcohol CDL Test are randomly taken. The estimated cost is	\$2,500
430.460	TRAINING - Seminars and Public Works related training. The estimated cost will be	\$2,000
430.462	NEW STORAGE BUILDING AND ADDITION TO PUBLIC WORKS - A storage building to be used for storing equipment and an addition to Public Works building.	\$0

SNOW AND ICE REMOVAL

432.140	SALARIES & WAGES - The salaries and wages for snow and ice removal in the Township. The estimated cost will be	\$12,000
432.220	SALT & ANTI-SKID - For the salt and anti-skid that will be used in the Township in 2013. The estimated cost will be	\$125,000
432.250	MAINTENANCE - General maintenance of the vehicles for the year. The estimated cost will be	\$10,000
432.740	EQUIPMENT RENTAL SNOW PLOWING - Cost for renting machinery to be used for snow plowing in 2013. The estimated cost will be	\$10,000

TRAFFIC LIGHTS AND STREET SIGNS

433.220	STREET SIGN MAINTENANCE / SUPPLIES - All supplies involving maintenance of signs and replacement. The estimated cost will be	\$14,000
433.361	TRAFFIC LIGHTS / ELECTRIC - The cost of electric for traffic lights in the Township. The estimated cost will be	\$10,000
433.377	TRAFFIC LIGHTS / MAINTENANCE REPAIR / PREMPTIVE LIGHTS - Cost of maintaining all traffic signals and preemptive lights in the Township, maintenance is done by Telco of Reading. The estimated cost will be	\$75,000